

SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.
REGULAR BOARD MEETING, July 12, 2022 at 7:00 P.M.
Silverton Station # 8

Join Zoom Meeting:

<https://us02web.zoom.us/j/81643228911?pwd=eXo5cDdYODJ2Vk52bkdBT1NVUzIHUT09>

Meeting ID: 816 4322 8911

Passcode: 280615

Dial in: 1(253) 215-8782 US (Tacoma)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice-President
Rob Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director
Dixon Bledsoe, Director

II. CALL MEETING TO ORDER:

III. PLEDGE OF ALLEGIANCE:

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting of June 14, 2022

V. OPEN FORUM

a) Association Announcements
b) Staff Announcements

VI. OLD BUSINESS:

a)

VII. FINANCE OFFICER'S REPORT:

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT:

a) Strategic Plan Update
b) Annual Picnic
c) SDAO Board Training
d) ESO Update
e) Standard of Cover Study (TBD)
f) Operational Guidelines (7/12/22)
g) Training Report (7/12/22)
h) Call Response Data (7/12/22)
i) Recruiting/Retention Report (7/12/22)
j) Fire Prevention Report (7/12/22)

**SILVERTON FIRE DISTRICT
AGENDA**

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REGULAR BOARD MEETING, July 12, 2022 at 7:00 P.M.
Silverton Station # 8**

IX. NEW BUSINESS:

a)

X. ITEMS PENDING:

a)

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT:

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. June 14, 2022
Silverton Fire District Station #1 (Silverton)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director (*via Zoom*)
Ryan Bielenberg, Director

ABSENT:

All Directors present.

IN ATTENDANCE:

Chief Miles, Assistant Chief Grambusch (*via Zoom*), Office Administrator Cantu, Lt. Recruiter Veit (*via Zoom*), FF Miller, BC Terhaar (*via Zoom*), Lt. Dandeneau, BC Pilmore, FF Tolmachoff, Brandon Hamilton

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC HEARING REGARDING FY 2022-2023 BUDGET

a) *Open Public Hearing*

The public hearing regarding fiscal year 2022-2023 budget was opened at 7:02 p.m.

b) *Public Comment*

No comments were given regarding the budget for the 2022-2023 fiscal year.

c) *Close Public Hearing*

The public hearing regarding the fiscal year 2022-2023 budget was closed at 7:04 p.m.

V. APPROVAL OF MINUTES OF:

a) *Regular Board Meeting Minutes*

Vice President Palmer made a motion to approve the minutes of the May 10, 2022 Board Meeting. Director Bielenberg seconded the motion. The motion carried unanimously.

(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: not present for this vote)

b) *2022-2023 Budget Committee Meeting Minutes*

Vice President Palmer made a motion to approve the minutes of the May 17, 2022 budget

meeting. Director Bielenberg seconded the motion. The motion carried unanimously. *(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: not present for this vote)*

VI. OPEN FORUM:

a) Association Announcements

Lt. Dandeneau reported that due to a resignation, he was appointed as the Vice President of the Silverton Firefighters Association, and FF Beachy was appointed Secretary-Treasurer. Lt. Dandeneau reported that volunteers have participated in one public education event every week for the last month and next month looks to be the same.

b) Staff Announcements

Vice President Palmer expressed her appreciation of FF Peterson and the career staff for their assistance hanging flower baskets around Silverton.

VII. OLD BUSINESS:

a) Salary Step and Longevity Schedule

President Von Flue asked if there was any discussion or objection to the addendum presented regarding longevity pay in the Fire Chief's contract. The Board did not have any questions or comments.

President Von Flue stated that clarifications regarding the salary schedule and longevity pay for staff would be updated in the staff handbook by July 1st or shortly thereafter. President Von Flue asked if there was any discussion or objections. The Board did not have any questions or comments.

VIII. FINANCE OFFICER'S REPORT:

a) Check Summary

b) Departmental Expense Report

c) Bank Account Balance Comparison

Vice President Palmer made a motion to approve the finance officer's report as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. *(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: not present for this vote)*

IX. CHIEF'S REPORT

a) Strategic Plan Update

Chief Miles presented Draft 6 to the Board for review. Chief Miles requested that all comments or suggestions be sent no later than June 23, 2022.

b) Call Response Report

AC Grambusch reviewed the report with the Board of Directors. AC Grambusch stated that reports 1 & 2 reflect emergency only calls occurring within the District. AC Grambusch reports 3 & 4 reflect non-emergency and emergency calls within and outside the District.

c) Apparatus Update

Chief Miles reported that the District received a bill from True North in the amount of \$65,600 for the damages sustained from the Mt. Angel Fire. Chief Miles stated that he is trying to work with the insurance company to pay True North directly. Chief Miles stated the total damages from all apparatus from the fire amounted to \$75,000. Chief Miles reported that

T419 received damage after hitting damaged pavement while in route to an auto aid call, damages amounted to \$3000. Chief Miles shared that the volunteer driving the apparatus had to seek medical care. Chief Miles reported that the DEF header on several of the new apparatus have been failing and parts are currently on backorder.

d) OSFM Grant

Chief Miles announced that the District received a \$35,000 grant from the Oregon State Fire Marshal's Office in order to hire extra firefighters during the wildfire season. Chief Miles reported that additional grants were available that the District would submit for.

e) Station 1 Building Maintenance

Chief Miles reported that a water leak was discovered on the second floor of Station 1 and was in the process of reviewing all three quotes received. Chief Miles stated that the District's insurance company had been contacted and a claim initiated. Chief Miles reported that the office AC unit blew up two weeks ago and was awaiting the final bid for replacement.

f) ESO Update

Chief Miles reported that training would begin Districtwide on the new system which would go live July 1st. Chief Miles stated that the District had entered into a co-op with other fire agencies in order to receive a significant savings on the software.

