

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND/OR CORRECTION

BUDGET COMMITTEE MEETING: May 16, 2023 at 7:00P.M.

Silverton Station 1

I. ROLL CALL

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer (*Zoom*)
Ryan Bielenberg, Director
Dixon Bledsoe, Director (*Not present*)

Greta Ossman, Committee Member (*Zoom*)
Jon Debo, Committee Member
Gordy Jensen, Committee Member
Fred Bridgehouse, Committee Member (*Zoom*)
Nick Robinson, Committee Member (*Not present*)

IN ATTENDANCE

Budget Officer Miles, Office Administrator Cantu, AC Grambusch, BC Terhaar

II. CALL MEETING TO ORDER

Board President Les Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. INTRODUCTIONS

The meeting was held in person as well as Zoom, introductions were made by each individual present for the budget meeting.

IV. BUDGET COMMITTEE CHAIR ELECTIONS

President Von Flue opened nominations for Committee Chairman. Committee Member Debo nominated Committee Member Jensen for Chairman. Vice President Palmer seconded the nomination. With no other nominations for Chairman, Committee Member Bridgehouse made a motion to close the nominations. Committee Member Debo seconded the motion. The motion to elect Gordy Jensen as Budget Committee Chairman passed 7 Aye, 1 Nay.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Budget Committee Chair Jensen: Nay, Budget Committee Member Ossman: Aye, Budget Committee Member Debo: Aye, Budget Committee Member Bridgehouse: Aye)

V. GOALS FOR 2023-2024 BUDGET

Chairman Jensen allowed Chief Miles to provide a brief statement regarding the budget with the committee. With no questions or additional discussion from the committee, Chairman Jensen preceded with the individual fund reviews.

VI. FUNDS REVIEW

Chairman Jensen turned the budget meeting over to Budget Officer Miles who summarized the purpose of each fund.

Fund 22 - Debt Service

Budget Officer Miles explained that the fund is used to repay the District's bond liability. The fund is used to issue payments for the 2015 Bond that was passed on May 19, 2015. No questions were brought forth by the Budget Committee.

Proposed Revenue	\$424,748
Bond Principal Expense	\$305,000
Bond Interest Expense	\$51,807
Unappropriated Ending Fund Balance	\$67,941
Fund 22 Total	\$424,748

Fund 24 - Volunteer Incentive Plan

Budget Officer Miles explained that this fund was established for the purpose of providing the volunteer members of the District an incentive benefit to recognize activity and years of service. The money for Fund 24 is transferred from Fund 25. Chief Miles answered minimal questions asked by the Budget Committee.

Proposed Revenue	\$14,000
Payroll Related Expenses	\$14,000
Fund 24 Total	\$14,000

Fund 25 – General Fund

Budget Officer Miles reviewed the information presented in General Fund 25 with the Budget Committee members. Chief Miles answered various questions asked by the Budget Committee.

Proposed Revenue	\$3,451,861
Payroll Related Expenses	\$1,533,518
Material Supplies & Expenses	\$807,343
Capital Outlay	\$127,000
Contingencies	\$100,000
Transfer Out (Fund 24)	\$14,000
Transfer Out (Fund 29)	\$100,000
Transfer Out (Fund 31)	\$45,000
Unappropriated Ending Fund Balance	\$725,000
Fund 25 Total	\$3,451,861

Fund 29 - Reserve Fund

Budget Officer Miles reviewed the information presented in Fund 29, the Reserve Fund, with the Budget Committee members. Chief Miles answered various questions asked by the Budget Committee.

Beginning Balance	\$728,600
Transfer in Revenue Fund 25	\$100,000
Building Expense	\$64,000
Equipment Expense	\$47,000
Apparatus Expense	\$85,000
Reserved for Future Expenditure	\$632,600

Fund 30 – Capital Projects

Budget Officer Miles reviewed the information presented in Fund 30, the Capital Projects Fund, with the Budget Committee members. Chief Miles answered minimal questions asked by the Budget Committee.

Proposed Revenue	\$45,926
Capital Outlay Expense	\$45,926
Fund 30 Total	\$0

Fund 31 – Personnel Expense Reserve

Budget Officer Miles reviewed the information presented in Fund 31, the Personnel Expense Reserve Fund, with the Budget Committee members. Chief Miles answered minimal questions asked by the Budget Committee.

Beginning Balance	\$252,062
Proposed Revenue	\$413,089
Payroll Related Expenses	\$165,539
Reserved for Future Expenditure	\$499,612

VII COMMITTEE TOTAL BUDGET VOTE

Chairman Jensen called for a motion to approve the 2023-2024 fiscal year budget as presented, Funds 22, 24, 25, 29, 30, 31 and the property taxes it contains at the rate of \$1.0397 per \$1,000 of value for operating purposes and in the amount of \$372,863 for general obligation bond debt service. Committee Member Debo made the motion. Vice President Palmer seconded. The motion passed unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Budget Committee Chair Jensen: Aye, Budget Committee Member Ossman: Aye, Budget Committee Member Debo: Aye, Budget Committee Member Bridgehouse: Aye)

VIII ADJOURNMENT

With no further business to come before the committee, President Von Flue closed the meeting at 7:35 p.m. on May 16, 2023.

Approved this 13 day of June, 2023.

Les Von Flue

President

Minutes recorded and prepared by Candace Cantu