

SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.
REGULAR BOARD MEETING, May 11, 2021 at 7:00 P.M.
Silverton Station # 1 Video Conference

Join Zoom Meeting:

<https://us02web.zoom.us/j/81081797243?pwd=QWZOalpya2pwVUNBaG9hQzFZSGtpdz09>

Meeting ID: 810 8179 7243

Passcode: 567256

Dial in: 1(253) 215-8782 US (Tacoma)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice-President
Rob Mengucci, Secretary-Treasurer

Robert Van Epps, Director
Dixon Bledsoe, Director

II. CALL MEETING TO ORDER:

III. PLEDGE OF ALLEGIANCE:

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting of April 13, 2021

V. OPEN FORUM

a) Association Announcements
b) Staff Announcements

VI. OLD BUSINESS:

a)

VII. FINANCE OFFICER'S REPORT:

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT:

a) Budget
b) Financial Planning (TBD)
c) Strategic Plan (TBD)
d) Standard of Cover Study (TBD)
e) Operational Guidelines (5/11/21)
f) Training Report (5/11/21)
g) Call Response Data (5/11/21)
h) Recruiting/Retention Report (5/11/21)
i) Fire Prevention Report (5/11/21)

**SILVERTON FIRE DISTRICT
AGENDA**

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REGULAR BOARD MEETING, May 11, 2021 at 7:00 P.M.
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IX. NEW BUSINESS:

- a) Resolution 21-351 Accepting Revenue and Authorizing Expenditures and Transfers for the 2020 LNU Conflagration

X. ITEMS PENDING:

- a)

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT:

SILVERTON FIRE DISTRICT MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. April 13, 2021
Silverton Station #1

ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Robert Van Epps, Director
Dixon Bledsoe, Director

ABSENT:

Robert Van Epps, Director

IN ATTENDANCE:

Chief Miles, Office Manager Cantu, Assistant Chief Grambusch (*via zoom*), Maintenance FF Peterson (*via zoom*), FF Hughes (*via zoom*), Lt. Veit (*via zoom*), Lt. Brown (*via zoom*), BC Terhaar (*via zoom*)

CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES OF:

a) Regular Board Meeting Minutes

Vice President Palmer made a motion to approve the minutes of the March 9, 2021 board meeting as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. (*President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye*)

OPEN FORUM:

Lt. Brown shared that the volunteer membership of the North Battalion have voted and approved the revised Volunteer Incentive Plan (VIP). Lt. Brown stated that 13 members qualified for the VIP incentive in 2020. Lt. Brown requested training attendance reports every quarter from AC Grambusch which would be beneficial in showing attendance and standing for members who are trying to qualify for the VIP.

Lt. Veit shared that the South Battalion would be voting on the VIP tomorrow night during the Association meeting.

AC Grambusch reported that after operating as a satellite clinic for Mt. Angel Fire

District, Silverton Fire has applied to become a vaccination site with the Oregon Health Authority. AC Grambusch commended Mt. Angel Fire for their work protecting the community and because of their efficiency felt that Silverton Fire could support another local clinic for the surrounding community. AC Grambusch expressed his gratitude with Stacy Palmer for writing a letter on behalf of the Silverton Chamber to the Commissioners addressing the lack of local vaccination clinics for residents.

VI. OLD BUSINESS:

No old business was discussed at this meeting.

VII. FINANCE OFFICER'S REPORT:

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. *(President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye)*

VIII. CHIEF'S REPORT

- a) **Budget**

Chief Miles reported that budget preparation was underway and the proposed budget would be ready for presentation at the budget committee meeting on May 18th.

- b) **COVID VACCINE CLINICS**

This was topic was discussed during open forum

IX. NEW BUSINESS:

- a) **Resolution 21-349 Accepting Revenue & Authorizing Expenditures & Transfers for 2020 Conflagrations**

Director Dixon made a motion to adopt Resolution 21-349 to accept revenue and authorizing expenditures and transfers for 2020 conflagrations. Secretary Treasurer Mengucci seconded the motion. The motion carried unanimously. *(President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye)*

- b) **Resolution 21-350 Accepting Revenue & Authorizing Expenditures & Transfers for Insurance Claim Reimbursements**

Vice President Palmer made a motion to adopt Resolution 21-350 to accept revenue and authorize expenditures and transfers for insurance claim reimbursements. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. *(President Von Flue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director: Bledsoe: Aye)*