X. NEW BUSINESS:

a) Resolution 22-355 To Adopt the Budget for Fiscal Year 2022-2023, Impose and Categorize Taxes and Make Appropriations

Vice President Palmer moved to approve Silverton Fire District Resolution 22-355 to adopt the budget for fiscal year 2022-2023, impose and categorize taxes and make appropriations. Director Bledsoe seconded the motion. Resolution 21-352 passed unanimously.
(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

XI. ITEMS PENDING:

No discussion of pending items at this meeting.

XII. GOOD OF THE ORDER:

BC Pilmore expressed his gratitude towards Chief Miles and the speech he gave on behalf of Captain Harry Klopfenstein in the presence of the Klopfenstein family at the Fallen Firefighter Memorial ceremony. The ceremony was held June 9, 2022 at the Department of Public Safety Standards and Training (DPSST) facility in Salem.

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 8:47 p.m.

Approved this _____ day of _____, 2022.

President

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Accounts Payable

Checks by Date - Detail by Check Date

User: Candace
 Printed: 7/6/2022 12:34 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
36299	068535 22018	911 SUPPLY INC WOMEN'S UNIFORM SHIRTS	06/15/2022	194.97
Total for Check Number 36299:				194.97
36300	001098 10928	ADVANCE DESIGN SYSTEMS, INC. FIRMWARE UPGRADE	06/15/2022	899.00
Total for Check Number 36300:				899.00
36301	6091910	AMAZON CAPITAL SERVICES	06/15/2022	
	IKKM-9X1V-91QV	STOPWATCH BATTERIES		11.90
	IKKM-9X1V-91QV	CORRECTION LABELS		30.96
	IKKM-9X1V-91QV	STOPWATCHES		26.99
	1TD6-9TGG-96Q7	IPAD CASES		46.90
	1TD6-9TGG-96Q7	DESKTOP TAPE DISP		3.98
	1TD6-9TGG-96Q7	BUS CARD HOLDER		8.89
	1TD6-9TGG-96Q7	PAGER CHARGERS		116.00
	1TD6-9TGG-96Q7	RADIO BATTERIES		205.74
	1TD6-9TGG-96Q7	CATALOG ENVELOPES		16.57
	1TD6-9TGG-96Q7	PACKING TAPE		13.99
	1TD6-9TGG-96Q7	PRINTABLE BUSINESS CARDS		66.82
	1TD6-9TGG-96Q7	PENCIL POUCH		9.99
	1TD6-9TGG-96Q7	TOGGLE SWITCH BOOT CONTROLS E425		21.98
	1TD6-9TGG-96Q7	HEAVY DUTY PAPER SHREDDER		1,517.93
	1TD6-9TGG-96Q7	CARB FOR GEN ON E425		76.98
	1TD6-9TGG-96Q7	MONTHLY PLANNER		14.99
	1TD6-9TGG-96Q7	STENCIL INK BLACK		65.96
	1TD6-9TGG-96Q7	LINED WRITING PAD		15.73
	1TD6-9TGG-96Q7	STENCIL INK WHITE		30.10
	1TD6-9TGG-96Q7	AMERICAN FLAGS 4X6'		122.24
	1TD6-9TGG-96Q7	BINDER DIVIDERS		10.18
	1TD6-9TGG-96Q7	CATALOG ENVELOPES		19.51
Total for Check Number 36301:				2,454.33
36302	005135 P52282477	BATTERIES + BULBS BATTERIES FOR AED'S	06/15/2022	87.50
Total for Check Number 36302:				87.50
36303	6091912 SFD 22-05	BRASS ROOTS TRAINING SOLUTIONS TRAINING: MAY 2022	06/15/2022	2,175.00
Total for Check Number 36303:				2,175.00
36304	010185 1139 2503 2503	CARDMEMBER SERVICE SNACKS FOR DRILL (2) WEATHER METERS/WL ZOOM 5/10-6/9	06/15/2022	4.99 398.00 14.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2503	(4) WEATHER METERS		796.00
	2503	PLANNING MTG SNACKS		21.25
	2503	USPS PERSONNEL BUSINESS		3.75
	2675	L.LABOR POSTERS		102.00
	2675	WEBSITE DOMAIN RENEWAL		30.16
	2675	BITWARDEN SERVICE		60.00
	2675	CALL CENTRIC APR		39.80
	3400	CLEANING SUPPLIES STA. 1		59.18
	4845	1 YD DIRT		38.00
	4845	LAWN ROLLER RENTAL		32.00
	4845	SOD FOR ST 1		320.00
	4845	1 YD DIRT		38.00
	7480	SPRINKLER STA. 1		8.27
	8105	ZOOM 4/30-5/30		14.99
	8105	SNACKS FOR BUDGET COMM MTG		21.98
	9000	UNIFORM-BOOTS		364.95
Total for Check Number 36304:				2,368.31
36305	010172	CARSON OIL COMPANY	06/15/2022	
	CP-00378844	FUEL FOR C482		232.79
	CP-00378844	FUEL FOR C401		68.20
	CP-00378844	FUEL FOR S434		76.22
	CP-00378844	FUEL FOR 421		9.17
	CP-00378844	FUEL FOR 5423		57.45
	CP-00378844	FUEL FOR S413		39.86
	CP-00378844	FUEL FOR U432		77.06
	CP-00378844	FUEL FOR 412		136.38
	CP-00378844	FUEL FOR D411		25.66
Total for Check Number 36305:				722.79
36306	010310	CASCADE FIRE EQUIPMENT COMPAN	06/15/2022	
	124126	E416 & STOCK WILDLAND FITTINGS		152.15
Total for Check Number 36306:				152.15
36307	096998	CITY OF SILVERTON	06/15/2022	
	5.05070.0	WATER USAGE AT STAT. 1 5/18		290.64
	5.05071.0	WATER USAGE STAT. 1 MAINT BAY 5/18		52.13
	5.05072.6	WATER USE: STAT. 1 SPRINKLERS 5/18		23.96
Total for Check Number 36307:				366.73
36308	015500	DE LAGE LANDEN	06/15/2022	
	76535671	COPIER LEASE PAYMENT 6/15 - 7/14		231.00
Total for Check Number 36308:				231.00
36309	6091884	DEBORAH CONNER	06/15/2022	
	00033502	EMR RECERT		63.00
Total for Check Number 36309:				63.00
36310	015880	DEPT. OF MOTOR VEHICLES	06/15/2022	
	134044306	(1) DMV REPORT FEE		3.00
Total for Check Number 36310:				3.00
36311	033975	GRAINGER	06/15/2022	
	9317967777	TURNOUT GEAR RACK		3,512.51

