

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. January 10, 2023  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### ABSENT:

*All Directors present*

### IN ATTENDANCE:

Chief Miles, Office Administrator Cantu, AC Grambusch, Deputy Chief Veit, FF Peterson, BC Terhaar, Lt. Dan Brown, Lt. Rick Heuchert, Lt. Randall Redman-Brown, Chris Devito, Rick Schmidt, Steven Dye

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m.

### III. PLEDGE OF ALLEGIANCE

President Von Flue led the group in the Pledge of Allegiance.

### IV. APPROVAL OF MINUTES OF:

#### a) **Board Work Session**

President Von Flue requested a spelling correction and clarification that the Board wanted Chief Miles to schedule a presentation with GIS to discuss the scope of service directly with the Chief and not the Board.

Director Bledsoe made a motion to approve the minutes, with the above corrections, of the December 8, 2022 Board Work Session. Vice President Palmer seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

#### b) **Regular Board Meeting**

Director Bledsoe made a motion to approve the minutes of the December 13, 2022 board meeting as written. Director Bielenberg seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director*

*Bielenberg: Aye, Director Bledsoe: Aye)*

**V. OPEN FORUM:**

Vice President Palmer questioned whether the Strategic Plan document was updated since it appeared that a number of goals were due in January. President Von Flue recommended that the topic could be addressed under Chief's Report.

**VI. OLD BUSINESS:**

**VII. FINANCE OFFICER'S REPORT:**

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**VIII. CHIEF'S REPORT**

**a) Property & Casualty Insurance Renewal**

Chief Miles introduced Chris Devito and Rick Schmidt from Larsen-Flynn Insurance. Mr. Devito discussed the 12-month policy renewal for the District's Property and Casualty Insurance and how the larger losses that were paid out the previous year contributed to the loss of traditional credits to the premium this year. Mr. Devito also noted that the worker's compensation insurance would be transitioning from SDIS to SAIF Corporation.

**b) Standard of Cover**

Chief Miles reported that a comprehensive list was sent to Don Maxwell regarding Section 3 of the Standard of Cover document previously provided by GIS. Chief Miles stated that a meeting with Mr. Maxwell would occur after the 22<sup>nd</sup> and would include response times specifically.

**c) Civil Service Discussion**

Chief Miles reported that three individuals have agreed to serve on the Civil Service Commission: Steven Dye, Randal Thomas, and Chris Redling. Chief Miles stated that additional information would be available at the next board meeting, including options for Chief Examiner. President Von Flue suggested that the commissioners have the option of serving a two, three or four-year term. Chief Miles agreed and would move forward with that model. Mr. Dye was given the floor to ask questions/comments. Mr. Dye re-iterated that he was grateful for the opportunity to serve the Silverton Fire District.

**d) Board Candidacy Elections (Positions 1, 5)**

Chief Miles announced that Position 1, Vice President Palmer, and Position 5, Director Robert Mengucci, would be expiring this term. President Von Flue reminded the current members if they were interested in serving again to submit necessary paperwork to Marion County Elections.

**e) Strategic Plan**

Vice President Palmer brought up Strategic Plan Goals with January due dates. Chief Miles replied that those goals were in the process and in some cases were an ongoing practice that

the District had been observing. In regards to the Chief and Assistant Chief's succession plan, Chief Miles responded that the Assistant Chief position had been addressed and that the Chief's succession plan had been submitted to the Board previously, but would look into resubmitting a timeline.

**IX. NEW BUSINESS:**

**a) Review 23-24 Budget Calendar**

Director Bledsoe made a motion to approve the 23-24 Budget Calendar. Director Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**b) Review 23-24 Budget Committee**

The Board acknowledged the Budget Committee.

**c) Review Board Policies 101-106**

Director Mengucci requested a couple more days to submit recommendations, and so an extended submission time was accommodated to Monday, January 16<sup>th</sup>.

**X. ITEMS PENDING:**

**a) Schedule Future Board Work Session**

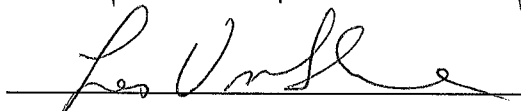
The Board agreed to meet March 8<sup>th</sup>, 2023 at 9:30am, topics to include, staff salaries and benefits and the Chief's evaluation.

**XI. GOOD OF THE ORDER:**

**XII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:34 p.m.

Approved this 14 day of February, 2023.



President