- c) **Approve Budget Calendar Revision**

Office Administrator Cantu advised the Board of a date revision on the Budget

Calendar. The Board approved moving the Public Hearing & Adopt Budget to June 8th to coincide with the Regular Board Meeting.

d) Right of Way for Westside Gateway Project Discussion

Chief Miles stated that the District had been approached by a developer about dedicating 10ft of property along Railway Avenue to allow the developer to make improvements to the roadway, sidewalk and curbs. Chief Miles stated that these improvements would include the storm drain as a condition for the Westside Gateway Housing Project proposed at the West end of Railway Avenue. Chief Miles provided an update to the Board about the proposed upgrades to Railway Avenue and after answering questions from the Board, was directed to further investigate options for the District for dedicating the 10ft of right-of-way.

X. ITEMS PENDING:

No items were pending at this meeting.

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Approved this _____ day of _____, 2021.

President

Minutes recorded and prepared by Candace Cantu

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Accounts Payable

Checks by Date - Detail by Check Date

User: candace
 Printed: 5/6/2021 5:05 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
35635	6091855 WINTER	BRENNEN RAYNOR TUITION REIMB.	04/19/2021	1,512.00
Total for Check Number 35635:				1,512.00
35636	010185	CARDMEMBER SERVICE	04/19/2021	
	2503	(COVID) LUNCH FOR SETUP CREW		50.05
	2503	(1) ACTIVE 911 SUBSCRIPTION		4.33
	2503	(COVID) CLINIC MATERIALS		13.90
	2503	COFFEE		8.99
	2503	(COVID) ZOOM SUBSCRIPTION		14.99
	2503	(COVID) CLINIC MATERIALS		213.58
	3141	AIR COMPRESSOR CAPACITOR		25.00
	3725	X-ACTO BLADES		14.36
	3725	CALL CENTRIC -NEW PHONE SYST. SETUP		1.40
	3725	REHAB FOOD FOR FIRE CREW		101.45
	4845	(COVID) CLINIC MATERIALS		104.85
	4845	PLUMBING PARTS FOR RR		43.12
	4845	SAFETY BATON FOR E435		37.50
	5311	(COVID) ZOOM SUBSCRIPTION		14.99
	5311	POSTAGE FEE FOR FIRE CERTS		5.40
	8105	(COVID) CLINIC SUPPLIES		45.70
	8105	(COVID) CLINIC SUPPLIES		75.81
	8105	(COVID) CLINIC SUPPLIES		199.96
	8105	(COVID) CLINIC SUPPLIES		53.42
	8105	CALENDAR, PENCILS		75.89
	8105	(COVID) CLINIC WIPES		47.01
	8105	(COVID) CLINIC SUPPLIES		4.00
	8105	(COVID) CLINIC SUPPLIES & MATERIAL		385.58
	8105	(COVID) ZOOM SUBSCRIPT.		14.99
	9000	HAIX BOOTS		345.95
	9000	STRUCTURAL BOOT		389.95
Total for Check Number 35636:				2,292.17
35637	010172	CARSON OIL COMPANY	04/19/2021	
	CP00305479	FUEL FOR C402		43.89
	CP00305479	FUEL FOR 421		40.61
	CP00305479	FUEL FOR 423		64.65
	CP00305479	FUEL FOR 412		75.21
	CP00305479	FUEL FOR 434		70.58
	CP00305479	FUEL FOR 401		44.37
	CP00305479	FUEL FOR 411		127.03
Total for Check Number 35637:				466.34
35638	096998	CITY OF SILVERTON	04/19/2021	
	5.05070.0	WATER USAGE AT STAT. 1 3/17		244.56
	5.05071.0	WATER USAGE STAT. 1 MAINT BAY 3/17		48.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35638:	293.55
35639	6091905 42018 42019	CORPORATE SECURITY SERVICES INC (1) PRE-EMPLOYMENT CHECK (1) PRE-EMPLOYMENT CHECK	04/19/2021	95.50 78.50
			Total for Check Number 35639:	174.00
35640	6091816 3445 3452	DANIEL EARL WILGUS A/C FUSE STA. 1 (2) A/C MAINT. STA. 1	04/19/2021	95.00 178.00
			Total for Check Number 35640:	273.00
35641	015500 72011086	DE LAGE LANDEN COPIER LEASE PAYMENT 4/15-5/14	04/19/2021	231.00
			Total for Check Number 35641:	231.00