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36311:	3,512.51
36312	097300	HI-SCHOOL PHARMACY #1178	06/15/2022	
	SILFIRED	LIGHTING		31.98
	SILFIRED	IRRIGATION		26.55
	SILFIRED	LIGHTING		127.71
	SILFIRED	LIGHTING		87.95
	SILFIRED	IRRIGATION		26.33
	SILFIRED	S423 AED BATTERIES		69.95
	SILFIRED	IRRIGATION		-22.74
	SILFIRED	GROUNDS/FERT		25.99
	SILFIRED	IRRIGATION		8.59
			Total for Check Number 36312:	382.31
36313	037800 190	HOME PLACE DINNER FOR SILVERTON FF ASSOC MTG	06/15/2022	147.30
			Total for Check Number 36313:	147.30
36314	6091891 563867	KILLERS PEST CONTROL SALEM PEST CONTROL SERVICE MAY 2022	06/15/2022	175.00
			Total for Check Number 36314:	175.00
36315	055500 732208	L.N.CURTIS & SONS FIRE CONTROL CONCENTRATE (FOAM)	06/15/2022	1,150.00
			Total for Check Number 36315:	1,150.00
36316	098725 63190	LOCAL GOVERNMENT LAW GROUP P. LEGAL SERVICES MAY	06/15/2022	392.00
			Total for Check Number 36316:	392.00
36317	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 5/6 - 6/7/22	06/15/2022	119.35
			Total for Check Number 36317:	119.35
36318	6091901 207650	PACIFIC OFFICE AUTOMATION (SALE DOCUMENT PRINTS 5/7-6/7	06/15/2022	198.79
			Total for Check Number 36318:	198.79
36319	065870 0203745-IN	PETRO CARD FUEL FOR VEHICLE 266.20 GAL @ \$5.2460	06/15/2022	1,397.30
			Total for Check Number 36319:	1,397.30
36320	083200 0074320000 2603340000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 5/9-6/8 STAT. 1 ELECTRIC SERV. 5/9-6/8 STAT. 3 ELECTRIC SERV. 5/9-6/8 STAT. 9 ELECTRIC SERV. 5/9-6/8 STAT. 2 ELECTRIC SERV. 5/9-6/8	06/15/2022	151.08 1,122.92 47.07 33.30 34.37
			Total for Check Number 36320:	1,388.74
36321	092090 0456-003307534	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 5/1 - 5/31	06/15/2022	182.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0456-003308625	STAT. 8 GARBAGE SERV. 05/01 - 05/31		43.22
			Total for Check Number 36321:	225.47
36322	095050	SCHURTER TRUCKING	06/15/2022	
	13943	WO#2289 DIAGNOSTIC SCAN 485		130.00
	13943	WO#2307 DIAGNOSTIC & DEF DOSING REI		1,109.02
			Total for Check Number 36322:	1,239.02
36323	096976	SILVER CREEK AUTO PARTS, INC.	06/15/2022	
	21570	BRAKE CLEANER/SOCKET SET		176.62
	21570	REPLACEMENT SOCKET		4.50
	21570	412 BRAKES/ROTORS		161.59
	21570	E415 DOOR SUPPORT		23.57
	21570	AIRLINE SUPPLIES		8.15
	21570	E416 CHAINSAW SPARK PLUG		4.52
	21570	BATTERY/WARR		199.56
	21570	EXTRA BAR OIL FOR WL TRAINING		27.03
	21570	U432 GAS & DIESEL ADDITIVE		17.96
	21570	S413 HITCH LOCK		25.47
	21570	CREDIT FOR BATTERY CORE		-27.27
			Total for Check Number 36323:	621.70
36324	073775	TIMOTHY R PETERS M.D.	06/15/2022	
	527313	(1) MEDICAL EXAM		352.00
			Total for Check Number 36324:	352.00
36325	201523	TOWNSHIP HEALTH DPC	06/15/2022	
	5/2022	(1) PRE EMPLOYMENT MEDICAL EXAM		270.00
			Total for Check Number 36325:	270.00
36326	077200	TRUE NORTH EMER EQ	06/15/2022	
	3200/3199	L408 GENERATOR REPAIR		1,281.15
			Total for Check Number 36326:	1,281.15
36327	112435	VERIZON WIRELESS	06/15/2022	
	9907859583	404 IPAD SERV.: 05/02-6/1		40.01
	9907859583	E405 IPAD SERV.: 05/02-6/1		49.06
	9907859583	D411 IPAD SERV.: 05/02-6/1		49.06
	9907859583	E485 IPAD SERV.: 05/02-6/1		49.06
	9907859583	S423 IPAD SERV.: 05/02-6/1		49.06
	9907859583	I. PETERSON CELL SERV.: 05/02-6/1		39.58
	9907859583	NORTH BC IPAD SERV.: 05/02-6/1		40.01
	9907859583	FC IPAD SERV.: 05/02-6/1		40.01
	9907859583	415 IPAD SERV.: 05/02-6/1		40.01
	9907859583	E. GRAMBUSCH CELL SERV.: 05/02-6/1		39.58
	9907859583	K. VEIT CELL SERV.: 05/02-6/1		39.58
