

# SILVERTON FIRE DISTRICT MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. July 11, 2023  
Silverton Fire District Station #8. (Scotts Mills)

## **I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

## **ABSENT:**

*All Directors present.*

## **IN ATTENDANCE:**

Chief Miles, Assistant Chief Grambusch (*via Zoom*), Office Administrator Cantu, FF Peterson (*via Zoom*)

## **II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

## **III. PLEDGE OF ALLEGIANCE**

## **IV. DIRECTOR OATH OF OFFICE**

President Von Flue administered the oath of office to re-elected Directors, Stacy Palmer to Position 1 and Robert Mengucci to Position 5.

## **V. ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2023-2024**

President Von Flue opened nominations for Board President. Director Bledsoe nominated Les Von Flue for Board President. Secretary-Treasurer Mengucci seconded the nomination. Having no other nominations for President, nominations were closed and Les Von Flue was re-elected Board President by unanimous vote.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

President Von Flue opened nominations for Board Vice President. Director Mengucci nominated Stacy Palmer for Vice President. Having no other nominations for Vice President, nominations were closed. Stacy Palmer was elected Board Vice President by unanimous vote.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

President Von Flue opened nominations for Board Secretary-Treasurer. Director Bledsoe nominated Rob Mengucci for Secretary-Treasurer. Having no other nominations for Secretary-

Treasurer, nominations were closed. Rob Mengucci was elected Board Secretary-Treasurer by unanimous vote.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

The following slate of officers elected to serve for the fiscal year 2023-2024:

Les Von Flue, President  
Stacy Palmer, Vice-President  
Robert Mengucci, Secretary-Treasurer

**VI. APPROVAL OF MINUTES:**

**a) Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the June 13, 2023 Board Meeting. Director Bledsoe seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**VII. OPEN FORUM:**

*No announcements were made during open forum.*

**VIII. OLD BUSINESS:**

*No topics of old business to discuss during this meeting.*

**IX. FINANCE OFFICER'S REPORT:**

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bielenberg seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**X. CHIEF'S REPORT**

**a) Annual Picnic**

Chief Miles invited the Board to the District's Annual Picnic on August 9<sup>th</sup> beginning at 6pm at Station 1.

**b) Civil Service Update**

Chief reported that the Chief Examiner certified the list of eligibles for the Lt. Training & Volunteer Coordinator position. Chief Miles stated that the District would be moving forward with the testing process for the one applicant. Chief Miles relayed that after going through the Civil Service hiring process, the Chief Examiner recommended language changes and clarifications to Rule VII, Applications and Examinations and Rule VIII, Registers. Chief Miles specified that the Rules did not clarify whether a list needed to be maintained if only one candidate was on the list.

**c) FF/EMT Position**

Chief Miles announced that the District would be working on the open FF/EMT positions. Chief Miles stated the grant funded FF/EMT position would be the priority to fill first. Director

Palmer inquired whether both positions would be filled quickly. Chief Miles replied that the intent was to fill those positions quickly, however wanted to be mindful of the Civil Service process and the time of year the positions would be opened. Secretary-Treasurer Mengucci inquired where the District currently advertised open positions. Chief Miles responded that the District has announced vacancies in Our Town, Daily Dispatch, SDAO newsletter, District website, Facebook, bulletin boards at Station 1 & 8, and the reader board at both stations. Office Administrator Cantu added that the District would be looking into Indeed.com and Governmentjobs.com to post future vacancies.

**d) Administrative Assistant Position**

Chief Miles reported that the Administrative Assistant position would be opened in the future but the priority would be on the FF/EMT positions.

**e) Field Burning**

Chief Miles reported that the Department of Agriculture opened field burning and had already notified the District of several test burns.

**f) Lunch & Learn**

Chief Miles reported that the District would be hosting a lunch and learn at Station 1 on August 16<sup>th</sup> with the Silverton Chamber.

**g) ESO Scheduler Conference Call**

Chief Miles reported that the staff would have a "kickoff" conference call for ESO to begin setup for ESO Scheduler.

**h) Audit**

Chief Miles reported that the District's financial audit was scheduled for July 31<sup>st</sup>.

**XI. NEW BUSINESS:**

**a) Add Authorized Bank Signer**

President Von Flue called for a motion to approve Assistant Chief Keith Veit to be added as an additional signer to the District's bank accounts. Director Bledsoe made a motion to approve AC Veit as an additional signer. Vice-President Palmer seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**XII. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:28 p.m.

Approved this 8th day of August, 2023.

Les Von Flue

President