

SILVERTON FIRE DISTRICT MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. June 13, 2023
Silverton Fire District Station #1, 819 Rail Way, Silverton, Oregon, 97381

I. ROLL CALL:

Les Von Flue, President

Stacy Palmer, Vice President

Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director

Ryan Bielenberg, Director

ABSENT:

All present

IN ATTENDANCE:

Chief Miles, Office Administrator Cantu, AC Grambusch, FF Hughes, BC Terhaar, BC Pilmore

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m.

III. PLEDGE OF ALLEGIANCE

President Von Flue led the group in the Pledge of Allegiance.

IV. PUBLIC HEARING REGARDING 2023-2024 BUDGET

a) Open Public Hearing

The public hearing regarding fiscal year 2023-2024 budget was opened at 7:01 p.m.

b) Public Comment

No comments were given regarding the budget for the 2023-2024 fiscal year.

c) Close Public Hearing

The public hearing regarding the budget for fiscal year 2023-2024 was closed at 7:02 p.m.

V. APPROVAL OF MINUTES OF:

a) Regular Board Meeting of May 9, 2023

Director Bledsoe made a motion to approve the minutes of the May 9, 2023 regular board meeting as written. Secretary Treasurer Mengucci seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

b) 2023-2024 Budget Committee Meeting of May 16, 2023

Vice President Palmer made a motion to approve the minutes of the May 16, 2023 budget committee meeting as written. Secretary Treasurer Mengucci seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

VI. OPEN FORUM:

a) In Appreciation

Chief Miles reported that ten members (including paid staff and volunteers) of the Silverton Fire District worked Friday morning to assist Silverton Rotary in assembling an all-abilities play structure. This community service project was finished over the weekend and was noted to be quite impressive.

VII. OLD BUSINESS:

a) Board Policies 301-305

After brief discussion, the Board approved the changes made to policies 301-305. President Von Flue directed that policies are posted for 30 days for future approval and adoption, barring any unforeseen comments or suggestions.

VIII. FINANCE OFFICER'S REPORT:

a) Check Summary

b) Departmental Expense Report

c) Bank Account Balance Comparison

Director Bledsoe made a motion to approve the finance officer's report as presented. Vice President Palmer seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

IX. CHIEF'S REPORT

a) Strategic Plan Update

Chief Miles reviewed Strategic Plan Goal 4 with the Board. Director Bielenberg asked Chief Miles to rate the volunteer participation/response. Chief Miles replied that the volunteer membership is the highest it's been in 20 years; there are 73+ volunteers at this time, 7-10 members responding per call and 30-40 members attending Wednesday night drills. In addition, the District graduated 7 of its members from a Pumper/Operator class this past weekend, and it was noted that the membership boasts over 70% EMR or higher EMS licensure, which has been a goal of the District for many years. The successful Resident Volunteer (RV) program at SFD has been a stepping stone for the training and experience for future career firefighters. BC Pilmore added that, with the increase in personnel, training hours have increased from an average of 2 hours/week to 3.5 – 4.0 hours/week.

b) Hiring Update

Chief Miles shared that the response to the Lt. Training Officer & Volunteer Coordinator vacancy as been light. So far, only three applications have been received. DC Veit had a meeting with Chief Examiner Smith in regards to the response and how to mitigate it. Chief Miles is unaware of the outcome of that meeting.

c) Flag Retirement Ceremony – 6/14/23 @ 5:30pm

Chief Miles reported that the Flag Retirement Ceremony will be facilitated by Steve Potter and Andy Ulven of the American Legion's and the Boy Scouts of America. Chief clarified that several flags from the surrounding area will be retired at this time.

d) Fire Chief Report

Chief Miles reviewed the Chief's Report with the board. President Von Flue asked the Board if this report conformed to their expectations. Vice President Palmer expressed gratitude and thanked the Chief profusely for his detailed report which helped her understand his job better. Chief Miles provided a synopsis of a recent two-hour deposition that he was part of in relation to The City of Silverton vs. Silver Mountain Development regarding Pioneer Village Phase(s) 4/5. Chief Miles added that following the deposition, the District was subpoenaed to provide all discovery (emails, documentation) on this matter. OA Cantu helped immensely with this project.

e) L408 Out of Service

Chief Miles reported that upon return from a burn-to-learn in Molalla, L408 experienced some electrical problems and was taken out of service. It is currently at True North for inspection and repair.

f) SAIF

Chief Miles reported that due to classification definitions used by SAIF, the District would see a significant premium increase in workers comp insurance. Chief Miles stated that the District Administration has been struggling with our representatives about its (the re-classification's) validity.

g) Membership Photo Night

Chief Miles announced that Portrait Masters would be taking photos of new members on June 14, 2023 at 6:00pm in the EOC. This opportunity was also available to current members who wanted a photo retake.

X. NEW BUSINESS:

a) Resolution 23-360 To Adopt the Budget for Fiscal Year 2023-2024, Impose and Categorize Taxes, and Make Appropriations

Vice President Palmer moved to approve Silverton Fire District Resolution 23-360 to adopt the budget for fiscal year 2023-2024, impose and categorize taxes and make appropriations. Director Bledsoe seconded the motion. Resolution 23-360 passed unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)

XI. ITEMS PENDING:

President Von Flue reminded the Board that officer elections would be on the second Tuesday in July at Station 8 in Scotts Mills.

Chief Miles brought the election results to the Board and reminded them that the signed paperwork is due back on June 30th. It was determined that Chief Miles would sign it and that Board Members were invited to review the results after adjournment.

XII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:31 p.m.

Approved this 11th day of July, 2023.

Les Von Flue

President