	9907859583	K. MILLER CELL SERV.: 05/02-6/1		39.58
	9907859583	M. HUGHES CELL SERV.: 05/02-6/1		39.58
	9907859583	C. CANTU CELL SERV.: 05/02-6/1		39.58
	9907859583	B. MILES CELL SERV.: 05/02-6/1		39.58
			Total for Check Number 36327:	633.34
36328	119000	WILCO	06/15/2022	
	692411/3	AG SPRAY/MEAS CUP		136.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36328:	136.99
36329	034015	ZIPLY FIBER	06/15/2022	
	05/25-06/2 STA2	503-873-5097-071291-5		62.60
	05/25-06/2- ST9	503-873-5645-012395-5		56.25
	05/25-06/24 RL	503-001-0586-110204-5		27.30
	05/25-06/24 ST1	503-873-2805-070997-5		178.98
	05/25-06/24 ST3	503-873-3190-062193-5		56.25
	05/25-06/24 ST8	503-873-6215-090168-5		78.30
			Total for Check Number 36329:	459.68
			Total for 6/15/2022:	23,800.43
36330	010172	CARSON OIL COMPANY	06/29/2022	
	CP00382182	FUEL FOR C402		81.29
	CP00382182	FUEL FOR C401		75.89
	CP00382182	FUEL FOR S434		49.27
	CP00382182	FUEL FOR U432		81.78
	CP00382182	FUEL FOR 412		127.29
	CP00382182	FUEL FOR C482		276.55
	CP00382182	FUEL FOR D411		88.25
	CP00382182	FUEL FOR 421		85.02
	CP00382182	FUEL FOR 423		74.41
	CP00382182	FUEL FOR S414		25.14
	IN0725400	BULK DIESEL 126 @ 5.8601 EA		738.38
			Total for Check Number 36330:	1,703.27
36331	6091905 43376	CORPORATE SECURITY SERVICES INC (I) BACKGROUND CK	06/29/2022	
				63.50
			Total for Check Number 36331:	63.50
36332	013528 26417	CRUISE MASTER ENGRAVING HELMET SHIELDS B407 & B487	06/29/2022	
				424.00
			Total for Check Number 36332:	424.00
36333	033975 9338922207	GRAINGER TRASH BAGS	06/29/2022	
				167.74
			Total for Check Number 36333:	167.74
36334	035075 1	HRA VEBA TRUST YA462 HRA/VEBA: JUN	06/29/2022 PR Batch 00001.06.2022 YA4	
				1,400.00
			Total for Check Number 36334:	1,400.00
36335	042015 00258449	INDUSTRIAL WELDING SUPPLY DEFLECTOR, NOZZLE FOR PLASMA CUTT	06/29/2022	
				106.53
			Total for Check Number 36335:	106.53
36336	091893 0766367 0766367	LIFEMAP ASSURANCE CO. LIFEMAP: EMPLOYEE CONTRIB. JUL AD&D/LIFE INS. EMPLOYER CONTIB: JUL	06/29/2022 PR Batch 00001.06.2022 LIF PR Batch 00001.06.2022 AD	
				48.75
				55.80
			Total for Check Number 36336:	104.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
36337	073835 22-32692	NORTHWEST SAFETY CLEAN TURNOUT COAT & PANT REPAIR S&H	06/29/2022	17.35
Total for Check Number 36337:				17.35
36338	6091936 14930	PNW EMERGENCY EQUIPMENT FENDERETTE T419	06/29/2022	532.57
Total for Check Number 36338:				532.57
36339	180125 1	RAY DANDENEAU REIMB. EMR RECERT	06/29/2022	63.00
Total for Check Number 36339:				63.00
36340	098720 03-0052823 03-0052823 03-0052823 03-0052823 1	SDIS LTD: EMPLOYER CONTRIB. JUL MEDICAL: EMPLOYEE CONTRIB. JUL COBRA PREMIUM C. MILES: MEDICAL: EMPLOYER CONTRIB. JUL 07/22-06/23 EAP RENEWAL	06/29/2022 PR Batch 00001.06.2022 LTD PR Batch 00001.06.2022 MEI PR Batch 00001.06.2022 MEI PR Batch 00001.06.2022 MEI	206.29 1,292.00 756.43 11,627.85 1,179.36
Total for Check Number 36340:				15,061.93
36341	6091935 2022-6	STEPHEN ABEL STRATEGIC PLANNING @ 50%	06/29/2022	8,200.00
Total for Check Number 36341:				8,200.00
36342	027039 930943	SUN LIFE FINANCIAL 930943 LIFE INS. PREMIUM: JUL	06/29/2022	355.83
Total for Check Number 36342:				355.83
36343	115400 17465033	W.S. DARLEY & CO. (1) FLIR CAMERA	06/29/2022	2,640.33
Total for Check Number 36343:				2,640.33
36344	6091829 6/12-7/11	WAVE 056639301-0008873 CONV. BOX	06/29/2022	80.64
Total for Check Number 36344:				80.64
Total for 6/29/2022:				30,921.24
Report Total (46 checks):				54,721.67