35642	040525 ARF70722	DEP. OF PUBLIC SAFETY STANDARDS (1) FINGERPRINT FEE	04/19/2021	40.00
			Total for Check Number 35642:	40.00
35643	015880 79342158	DEPT. OF MOTOR VEHICLES (2) DMV REPORT FEE	04/19/2021	6.00
			Total for Check Number 35643:	6.00
35644	097300 SILFIRED SILFIRED SILFIRED SILFIRED SILFIRED SILFIRED SILFIRED	HI-SCHOOL PHARMACY #1178 HTH SUPER SHOCK LAUNDRY DETERGENT (COVID) COOLER/ICE PAKS FOR VACCINE (COVID) SAND BAGS FOR SIGNS (COVID) CLINIC TAPE 9V BATTERIES FOR SMOKE ALARM (COVID) CLINIC TAPE	04/19/2021	6.99 8.58 67.43 17.96 19.96 3.59 19.98
			Total for Check Number 35644:	144.49
35645	037800 00172	HOME PLACE MEAL FOR SILVERTON FF ASSOC. DINNER	04/19/2021	134.20
			Total for Check Number 35645:	134.20
35646	038100 5255674133	HONEYWELL ANALYTICS, INC POSI CHECK CALIBRATION	04/19/2021	788.00
			Total for Check Number 35646:	788.00
35647	6091828 1	KATIE TOLMACHOFF EMT RENEWAL FEE	04/19/2021	20.00
			Total for Check Number 35647:	20.00
35648	6091883 1	KEITH SMITH EMS LICENSE RENEWAL	04/19/2021	85.00
			Total for Check Number 35648:	85.00
35649	6091891 466926	KILLERS PEST CONTROL SALEM PEST CONTROL SERVICE 3/31	04/19/2021	145.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35649:	145.00
35650	057000 9308335479	LAWSON PRODUCTS HARDWARE STOCK	04/19/2021	241.17
			Total for Check Number 35650:	241.17
35651	098725 59121	LOCAL GOVERNMENT LAW GROUP P. LEGAL SERVICES MARCH	04/19/2021	3,304.21
			Total for Check Number 35651:	3,304.21
35652	065870 A406962	MARC NELSON OIL PRODUCTS BULK DIESEL 476.8 @ 2.60904 EA	04/19/2021	1,243.99
			Total for Check Number 35652:	1,243.99
35653	120185 0001	MARK ZEITZER QRTLTY PAYMENT JAN-MAR 2021	04/19/2021	125.00
			Total for Check Number 35653:	125.00
35654	072925 202021-1236	METCOM 9-1-1 DISPATCH SERV. FEE FOR MAY	04/19/2021	6,777.09
			Total for Check Number 35654:	6,777.09
35655	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 3/9-4/7	04/19/2021	330.93
			Total for Check Number 35655:	330.93
35656	6091892 U020A542 U020A546 U023K438	PACER PROPANE PROPANE STA. 2 PROPANE STA. 9 PROPANE STA. 8	04/19/2021	535.46 507.58 508.36
			Total for Check Number 35656:	1,551.40
35657	6091901 349498	PACIFIC OFFICE AUTOMATION (SALE COPIER LEASE 3/7-4/7	04/19/2021	179.25
			Total for Check Number 35657:	179.25
35658	6091907 1834	PETER MICHAEL HALL STA. 1 REAR EXIT DOOR	04/19/2021	3,349.00
			Total for Check Number 35658:	3,349.00
35659	083200 2603340000	PORTLAND GENERAL ELECTRIC STAT. 1 ELECTRIC SERV. 3/11-4/9	04/19/2021	1,343.60
			Total for Check Number 35659:	1,343.60
35660	092090 0456003116668 0456003117825	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 3/1-3/31 STAT. 8 GARBAGE SERV. 3/1-3/31	04/19/2021	182.25 30.14
			Total for Check Number 35660:	212.39
35661	094000 257824	ROTH'S FRESH MARKETS ICE FOR TRAINING	04/19/2021	6.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35661:	6.03
35662	096976	SILVER CREEK AUTO PARTS, INC.	04/19/2021	
	21570	SUPPLIES FOR SHOP		45.85
	21570	PARTS/HARDWARE FOR NEW GENERATOR		40.08
	21570	BRAKE CLNR/TUBING B417		57.52
	21570	BRAKE FLUID		4.03
			Total for Check Number 35662:	147.48
35663	201523 APRIL 2021	TOWNSHIP HEALTH DPC (1) FF PHYSICAL	04/19/2021	270.00
			Total for Check Number 35663:	270.00
35664	109000	VALLEY FIRE CONTROL, INC	04/19/2021	
	94610	ANNUAL SCBA HYDRO TEST		1,823.90
	95251	ANNUAL FIRE EXT. INSPECTION STA. 1		1,929.00
			Total for Check Number 35664:	3,752.90
35665	112435	VERIZON WIRELESS	04/19/2021	
