

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. November 8, 2022  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### ABSENT:

*All Directors present*

### IN ATTENDANCE:

Chief Miles, Office Administrator Cantu, AC Grambusch, Deputy Chief Veit, FF Miller, FF Peterson, FF Hughes, Lt. Brown, BC Terhaar, Lt. Homutoff, Brandon Hamilton

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m.

### III. PLEDGE OF ALLEGIANCE

President Von Flue led the group in the Pledge of Allegiance.

### IV. APPROVAL OF MINUTES OF:

#### a) **Regular Board Meeting Minutes**

Director Bledsoe requested a correction with the location of October's board meeting from Station 1 (Silverton) to Station 8 (Scotts Mills). Director Bledsoe made a motion to approve the minutes of the October 11, 2022 board meeting with corrections. Vice President Palmer seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

### V. OPEN FORUM:

After contemplation, President Von Flue stated that he met with Vice President Palmer and Chief Miles to discuss communication improvements between the Board and Administration. President Von Flue stated that board meetings would adhere closer to Robert's Rules of Order and requested that the channels of communication flow directly through the Board President or Chief Miles. President Von Flue stated at times the Chief may delegate or refer to a staff member for additional reporting during meetings. President Von Flue requested that Directors contact the Board President or Chief Miles for any topics that needed to be discussed or added to the board agenda prior to board meetings.

**VI. OLD BUSINESS:**

**a) Review Board Policies 201-207**

Vice President Palmer inquired about changes to the language in Policy 201 regarding the posting of vacancies. Chief Miles suggested that recommended changes to Policy 201 be addressed at the work session since the Civil Service Rules would impact language currently written regarding advertising and hiring in Policy 201: Personnel. Chief Miles stated that additional information would be available at the work session in order to move forward with Civil Service implementation. Chief Miles stated no changes or recommendations were brought forward with the exception of updating the review date for policies 201-207 and consistent formatting.

**b) Chief Response**

Chief Miles stated he addressed concerns regarding the appointment of the Assistant Chief with President Von Flue and Vice President Palmer directly. President Von Flue asked if the topic required additional discussion by the Board. There was no additional discussion amongst the Board.

**VII. FINANCE OFFICER'S REPORT:**

**a) Check Summary**

**b) Departmental Expense Report**

**c) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**VIII. CHIEF'S REPORT**

**a) Accuity LLC Audit Presentation**

Representative from Accuity, LLC did not appear during the Zoom meeting in order to provide a board report.

**b) Toy and Food Drive**

Chief Miles reviewed the toy and food drive flyer with the Board and stated that barrels were in the process of being distributed. Vice President Palmer requested confirmation whether the District would be present at the Bakery on December 10<sup>th</sup>. Chief Miles replied that Lt. Dandeneau would connect and confirm participation.

**c) Strategic Plan Update**

Chief Miles provided a Strategic Plan progress report to the Board. Chief Miles stated updates were available on the District's website as well. Chief Miles reported that getting internet service at Station 9 continued to be an ongoing issue due to the terrain and would continue to look into other options. All our other stations currently have internet service.

**IX. NEW BUSINESS:**

**a) Board Work Session**

The Board scheduled a work session December 8, 2022 at 9:30am.

**b) Approve Fiscal Audit 2021-2022**

The Board agreed to approve fiscal audit at the next board meeting after Accuity LLC presented the audit.

**X. ITEMS PENDING:**

*No discussion of pending items at this meeting.*


**XI. GOOD OF THE ORDER:**

Due to technical difficulties with Zoom, the Board moved to adjourn the meeting.

**XII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:27 p.m.

Approved this 13 day of December, 2022.



President

Minutes recorded and prepared by Candace Cantu