General Ledger

Expense vs Budget with Encumbrances

User: Candace
 Printed: 07/06/22 12:34:38
 Period 01 - 12
 Fiscal Year 2022

Account Number	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 550,000.00	\$ 504,359.12	\$ 45,640.88	8.30%
25-1-51002	EXTRA PERSONNEL	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 26,000.00	\$ 20,808.33	\$ 5,191.67	19.97%
25-1-51004	SOCIAL SECURITY	\$ 52,000.00	\$ 54,739.61	\$ (2,739.61)	-5.27%
25-1-51005	GROUP HEALTH INSURANCE	\$ 175,000.00	\$ 120,222.33	\$ 54,777.67	31.30%
25-1-51006	GROUP LIFE INSURANCE	\$ 16,000.00	\$ 9,046.68	\$ 6,953.32	43.46%
25-1-51007	PERS	\$ 172,000.00	\$ 151,842.65	\$ 20,157.35	11.72%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-51009	OVERTIME	\$ 35,000.00	\$ 56,130.35	\$ (21,130.35)	-60.37%
25-1-51010	VOLUNTEERS	\$ 70,000.00	\$ 137,713.65	\$ (67,713.65)	-96.73%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 19,200.00	\$ 15,800.00	\$ 3,400.00	17.71%
25-1-51013	DIRECTORS EXPENSES	\$ 600.00	\$ -	\$ 600.00	100.00%
PAYROLL RELATED EXP		\$ 1,118,500.00	\$ 1,070,662.72	\$ 47,837.28	4.28%
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 3,479.22	\$ 20.78	0.59%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 9,000.00	\$ 7,704.17	\$ 1,295.83	14.40%
25-1-61003	CONTRACT SERVICES	\$ 18,000.00	\$ 14,832.21	\$ 3,167.79	17.60%
25-1-61004	TELEPHONE	\$ 20,000.00	\$ 11,649.76	\$ 8,350.24	41.75%
25-1-61005	POSTAGE AND FREIGHT	\$ 2,000.00	\$ 2,384.53	\$ (384.53)	-19.23%
25-1-61006	UTILITIES	\$ 36,000.00	\$ 38,462.80	\$ (2,462.80)	-6.84%
25-1-61007	ELECTION EXPENSES	\$ 5,200.00	\$ 6,711.40	\$ (1,511.40)	-29.07%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 16,000.00	\$ 17,092.56	\$ (1,092.56)	-6.83%
25-1-61009	LGIP FEES	\$ 100.00	\$ 0.35	\$ 99.65	99.65%
25-1-61011	ANNUAL AUDIT	\$ 8,200.00	\$ 7,750.00	\$ 450.00	5.49%
25-1-61012	EMPLOYEE RECOGNITION	\$ 2,500.00	\$ 2,444.96	\$ 55.04	2.20%
25-1-61013	RECRUITING EXPENSE	\$ 1,500.00	\$ 1,295.08	\$ 204.92	13.66%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ 2,749.91	\$ (749.91)	-37.50%
25-1-61015	TRAINING EXPENSE	\$ 30,000.00	\$ 32,467.35	\$ (2,467.35)	-8.22%
25-1-61016	CONFERENCE EXPENSE	\$ 6,000.00	\$ -	\$ 6,000.00	100.00%
25-1-61017	SHOP EXPENSE	\$ 3,000.00	\$ 2,297.14	\$ 702.86	23.43%
25-1-61018	EMS SUPPLIES	\$ 5,000.00	\$ 5,574.53	\$ (574.53)	-11.49%
25-1-61019	INSURANCE	\$ 70,000.00	\$ 56,843.00	\$ 13,157.00	18.80%
25-1-61021	TRAVEL EXPENSE	\$ 2,500.00	\$ 920.31	\$ 1,579.69	63.19%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 6,500.00	\$ 6,773.16	\$ (273.16)	-4.20%
25-1-61023	UNIFORM ALLOWANCE	\$ 7,500.00	\$ 4,832.80	\$ 2,667.20	35.56%
25-1-61024	FUELS AND LUBRICANTS	\$ 28,000.00	\$ 30,789.71	\$ (2,789.71)	-9.96%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ 383.85	\$ 266.15	40.95%
25-1-61026	RADIO MAINTENANCE	\$ 7,500.00	\$ 2,536.84	\$ 4,963.16	66.18%
25-1-61027	COMPUTER MAINTENANCE	\$ 10,000.00	\$ 10,979.65	\$ (979.65)	-9.80%
25-1-61031	LEGAL SERVICES	\$ 20,000.00	\$ 1,641.50	\$ 18,358.50	91.79%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,200.00	\$ 1,150.00	\$ 50.00	4.17%
25-1-61033	APPLIANCES	\$ 4,500.00	\$ 2,312.98	\$ 2,187.02	48.60%
25-1-61037	ADMINISTRATION SERVICES	\$ 40,000.00	\$ 21,146.11	\$ 18,853.89	47.13%
25-1-61042	SAFETY/PROTECTIVE CLOTHING	\$ 6,000.00	\$ 6,165.35	\$ (165.35)	-2.76%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 8,500.00	\$ 4,320.04	\$ 4,179.96	49.18%
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ 469.48	\$ 30.52	6.10%
25-1-61050	DISPATCH SERVICES	\$ 89,300.00	\$ 90,103.06	\$ (803.06)	-0.90%

Account Number	Description	Budget	End Bal	Available	% Available
25-1-61055	MEDICAL MEMBERSHIPS	\$ 7,500.00	\$ 3,717.00	\$ 3,783.00	50.44%
25-1-61056	HEALTH AND WELFARE	\$ 10,000.00	\$ 8,883.27	\$ 1,116.73	11.17%
25-1-61057	VEHICLE MAINTENANCE	\$ 35,000.00	\$ 35,898.62	\$ (898.62)	-2.57%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 400.00	\$ 311.70	\$ 88.30	22.08%
25-1-61063	GRANT EXPENDITURES	\$ 165,000.00	\$ 27,350.49	\$ 110,560.65	67.01%
25-1-61064	EQUIPMENT TESTING	\$ 15,000.00	\$ 12,574.80	\$ 2,425.20	16.17%
25-1-61065	SCBA MAINTENANCE	\$ 2,500.00	\$ 2,520.47	\$ (20.47)	-0.82%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,200.00	\$ 1,873.93	\$ (673.93)	-56.16%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ 79.96	\$ 1,420.04	94.67%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ 601.34	\$ 898.66	59.91%
25-1-61094	HEALTH/MEDICAL	\$ 14,000.00	\$ 3,592.00	\$ 10,408.00	74.34%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ 250.41	\$ 3,749.59	93.74%
	MATL SUPP & EXP	\$ 728,750.00	\$ 495,917.80	\$ 205,743.34	28.23%
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 26,000.00	\$ 24,507.61	\$ 1,492.39	5.74%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 30,000.00	\$ 23,054.40	\$ 4,852.60	16.18%
25-1-71003	MAJOR EQUIPMENT	\$ 12,000.00	\$ 14,181.50	\$ (2,181.50)	-18.18%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ 3,609.99	\$ 4,890.01	57.53%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 8,000.00	\$ 3,512.51	\$ 4,487.49	56.09%
25-1-71015	HOSE REPLACEMENT	\$ 7,500.00	\$ 3,500.00	\$ 4,000.00	53.33%
25-1-71138	COMPUTER EXPENSE	\$ 20,000.00	\$ 19,242.37	\$ 757.63	3.79%
25-1-71139	TRAINING EQUIPMENT	\$ 12,000.00	\$ 412.30	\$ 11,587.70	96.56%
	CAPITAL OUTLAY	\$ 124,000.00	\$ 92,020.68	\$ 29,886.32	24.10%
25-1-90001	CONTINGENCIES	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
	CONTINGENCY	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
25-5-92006	ENDING FUND BALANCE	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
	UNAPPROPRIATED	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ 14,000.00	\$ -	0.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 110,000.00	\$ 110,000.00	\$ -	0.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 46,000.00	\$ 46,000.00	\$ -	0.00%
	TRANSFER OUT	\$ 170,000.00	\$ 170,000.00	\$ -	0.00%
25-1-93001	LEASE PRINCIPAL	\$ 50,825.00	\$ 50,825.00	\$ -	0.00%
25-1-93002	LEASE INTEREST	\$ 2,652.00	\$ 2,651.39	\$ 0.61	0.02%
	DEBT SERVICE	\$ 53,477.00	\$ 53,476.39	\$ 0.61	0.00%
Expense Total		\$ 3,019,727.00	\$ 1,882,077.59	\$ 1,108,467.55	36.71%