	9876750858	B. PILMORE CELL SERV.: 4/2-5/1		44.26
	9876750858	R. HEUCHERT CELL SERV.: 4/2-5/1		44.26
	9876750858	E. GRAMBUSCH CELL SERV.: 4/2-5/1		44.26
	9876750858	STA. 1 IPAD SERV.: 4/2-5/1		40.01
	9876750858	M. HUGHES CELL SERV.: 4/2-5/1		44.26
	9876750858	AC IPAD SERV.: 4/2-5/1		40.01
	9876750858	STA. 8 IPAD SERV.: 4/2-5/1		40.01
	9876750858	I. PETERSON CELL SERV.: 4/2-5/1		44.26
	9876750858	B. MILES CELL SERV.: 4/2-5/1		44.26
	9876750858	CHIEF IPAD SERV.: 4/2-5/1		40.01
	9876750858	C. CANTU CELL SERV.: 4/2-5/1		44.26
			Total for Check Number 35665:	469.86
35666	6091829 4/12-5/11	WAVE 056639301-0008764 CONV. BOX FEE	04/19/2021	58.53
			Total for Check Number 35666:	58.53
			Total for 4/19/2021:	29,967.58
35667	002000 2900	ANNAS CONSULTANTS, INC. ANNUAL SCBA SERVICE	04/29/2021	1,312.71
			Total for Check Number 35667:	1,312.71
35668	010172	CARSON OIL COMPANY	04/29/2021	
	CP00308953	FUEL FOR 411		46.95
	CP00308953	FUEL FOR 412		158.21
	CP00308953	FUEL FOR 411		61.63
	CP00308953	FUEL FOR 421		67.31
	CP00308953	FUEL FOR 401		49.96
	CP00308953	FUEL FOR 432		62.13
	CP00308953	FUEL FOR 423		116.11
	CP00308953	FUEL FOR 401		39.30
	CP00308953	FUEL FOR 402		30.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 35668:	631.64
35669	013528 25480	CRUISE MASTER PRISMS, INC. (284) NAMETAGS	04/29/2021	491.15
			Total for Check Number 35669:	491.15
35670	033975 9859757099	GRAINGER BATTERIES	04/29/2021	56.88
			Total for Check Number 35670:	56.88
35671	035075 1	HRA VEBA TRUST YA462 HRA/VEBA: APR	04/29/2021 PR Batch 00003.04.2021 YA4	780.00
			Total for Check Number 35671:	780.00
35672	091893 GR0011460 GR0011460	LIFEMAP ASSURANCE CO. LIFEMAP: EMPLOYEE CONTRIB.: MAY AD&D/LIFE INS. EMPLOYER CONTIB: MAY	04/29/2021 PR Batch 00003.04.2021 LIF1 PR Batch 00003.04.2021 AD	46.25 55.10
			Total for Check Number 35672:	101.35
35673	065870 A408553	MARC NELSON OIL PRODUCTS BULK DIESEL 491.2 @ 2.60604 EA	04/29/2021	1,300.14
			Total for Check Number 35673:	1,300.14
35674	6091904 0002-21	MARCUS E. SMITH PUSH/PULL PROP REPAIR	04/29/2021	50.00
			Total for Check Number 35674:	50.00
35675	6091901 5014754592	PACIFIC OFFICE AUTOMATION (SALE COPIER LEASE 5/01-5/31	04/29/2021	179.01
			Total for Check Number 35675:	179.01
35676	098720 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823	SDIS COBRA PREMIUM C. MILES: MAY MEDICAL: EMPLOYER CONTRIB.: MAY LTD: EMPLOYER CONTRIB. : MAY COBRA PREMIUM G. JENSEN: MAY MEDICAL: EMPLOYEE CONTRIB.: MAY	04/29/2021 PR Batch 00003.04.2021 MEI PR Batch 00003.04.2021 LTE PR Batch 00003.04.2021 MEI PR Batch 00003.04.2021 MEI	755.31 6,499.71 145.95 1,396.51 722.19
			Total for Check Number 35676:	9,519.67
35677	027039 930943	SUN LIFE FINANCIAL 930943 LIFE INS. PREMIUM: MAY	04/29/2021	318.06
			Total for Check Number 35677:	318.06
35678	112450 2840	TENNYSON CARLOW SCREEN PRINTING DIST. SHIRTS	04/29/2021	1,630.00
			Total for Check Number 35678:	1,630.00
35679	201523 APRIL 2021	TOWNSHIP HEALTH DPC (1) FF PHYSICAL	04/29/2021	270.00
			Total for Check Number 35679:	270.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
35680	211619 16A6XI	UPS S&H POSI CHECK TEST	04/29/2021	73.84
Total for Check Number 35680:				73.84
35681	010700	VOYA-OSGP	04/29/2021	
	1	OSGP CONTRIB FOR: 8807		100.00
	2	OSGP CONTRIB FOR: 2738		200.00
	3	OSGP CONTRIB FOR: 2427		2,166.00
	4	OSGP CONTRIB FOR: 1314		2,166.50
Total for Check Number 35681:				4,632.50
Total for 4/29/2021:				21,346.95
Report Total (47 checks):				51,314.53

