

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. June 14, 2022  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director *(via Zoom)*  
Ryan Bielenberg, Director

### ABSENT:

*All Directors present.*

### IN ATTENDANCE:

Chief Miles, Assistant Chief Grambusch *(via Zoom)*, Office Administrator Cantu, Lt. Recruiter Veit *(via Zoom)*, FF Miller, BC Terhaar *(via Zoom)*, Lt. Dandeneau, BC Pilmore, FF Tolmachoff, Brandon Hamilton

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC HEARING REGARDING FY 2022-2023 BUDGET

#### a) **Open Public Hearing**

*The public hearing regarding fiscal year 2022-2023 budget was opened at 7:02 p.m.*

#### b) **Public Comment**

*No comments were given regarding the budget for the 2022-2023 fiscal year.*

#### c) **Close Public Hearing**

*The public hearing regarding the fiscal year 2022-2023 budget was closed at 7:04 p.m.*

### V. APPROVAL OF MINUTES OF:

#### a) **Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the May 10, 2022 Board Meeting. Director Bielenberg seconded the motion. The motion carried unanimously.  
*(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: not present for this vote)*

#### b) **2022-2023 Budget Committee Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the May 17, 2022 budget

meeting. Director Bielenberg seconded the motion. The motion carried unanimously. *(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: not present for this vote)*

**VI. OPEN FORUM:**

**a) Association Announcements**

Lt. Dandeneau reported that due to a resignation, he was appointed as the Vice President of the Silverton Firefighters Association, and FF Beachy was appointed Secretary-Treasurer. Lt. Dandeneau reported that volunteers have participated in one public education event every week for the last month and next month looks to be the same.

**b) Staff Announcements**

Vice President Palmer expressed her appreciation of FF Peterson and the career staff for their assistance hanging flower baskets around Silverton.

**VII. OLD BUSINESS:**

**a) Salary Step and Longevity Schedule**

President Von Flue asked if there was any discussion or objection to the addendum presented regarding longevity pay in the Fire Chief's contract. The Board did not have any questions or comments.

President Von Flue stated that clarifications regarding the salary schedule and longevity pay for staff would be updated in the staff handbook by July 1<sup>st</sup> or shortly thereafter. President Von Flue asked if there was any discussion or objections. The Board did not have any questions or comments.

**VIII. FINANCE OFFICER'S REPORT:**

**a) Check Summary**

**b) Departmental Expense Report**

**c) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. *(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: not present for this vote)*

**IX. CHIEF'S REPORT**

**a) Strategic Plan Update**

Chief Miles presented Draft 6 to the Board for review. Chief Miles requested that all comments or suggestions be sent no later than June 23, 2022.

**b) Call Response Report**

AC Grambusch reviewed the report with the Board of Directors. AC Grambusch stated that reports 1 & 2 reflect emergency only calls occurring within the District. AC Grambusch reports 3 & 4 reflect non-emergency and emergency calls within and outside the District.

**c) Apparatus Update**

Chief Miles reported that the District received a bill from True North in the amount of \$65,600 for the damages sustained from the Mt. Angel Fire. Chief Miles stated that he is trying to work with the insurance company to pay True North directly. Chief Miles stated the total damages from all apparatus from the fire amounted to \$75,000. Chief Miles reported that

T419 received damage after hitting damaged pavement while in route to an auto aid call, damages amounted to \$3000. Chief Miles shared that the volunteer driving the apparatus had to seek medical care. Chief Miles reported that the DEF header on several of the new apparatus have been failing and parts are currently on backorder.

**d) OSFM Grant**

Chief Miles announced that the District received a \$35,000 grant from the Oregon State Fire Marshal's Office in order to hire extra firefighters during the wildfire season. Chief Miles reported that additional grants were available that the District would submit for.

**e) Station 1 Building Maintenance**

Chief Miles reported that a water leak was discovered on the second floor of Station 1 and was in the process of reviewing all three quotes received. Chief Miles stated that the District's insurance company had been contacted and a claim initiated. Chief Miles reported that the office AC unit blew up two weeks ago and was awaiting the final bid for replacement.

**f) ESO Update**

Chief Miles reported that training would begin Districtwide on the new system which would go live July 1<sup>st</sup>. Chief Miles stated that the District had entered into a co-op with other fire agencies in order to receive a significant savings on the software.

**X. NEW BUSINESS:**

**a) Resolution 22-355 To Adopt the Budget for Fiscal Year 2022-2023, Impose and Categorize Taxes and Make Appropriations**

Vice President Palmer moved to approve Silverton Fire District Resolution 22-355 to adopt the budget for fiscal year 2022-2023, impose and categorize taxes and make appropriations. Director Bledsoe seconded the motion. Resolution 21-352 passed unanimously.  
*(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**XI. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XII. GOOD OF THE ORDER:**

BC Pilmore expressed his gratitude towards Chief Miles and the speech he gave on behalf of Captain Harry Klopfenstein in the presence of the Klopfenstein family at the Fallen Firefighter Memorial ceremony. The ceremony was held June 9, 2022 at the Department of Public Safety Standards and Training (DPSST) facility in Salem.

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 8:47 p.m.

Approved this 12<sup>th</sup> day of July, 2022.

Les VonFlue

President