BANK ACCOUNT BALANCE COMPARISON

<u>April 30, 2021</u>		<u>April 30, 2022</u>	
Columbia Bank Checking	\$ 10,753.83	Columbia Bank Checking	\$ 344,617.43
Columbia Bank MM	\$ 661,469.98	Columbia Bank MM	\$ 206,339.28
Local Gov't Pool	\$ 1,928,863.70	Local Gov't Pool	\$ 2,352,986.77
Sub Total	\$ 2,601,087.51	Sub Total	\$ 2,903,943.48
<i>OPERATING BUDGET AHEAD \$302,855.97</i>			

<u>May 31, 2021</u>		<u>May 31, 2022</u>	
Columbia Bank Checking	\$ 221,021.01	Columbia Bank Checking	\$ 222,733.03
Columbia Bank MM	\$ 351,300.25	Columbia Bank MM	\$ 207,135.08
Local Gov't Pool	\$ 1,936,291.87	Local Gov't Pool	\$ 2,359,192.99
Sub Total	\$ 2,508,613.13	Sub Total	\$ 2,789,061.10
<i>OPERATING BUDGET AHEAD \$280,447.97</i>			

<u>June 30, 2021</u>		<u>June 30, 2022</u>	
Columbia Bank Checking	\$ 161,609.77	Columbia Bank Checking	\$ 302,697.05
Columbia Bank MM	\$ 247,640.10	Columbia Bank MM	\$ 223,577.72
Local Gov't Pool	\$ 1,972,297.80	Local Gov't Pool	\$ 2,141,101.02
Sub Total	\$ 2,381,547.67	Sub Total	\$ 2,667,375.79
<i>OPERATING BUDGET AHEAD \$285,828.12</i>			

Please join us for Silverton Fire District's

Annual Picnic

08.10.2022

Serving @ 6PM

Award Presentation @ 7PM

Food/Fun

.....
Main Station
819 Railway Ave

Current & Past Members, Honorary, Retired, & Families

2022

BEST PRACTICES
PROGRAM





Deadline: November 4, 2022

2022 BEST PRACTICES PROGRAM

Your district can receive up to a 10% discount on your general liability, auto liability, and property insurance contributions for the 2023 policy year.

The SDIS Best Practices Program was designed to assist special districts with implementing best practices to mitigate risk in areas of high exposure. Your district can receive credits on its property/casualty insurance contributions and can take up to 10% off your district's general liability, auto liability, and property insurance contributions for the 2023 policy year. The following information outlines the **five credit opportunities** for this year's program.

1. Affiliate Organization Membership | **Credit: 2%**

You will receive a 2% credit for being a member of any of the following affiliated organizations:

- Cemetery Association of Oregon
- Oregon Economic Development District Association
- Oregon PRIMA
- Oregon APCO-NENA
- Oregon Fire Chiefs Association
- Oregon Public Ports Association
- Oregon Association of Chiefs of Police
- Oregon Fire District Directors Association
- Oregon Recreation and Park Association
- Oregon Association of Clean Water Agencies
- Oregon Library Association
- Oregon Rural Health Association
- Oregon Association of Conservation Districts
- Oregon Mosquito & Vector Control Association
- Oregon Transit Association
- Oregon Association of Hospitals/Health Systems
- Oregon People's Utility Districts Association
- Oregon Water Resources Congress
- Oregon Association of Water Utilities

As we have several district types, this is **not** a comprehensive list. If you have any questions, please contact Jaime Keeling at jkeeling@sdao.com.

2. Board Duties and Responsibilities Policy | Credit: 2%

In order to receive the 2% credit, your district must have adopted a policy regarding board duties and responsibilities. A sample policy will be available at www.sdao.com/best-practices-program in the spring.

3. Board Duties and Responsibilities Checklist | Credit: 2%

To receive credit in this category, you must complete the self-evaluation checklist that is available within the Best Practices Survey located on the SDIS Insurance Site (www.sdis.org). The checklist can be viewed once you have opened the survey. The survey will go live on the Insurance Site in spring of 2022.