General Ledger

Expense vs Budget with Encumbrances

User: candace
 Printed: 05/06/21 17:02:48
 Period 01 - 10
 Fiscal Year 2021

Account Number	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 531,240.00	\$ 356,041.33	\$ 175,198.67	32.98%
25-1-51002	EXTRA PERSONNEL	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 26,000.00	\$ (5,186.47)	\$ 31,186.47	119.95%
25-1-51004	SOCIAL SECURITY	\$ 63,500.00	\$ 46,464.00	\$ 17,036.00	26.83%
25-1-51005	GROUP HEALTH INSURANCE	\$ 126,000.00	\$ 70,408.44	\$ 55,591.56	44.12%
25-1-51006	GROUP LIFE INSURANCE	\$ 15,000.00	\$ 8,215.07	\$ 6,784.93	45.23%
25-1-51007	PERS	\$ 180,000.00	\$ 134,507.68	\$ 45,492.32	25.27%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 12,500.00	\$ 4,267.74	\$ 8,232.26	65.86%
25-1-51009	OVERTIME	\$ 102,000.00	\$ 97,458.83	\$ 4,541.17	4.45%
25-1-51010	VOLUNTEERS	\$ 159,490.00	\$ 134,760.53	\$ 24,729.47	15.51%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 12,000.00	\$ 7,800.00	\$ 4,200.00	35.00%
25-1-51013	DIRECTORS EXPENSES	\$ 600.00	\$ -	\$ 600.00	100.00%
PAYROLL RELATED EXP		\$ 1,229,830.00	\$ 854,737.15	\$ 375,092.85	30.50%
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 1,644.22	\$ 1,855.78	53.02%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 8,500.00	\$ 8,959.16	\$ (459.16)	-5.40%
25-1-61003	CONTRACT SERVICES	\$ 18,000.00	\$ 4,740.09	\$ 13,259.91	73.67%
25-1-61004	TELEPHONE	\$ 16,000.00	\$ 10,374.85	\$ 5,625.15	35.16%
25-1-61005	POSTAGE AND FREIGHT	\$ 1,800.00	\$ 1,754.95	\$ 45.05	2.50%
25-1-61006	UTILITIES	\$ 32,000.00	\$ 31,534.15	\$ 465.85	1.46%
25-1-61007	ELECTION EXPENSES	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 15,000.00	\$ 10,174.81	\$ 4,825.19	32.17%
25-1-61009	LGIP FEES	\$ 100.00	\$ 0.45	\$ 99.55	99.55%
25-1-61011	ANNUAL AUDIT	\$ 8,000.00	\$ 7,750.00	\$ 250.00	3.13%
25-1-61012	EMPLOYEE RECOGNITION	\$ 2,500.00	\$ 104.86	\$ 2,395.14	95.81%
25-1-61013	RECRUITING EXPENSE	\$ 1,500.00	\$ 476.20	\$ 1,023.80	68.25%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ 457.87	\$ 1,542.13	77.11%
25-1-61015	TRAINING EXPENSE	\$ 30,000.00	\$ 24,712.08	\$ 5,287.92	17.63%
25-1-61016	CONFERENCE EXPENSE	\$ 6,000.00	\$ -	\$ 6,000.00	100.00%
25-1-61017	SHOP EXPENSE	\$ 3,000.00	\$ 1,079.65	\$ 1,920.35	64.01%
25-1-61018	EMS SUPPLIES	\$ 4,000.00	\$ 2,790.51	\$ 1,209.49	30.24%
25-1-61019	INSURANCE	\$ 50,000.00	\$ 65,516.70	\$ (15,516.70)	-31.03%
25-1-61021	TRAVEL EXPENSE	\$ 5,000.00	\$ 20.13	\$ 4,979.87	99.60%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 6,500.00	\$ 1,399.36	\$ 5,100.64	78.47%
25-1-61023	UNIFORM ALLOWANCE	\$ 7,500.00	\$ 2,964.63	\$ 4,535.37	60.47%
25-1-61024	FUELS AND LUBRICANTS	\$ 28,000.00	\$ 19,083.00	\$ 8,917.00	31.85%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ 292.20	\$ 357.80	55.05%
25-1-61026	RADIO MAINTENANCE	\$ 7,000.00	\$ 2,898.38	\$ 4,101.62	58.59%
25-1-61027	COMPUTER MAINTENANCE	\$ 10,000.00	\$ 1,355.45	\$ 8,644.55	86.45%
25-1-61031	LEGAL SERVICES	\$ 20,000.00	\$ 7,437.92	\$ 12,562.08	62.81%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-61033	APPLIANCES	\$ 4,500.00	\$ 431.61	\$ 4,068.39	90.41%
25-1-61037	ADMINISTRATION SERVICES	\$ 40,000.00	\$ 2,925.28	\$ 37,074.72	92.69%
25-1-61042	SAFETY/PROTECTIVE CLOTHING	\$ 6,000.00	\$ 1,566.83	\$ 4,433.17	73.89%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 8,500.00	\$ 3,435.13	\$ 5,064.87	59.59%
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61050	DISPATCH SERVICES	\$ 81,326.00	\$ 75,265.99	\$ 6,060.01	7.45%

