

SILVERTON FIRE DISTRICT MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. February 9, 2021
Silverton Station #1

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Robert Van Epps, Director
Dixon Bledsoe, Director

ABSENT:

Robert Mengucci, Secretary-Treasurer

IN ATTENDANCE:

Chief Miles, Office Manager Cantu, Assistant Chief Grambusch (*via zoom*), Maintenance FF Peterson (*via zoom*), FF Hughes (*via zoom*), Lt. Brown (*via zoom*), Lt. Dandeneau (*via zoom*), Lt. Veit, BC Terhaar (*via zoom*), FF Terhaar (*via zoom*)

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting Minutes

Director Bledsoe made a motion to approve the minutes of the January 12, 2021 board meeting. Vice President Palmer seconded the motion. The motion carried unanimously. (*President Von Flue: Aye, Vice-President Palmer: Aye, Director Van Epps: Aye, Director: Bledsoe: Aye*)

V. OPEN FORUM:

Lt. Veit expressed his appreciation for the staff and volunteers who are assisting with training this year's Academy. Specifically, Lt. Baker, Lt. Heuchert, FF Brown, FF Crawford, FF Parvin, FF Ruks who taught the vehicle extrication class last Saturday.

VI. OLD BUSINESS:

No discussion.

VII. FINANCE OFFICER'S REPORT:

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Director Van Epps made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously. *(President Von Flue: Aye, Vice-President Palmer: Aye, Director Van Epps: Aye, Director Bledsoe: Aye)*

VIII. **CHIEF'S REPORT**

a) **Bond Projects**

Chief Miles stated the final bond draw was made from Zion Bank. Chief Miles reported that a quote was requested for an overhead door for the current generator enclosure. President Von Flue inquired as to the guidelines for generator usage. Chief Miles stated that the primary purpose for the generator is to keep power on at Station 1 so responders can maintain emergency operations and response. Chief Miles reported that Ladder 408 needed hydraulic work after a recent inspection and discussed possible refurbishment with Oregon Apparatus when it was taken in for repair.

b) **Conflagrations**

Chief Miles reviewed the conflagration reimbursements with the Board. Office Administrator Cantu reported that the District received 4 out of 6 reimbursement checks from Oregon Department of Forestry and clarified that reimbursement requests for Beachie Creek and North Cascades Complex fires did not reflect any volunteer call back time. Chief Miles stated that a supplemental budget would be presented at the April board meeting allocating reimbursement funds back into personnel expenses and reserve accounts. Vice President Palmer requested clarification regarding the reimbursement amounts listed on the report. Office Administrator Cantu stated that after all personnel line items were reimbursed, \$72,000 was currently unallocated. Director Bledsoe inquired whether District response to conflagrations was voluntary. Chief Miles responded that conflagration response was voluntary by the District, the staff and its volunteers. President Von Flue suggested that Chief Miles bring allocation recommendations to the next board meeting.

c) **Advertisement of Board Positions 2, 3, 4**

Chief Miles reminded the Board they had until March 18th to file with the county clerk for vacant board positions that are up for re-election in the May special election.

d) **Advertisement of Budget Committee Positions**

Chief Miles stated that the committee positions had been advertised on the website and no applications had been submitted. Vice President Palmer stated that she would advertise the position announcement in the "What's Happening Now" email. Director Bledsoe stated he would post on his Facebook page.

e) **Financial Planning**

Palmer inquired about property taxes. Office Administrator Cantu reported that tax revenue remained at a collection of approximately 84% and stated that additional information would be available in the coming months.

f) Recruiting/Retention Report

AC Grambusch reported that recruiting was limited due to COVID and Lt. Heuchert's focus was training this year's Academy and was doing an exceptional job. AC Grambusch stated that the current volunteer membership remained the biggest recruiters for the District.

IX. NEW BUSINESS:

a) Appoint 2021-2022 Budget Officer

Vice President Palmer made a motion to appoint Chief Miles as the 2021-2022 Budget Officer for the Silverton Fire District. Director Bledsoe seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice-President Palmer: Aye, Director Van Epps: Aye, Director Bledsoe: Aye)

b) Approve 2021-2022 Budget Calendar

Director Bledsoe made a motion to approve the 2021-2022 budget calendar with a date change for approving the budget committee to April 13, 2021. Vice President Palmer seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice-President Palmer: Aye, Director Van Epps: Aye, Director Bledsoe: Aye)

X. ITEMS PENDING:

No discussion.

XI. GOOD OF THE ORDER:

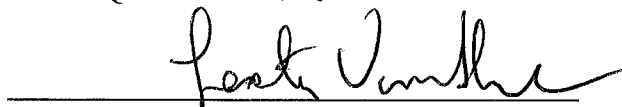
Office Administrator Cantu announced a reminder regarding the second COVID vaccination beginning at 10am-5pm at Mt. Angel Fire District. Lt. Brown inquired as to whether a COVID vaccination would be available to first responders who have yet to receive a 1st dose. AC Grambusch stated that any first responder who still needed vaccinations would be able to do so and would send out an email to the membership in a couple of weeks

AC Grambusch announced the passing of Steve Myren who was an EMT volunteer with the District and spoke highly of Mr. Myren's character and service with the Silverton Fire District.

XII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:43 p.m.

Approved this 9th day of March, 2021.



President