4. SDAO/SDIS Training | Credit: 2%

You must certify that ALL members of the board have attended **one** online or in person class regarding board members duties and responsibilities **or** the board can engage in a Board Practices Assessment conducted by an SDAO consultant. The following are some *examples* the trainings that qualify:

- **SDAO Board of Directors and Management Staff Regional Training**
- **Board Duties and Responsibilities Pre-Conference Training** (*This training will be streamed on February 10th during the 2022 SDAO Annual Conference on the virtual conference platform.*)
- **OFDDA/OFCA board trainings sponsored by SDAO**
- **Boardsmanship 301** – (*Online training video viewable at www.sdao.com/training-videos*)
- **Boardroom Dancing** – (*Online training video viewable at www.sdao.com/training-videos*)

To sign up for a Board Practices Assessment, please contact Shanta Carter, Consulting Services Administrator, at scarter@sdao.com.

5. Board Member Education Program | Credit: 2%

To receive the credit in this category, **at least two (2)** members of the board will need to enroll in the SDAO Board Leadership Academy (all district types) OR in the SDAO/OFDDA Fire District Directors Academy (applicable to fire districts). There is **no cost** to enroll in these board education programs.

Eligible individuals will need to complete an enrollment form located on the SDAO website at www.sdao.com/sdao-board-leadership-academy or www.sdao.com/sdao-ofdda-fire-district-directors-academy and submit it to SDAO Member Services (memberservices@sdao.com) to enroll.

Receiving Credit

To receive credit, a district representative must complete the Best Practices Survey (located online on the SDIS Insurance Site) and click the Save button at the upper right-hand corner of the screen. Credit will only be awarded in a category when a box within that section is checked. If you cannot answer "yes" to at least one question within that category, credit will not be recorded. Your district will be notified by email this spring when the survey becomes available online. The survey **must** be submitted by a district representative who will verify completion of the credit requirements within the survey. Training credits taken by members are not automatically updated in the Best Practices Survey and must be manually checked off by the member. **Please note, each district is responsible for completing their own survey online. The deadline to complete the survey is Nov. 4, 2022.**

If you have any questions regarding the Best Practices Program or need help completing it online, please contact Jaime Keeling at jkeeling@sdao.com or 800.285.5461 ext. 122.



2022

**BEST PRACTICES
PROGRAM**

S | D | I | S

Main Office: PO Box 12613 | Salem, OR 97309-0613

Toll-free: 800-285-5461 | Phone: 503-371-8667

Fax: 503-371-4781 | Email: sdao@sdao.com

Web: www.sdao.com

Sign In to the SDIS Website (<https://www.sdis.org>)

Search	Go!
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THIS ITEM APPEARS ON

[SDAO/OFDDA FIRE DISTRICT DIRECTORS ACADEMY \(/SDAO-OFDDA-FIRE-DISTRICT-DIRECTORS-ACADEMY\)](#)

Online Courses Available for SDAO/OFDDA Fire District Directors Academy Credit



We have several online trainings and webinars available for you to attend for SDAO/OFDDA Fire District Directors Academy credit. As more trainings are recorded, we will add them to this list.

Module 1: Board Member Basics

- Powers and Protections
 - [2020 Board of Directors and Management Staff Training](#)
(<https://attendee.gotowebinar.com/recording/6661950157816788747>)
 - [2021 Board of Directors and Management Staff Training](#)
(<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238>)
- Roles and Responsibilities
 - [2020 Board of Directors and Management Staff Training](#)
(<https://attendee.gotowebinar.com/recording/6661950157816788747>)

[2021 Board of Directors and Management Staff Training](https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238)

<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238>

- Representing the Board

[2020 Board of Directors and Management Staff Training](https://attendee.gotowebinar.com/recording/6661950157816788747)

<https://attendee.gotowebinar.com/recording/6661950157816788747>

[Advanced Board Skills: Choosing Collaboration & Clarity Over Chaos](https://youtu.be/fpcUNI8yG6g)

<https://youtu.be/fpcUNI8yG6g> (2021)

[2021 Board of Directors and Management Staff Training](https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238)

<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238>

- Ordinances and Resolutions

[2020 Board of Directors and Management Staff Training](https://attendee.gotowebinar.com/recording/6661950157816788747)

<https://attendee.gotowebinar.com/recording/6661950157816788747>

[2021 Board of Directors and Management Staff Training](https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238)

<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238>

- Ethics

[2020 Board of Directors and Management Staff Training](https://attendee.gotowebinar.com/recording/6661950157816788747)

<https://attendee.gotowebinar.com/recording/6661950157816788747>

[2021 Board of Directors and Management Staff Training](https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238)

<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238>

- Public Meetings

[2020 Public Meetings Training](https://attendee.gotowebinar.com/recording/7918317014921948687)

<https://attendee.gotowebinar.com/recording/7918317014921948687>

[2021 Board of Directors and Management Staff Training](https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/e3f)

<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/e3f>

Module 2: Statutory Responsibilities

- Public Records

[2020 Public Records Training](https://attendee.gotowebinar.com/recording/7425357573811053837)

<https://attendee.gotowebinar.com/recording/7425357573811053837>

[2021 Board of Directors and Management Staff Training](https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/e3f)

<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/e3f>

- Public Contracting

[Foundations of Public Contracting](https://www.sdao.com/foundations-of-public-) (<https://www.sdao.com/foundations-of-public->

contracting) (2017)

Basics of Public Contracting in Oregon (<https://youtu.be/e60PPWlwQWE>) (2021)

2021 Board of Directors and Management Staff Training

(<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/e3f>;

- Local Budgeting and Finance

Basic Budgeting and Finance Concepts (<https://youtu.be/TFuqMVdzxlg>) (2021)

2021 Board of Directors and Management Staff Training

(<https://www.gotostage.com/channel/127ba7e2085c437fbae3a1d1d044a157/recording/238>

Module 3: Fire Service

- Collective Bargaining with Firefighters
- Cooperative Service Arrangements
- Measuring Emergency Service Delivery Performance
- Overview of Regulatory Agencies

Module 4: Risk Management

- Analyzing Exposure to Risk
Analyzing Exposure to Risk (https://youtu.be/Kw1_5agAgY4)(2021)
- ADA Compliance
- General Risk Management
Am I Covered? (<https://register.gotowebinar.com/recording/5131539927516686849>)
- Contingency Plans: Disaster Preparedness and Succession Planning