Account Number	Description	Budget	End Bal	Available	% Available
25-1-61055	MEDICAL MEMBERSHIPS	\$ 7,500.00	\$ 6,824.61	\$ 675.39	9.01%
25-1-61056	HEALTH AND WELFARE	\$ 10,000.00	\$ 3,403.87	\$ 6,596.13	65.96%
25-1-61057	VEHICLE MAINTENANCE	\$ 51,000.00	\$ 29,114.97	\$ 21,885.03	42.91%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 500.00	\$ 101.45	\$ 398.55	79.71%
25-1-61063	GRANT EXPENDITURES	\$ 165,000.00	\$ 95,083.13	\$ 69,916.87	42.37%
25-1-61064	EQUIPMENT TESTING	\$ 12,000.00	\$ 12,508.40	\$ (508.40)	-4.24%
25-1-61065	SCBA MAINTENANCE	\$ 2,500.00	\$ 1,957.11	\$ 542.89	21.72%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,200.00	\$ 381.74	\$ 818.26	68.19%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ 450.97	\$ 1,049.03	69.94%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ 191.56	\$ 1,308.44	87.23%
25-1-61094	HEALTH/MEDICAL	\$ 14,000.00	\$ 1,620.00	\$ 12,380.00	88.43%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ 591.24	\$ 3,408.76	85.22%
MATL SUPP & EXP		\$ 704,776.00	\$ 443,375.51	\$ 261,400.49	37.09%
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 25,000.00	\$ 387.58	\$ 24,612.42	98.45%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 30,000.00	\$ 337.01	\$ 29,662.99	98.88%
25-1-71003	MAJOR EQUIPMENT	\$ 10,000.00	\$ 6,166.46	\$ 3,833.54	38.34%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ 422.25	\$ 8,077.75	95.03%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 8,000.00	\$ -	\$ 8,000.00	100.00%
25-1-71015	HOSE REPLACEMENT	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
25-1-71138	COMPUTER EXPENSE	\$ 12,000.00	\$ 149.99	\$ 11,850.01	98.75%
25-1-71139	TRAINING EQUIPMENT	\$ 6,000.00	\$ -	\$ 6,000.00	100.00%
CAPITAL OUTLAY		\$ 107,000.00	\$ 7,463.29	\$ 99,536.71	93.02%
25-1-90001	CONTINGENCIES	\$ 135,000.00	\$ -	\$ 135,000.00	100.00%
CONTINGENCY		\$ 135,000.00	\$ -	\$ 135,000.00	100.00%
25-5-92006	ENDING FUND BALANCE	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
UNAPPROPRIATED		\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ 14,000.00	\$ -	0.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 120,000.00	\$ 120,000.00	\$ -	0.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 48,000.00	\$ 48,000.00	\$ -	0.00%
TRANSFER OUT		\$ 182,000.00	\$ 182,000.00	\$ -	0.00%
25-1-93001	LEASE PRINCIPAL	\$ 49,550.00	\$ 49,548.39	\$ 1.61	0.00%
25-1-93002	LEASE INTEREST	\$ 3,928.00	\$ 3,928.00	\$ -	0.00%
DEBT SERVICE		\$ 53,478.00	\$ 53,476.39	\$ 1.61	0.00%
Expense Total		\$ 3,112,084.00	\$ 1,541,052.34	\$ 1,571,031.66	50.48%

BANK ACCOUNT BALANCE COMPARISON

<u>February 29, 2020</u>		<u>February 28, 2021</u>	
Columbia Bank Checking	\$ 117,252.62	Columbia Bank Checking	\$ 104,925.97
Columbia Bank MM	\$ 36,960.12	Columbia Bank MM	\$ 499,041.11
Local Gov't Pool	\$ 2,099,338.27	Local Gov't Pool	\$ 2,033,351.62
Sub Total	\$ 2,253,551.01	Sub Total	\$ 2,637,318.70
<i>OPERATING BUDGET AHEAD \$383,767.69</i>			
2015 Bond	\$ 290,694.97	2015 Bond	\$ 113,657.53
Grand Total	\$ 2,544,245.98	Grand Total	\$ 2,750,976.23
OVERALL AHEAD \$206,730.25			

<u>March 31, 2020</u>		<u>March 31, 2021</u>	
Columbia Bank Checking	\$ 101,700.91	Columbia Bank Checking	\$ 158,527.15
Columbia Bank MM	\$ 43,392.61	Columbia Bank MM	\$ 589,661.51
Local Gov't Pool	\$ 2,035,965.53	Local Gov't Pool	\$ 1,922,504.92
Sub Total	\$ 2,181,059.05	Sub Total	\$ 2,670,693.58
<i>OPERATING BUDGET AHEAD \$489,634.53</i>			
2015 Bond	\$ 290,761.69	2015 Bond	\$ 113,659.21
Grand Total	\$ 2,471,820.74	Grand Total	\$ 2,784,352.79
OVERALL AHEAD \$312,532.05			

<u>April 30, 2020</u>		<u>April 30, 2021</u>	
Columbia Bank Checking	\$ 86,853.69	Columbia Bank Checking	\$ 10,753.83
Columbia Bank MM	\$ 44,561.47	Columbia Bank MM	\$ 661,469.98
Local Gov't Pool	\$ 1,945,287.61	Local Gov't Pool	\$ 1,928,863.70
Sub Total	\$ 2,076,702.77	Sub Total	\$ 2,601,087.51
<i>OPERATING BUDGET AHEAD \$524,384.74</i>			
2015 Bond	\$ 290,809.68	2015 Bond	\$ 36,249.52
Grand Total	\$ 2,367,512.45	Grand Total	\$ 2,637,337.03
OVERALL AHEAD \$269,824.58			

Calls for Service Comparison
 January through March 2020
 And
 January through March 2021

2020	# of Calls	2021	# of Calls	% Difference
Fire	14	Fire	9	-36%
EMS	107	EMS	124	+16%
Hazardous Cond.	9	Hazardous Cond.	126	+1300%
Service Call	17	Service Call	39	+129%
Good Intent	58	Good Intent	87	+50%
False Alarm	14	False Alarm	10	-29%
Severe Weather	0	Severe Weather	110	+10900%
Totals	219	Totals	505	+131%

2021 1st Quarter Wednesday Evening Drill Participation

Data used for this report is rendered from the number of current active personnel on our roll sheets (67 as of this writing) divided by the number of personnel that attended drill night.