Module 5: Human Resources

- Evaluating your Executive Director/General Manager/Fire Chief
Making Executive Director Performance Evaluation Meaningful
(<https://www.sdao.com/making-executive-director-performance-evaluation-meaningful>)

(2017)

- Harassment and Discrimination
[Harassment and Discrimination in the Workplace - What's New?](#)
(<https://register.gotowebinar.com/recording/8523273810856589570>) (2020)
[A View from the Top: Harassment Claims Against Elected Officials Under SB479](#)
(<https://youtu.be/sLxyhBiQBvQ>) (2021)
- Wrongful Termination
- Cultural Diversity
[Uncovering Our Blind Spots](#)
(<https://register.gotowebinar.com/recording/1809818539399357455>) (2020)
[Cultural Diversity: What is it and Why Does it Matter?](#) (<https://youtu.be/ekm5A18CgBg>)
(2021)
- Fair Labor and Standards Act

PROGRAM BROCHURE

READ MORE »

(<https://www.sdao.com/files/5d361da02/2022+SDAO+OFDDA+Director+Academy+Brochure.pdf>)

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PO BOX 12613, SALEM OR 97309-0613
TELEPHONE (503) 371-8667

[PRIVACY POLICY \(/PRIVACY-POLICY\)](#)
[ADA DISCLOSURE \(/ADA-DISCLOSURE\)](#)

POWERED BY STREAMLINE ([HTTP://WWW.GETSTREAMLINE.COM/](http://www.getstreamline.com/)) | SIGN IN ([HTTPS://WWW.SDAO.COM/USERS/SIGN_IN?
DESTINATION=%2FONLINE-COURSES-AVAILABLE-FOR-SDAO-OFDDA-FIRE-DISTRICT-DIRECTORS-ACADEMY-CREDIT](https://www.sdao.com/users/sign_in?destination=%2Fonline-courses-available-for-sdao-ofdda-fire-district-directors-academy-credit))

Calls for Service Comparison
 April through June 2021
 And
 April through June 2022

2021	# of Calls	2022	# of Calls	% Difference
Fire	21	Fire	6	-71%
EMS	141	EMS	141	0
Hazardous Cond.	29	Hazardous Cond.	15	-48%
Service Call	58	Service Call	29	-50%
Good Intent	68	Good Intent	45	-34%
False Alarm	11	False Alarm	14	+27%
Severe Weather	1	Severe Weather	0	-100%
Totals	329	Totals	250	-24%

2022 2ND Quarter Wednesday Evening Drill Participation

Data used for this report is rendered from the number of current active personnel on our roll sheets (64 as of this writing) divided by the number of personnel that attended drill night.

Additional information; normally, our drill nights follow a consistent training activity schedule as listed below:

- 1st Wed. Safety Committee, Apparatus Inspections, EMS Related Topic
- 2nd Wed. Officer's Meeting, Apparatus Inspections, Association Meetings
- 3rd Wed. Apparatus Inspections, Fire Related Topic
- 4th Wed. Apparatus Inspections, Fire Related Topic
- 5th Wed. When fifth Wednesdays are present in the month, Officer or specialty training is given

In addition to the activities listed above, support service members conduct training that may not be related to the primary topic.

April	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 st Wed.	43	67%	EMS, apparatus Inspections
2 nd Wed.	35	55%	Officer's meeting, apparatus inspections, association meetings
3 rd Wed.	44	69%	Wildland, Apparatus Inspections
4 th Wed.	50	78%	Wildland, Apparatus Inspections

May	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 st Wed.	34	53%	EMS, apparatus inspections
2 nd Wed.	25	39%	Apparatus inspections, Association Meetings
3 rd Wed.	29	45%	Apparatus inspections, wildland fire
4 th Wed.	23	36%	Apparatus inspections, pump and roll operations

June	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 st Wed.	35	55%	EMS, apparatus inspections
2 nd Wed.	30	47%	Officer's meeting, apparatus inspections, association meetings
3 rd Wed.	35	55%	Inspections, Fire attack
4 th Wed.	26	41%	Inspections, high performance CPR
5 th Wed.	26	41%	Officer development (Incident Command)

2022 2nd Quarter Additional Training Conducted (Other than Wed. Drill Nights)

This additional training is training received by personnel beyond regular Wed. night drills. This training includes Academy training and other training completed by personnel on their own accord.

April

Topic	# of Hours
Academy	28
EMS	2
Hazardous Materials	16
Pumping and Driving	6
Wildland	4
Total	56

May

Topic	# Hours
Wildland	22
Instructor Development	2
EMS	3
Total	27

June

Topic	# of Hours
Instructor development	6
Wildland	30
Driver Training	6
Total	42

2022 2nd Quarter Public Education, Public Assistance, and Volunteer Work Detail Events

Public education and public assistance events can include many different functions; school assemblies, first Fridays, installing smoke alarms and batteries, School Sports EMS Standby etc. Work Details are when a volunteer(s) helps with maintenance, cleaning, etc.

April

Event	# of Events	# of Hours
Work Details	9	20
Public Education	1	2
Totals	10	22

May

Event	# of Events	# of Hours
Work Details	10	28
Public Education	7	16
Totals	17	44

June

Event	# of Events	# of Hours
Work Details	2	4
Public Education	3	8
Totals	5	12



July 8, 2022

TO: Board of Directors
FROM: Fire Prevention FF Hughes
SUBJECT: Fire Prevention Report

Silverton Fire continues to work with American red cross to replace out smoke detector batteries and units for residents whilst keeping records of each installment this month alone we have served 4 residences.

Prior to July 4th, SVFD conducted inspections of firework booth and sales locations within the city limits of Silverton.

Silverton Fire provided Fire/EMS Standby for the Oregon Garden for their 3rd of July celebration.

Fire Prevention would like to recognize Ray Dandeneau for heading up several PUB ED events the past few months. Thank you Ray!