Additional information; normally, our drill nights follow a consistent training activity schedule as listed below:

- 1st Wed. Safety Committee, Apparatus Inspections, EMS Related Topic
- 2nd Wed. Officer's Meeting, Apparatus Inspections, Association Meetings
- 3rd Wed. Apparatus Inspections, Fire Related Topic
- 4th Wed. Apparatus Inspections, Fire Related Topic
- 5th Wed. When fifth Wednesdays are present in the month, Officer or specialty training is given

In addition to the activities listed above, support service members conduct training that may not be related to the primary topic.

Please keep in mind that COVID-19 emergency has skewed this data as compared to previous reports and/or years.

Jan.	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 st Wed.	26	41%	Annual required training, inspections. EMS
2 nd Wed.	27	43%	Academy Training, Inspections, Driving
3 rd Wed.	29	46%	Vehicle Fires, Inspections, Academy, Haz-Mat
4 th Wed.	43	68%	Academy Training, task performances and Hazardous Materials

Feb.	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 st Wed.	45	71%	Academy Training, Inspections, Critical Incident Stress Management
2 nd Wed.	18	28%	Primary search
3 rd Wed.	19	30%	Academy Training, Ice Storm Recovery
4 th Wed.	28	45%	Academy training, inspections, officer's meeting

Mar.	# of Personnel Attending Drill	Percentage Amount	Primary Topic
1 st Wed.	40	63%	Academy Training, EMS (Pain Management)
2 nd Wed.	35	55%	EMS, inspections
3 rd Wed.	35	55%	Fire attack, inspections, hose
4 th Wed.	31	49%	Hand tools, inspections
5 th Wed.			No Drill

2021 1st Quarter Additional Training Conducted (Other than Wed. Drill Nights)

This additional training is training received by personnel beyond regular Wed. night drills. This training is completed by personnel on their own volition and interest in becoming more educated and skilled.

January

Topic	# of Hours
Online Training	12
Annual Required Training	1
Academy	17
Hydrants	2
Driving	1
Other	4
SCBA	2
ICS	2
Total	41

Feb.

Topic	# Hours
Aerial Operations	3
Task Performances	3
Hydrants	3
Vehicle Extrication	8
EMS	3
Academy	9
Other	3
Total	32

March

Topic	# of Hours
EMS	23
Hose Practice	3
Online	5
Driver Training	3
Other	1
Total	35

2021 1st Quarter Public Education, Public Assistance, and Volunteer Work Detail Events

Public education and public assistance events can include many different functions; school assemblies, first Fridays, installing smoke alarms and batteries, School Sports EMS Standby etc. Work Details are when a volunteer(s) helps with maintenance, cleaning, etc.

Jan.

Event	# of Events	# of Hours
Work Details	6	6
Public Education	1	1
Totals		7

Feb.

Event	# of Events	# of Hours
Work Details	7	12.5
Totals		12.5

Mar.

Event	# of Events	# of Hours
Work Details	9	31.5
Totals		31.5

SILVERTON FIRE DISTRICT

RESOLUTION NO. 21-351

RESOLUTION ACCEPTING REVENUE AND AUTHORIZING EXPENDITURES AND TRANSFERS FOR THE 2020 LNU CONFLAGRATION

WHEREAS, Silverton Fire District responded to a conflagration deployment in the State of California during the 2020 fire season, specifically the Lightning Complex Fire; and

WHEREAS, Silverton Fire District has received payments from the State of Oregon for these responses; and

WHEREAS, local budget law (ORS 294.338(3)) allows the expenditure of funds for an unforeseen occurrence or condition which could not have been foreseen at the time of preparation of the budget for the current fiscal year; and

WHEREAS, Silverton Fire District equipment and personnel incurred expenses during the response;

NOW THEREFORE, be it resolved, the Board of Directors of the Silverton Fire District hereby acknowledges the receipt of and hereby authorizes conflagration revenues totaling \$69,992.93 transferred into the Reserve Fund, under Transfer In as listed below:

Fund 29 Account	CR	DR
29-0-45025 Transfer In	\$69,992.93	
25-0-45075 Conflagration Receipts		\$69,992.93

ADOPTED BY THE BOARD OF DIRECTORS of the Silverton Fire District at a regular scheduled meeting held on this day of May 11, 2021.

Les Von Flue
President, Board of Directors

Robert Mengucci
Secretary-Treasurer, Board of Directors

ATTEST:

Candace Cantu
District Clerk