

SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.
REGULAR BOARD MEETING, February 8, 2022 at 7:00 P.M.
Silverton Station # 1 Video Conference

Join Zoom Meeting:

<https://us02web.zoom.us/j/88015153373?pwd=R0RYZTIEcktrR2NZODBIRmxFbzJIIdz09>

Meeting ID: 880 1515 3373

Passcode: 035084

Dial in: 1(253) 215-8782 US (Tacoma)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice-President
Rob Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director
Dixon Bledsoe, Director

II. CALL MEETING TO ORDER:

III. PLEDGE OF ALLEGIANCE:

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting of January 11, 2022

V. OPEN FORUM

a) Association Announcements
b) Staff Announcements

VI. OLD BUSINESS:

a) Budget Committee Position Vacancy
b)

VII. FINANCE OFFICER'S REPORT:

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT:

a) Strategic Plan Update
b) Operational Guidelines (Due 4/1/2022)
c) Training Report (Due 4/1/2022)
d) Call Response Data (Due 4/1/2022)
e) Recruiting/Retention Report (Due 4/1/2022)
f) Fire Prevention Report (Due 4/1/2022)

IX. NEW BUSINESS:

a) Approve 2022-2023 Budget Committee
b) Appoint 2022-2023 Budget Officer

**SILVERTON FIRE DISTRICT
AGENDA**

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- X. ITEMS PENDING:**
 - a)**
- XI. GOOD OF THE ORDER:**
- XII. ADJOURNMENT:**

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. January 11, 2022
Silverton Fire District Station #1 (Silverton)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director
Dixon Bledsoe, Director

ABSENT:

All Directors present.

IN ATTENDANCE:

Chief Miles, AC Grambusch, Office Administrator Cantu, Maintenance FF Peterson, FF Miller, FF Hughes, Lt. Veit, BC Terhaar, Lt. Dandeneau, Lt. Brown

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting Minutes

Director Bledsoe made a motion to approve the corrected minutes of the December 14, 2021 board meeting. Vice President Palmer seconded the motion. The motion carried unanimously. *(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci, Director Bledsoe: Aye, Director Bielenberg: Aye)*

V. OPEN FORUM:

a) Association Announcements

Lt. Brown reported that the Volunteer Incentive Program (VIP) Committee was in the beginning stages of reviewing last year's activity and training report. Lt. Brown reported that after Scotts Mills Association voted on the revised plan, the two Associations would convene to finalize the points. Lt. Brown stated that the VIP Committee included participation from a Board member, which was previously Director VanEpps. The Board supported Director Bledsoe's participation after he expressed interest to be on the VIP Committee.

Lt. Dandeneau reported final results for the Toy and Food Drive. Lt. Dandeneau stated that 9400lbs of food had been collected and expressed appreciation to the staff, volunteers and community for making this event successful year after year.

b) Staff Announcements

No reports were provided during staff announcements.

VI. OLD BUSINESS:

a) SDAO Conference

Chief Miles reported that the in-person conference for SDAO had been cancelled and moved to a virtual platform that was now free to all attendees.

VII. FINANCE OFFICER'S REPORT:

a) Check Summary

b) Departmental Expense Report

c) Bank Account Balance Comparison

Vice President Palmer made a motion to accept the finance officer's report as presented. Director Bielenberg seconded the motion. The motion to accept the finance officer's report as presented carried unanimously. Director Bielenberg inquired about ESO charges, which Chief Miles clarified. *(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci, Director Bledsoe: Aye, Director Bielenberg: Aye)*

VIII. CHIEF'S REPORT

a) Conflagration Reimbursement Update

Office Administrator Cantu reported that the District had received 4 reimbursement checks from the Central Oregon, Jack Creek, Grandview and Elbow Creek conflagrations. President Von Flue inquired whether the District receives 100% reimbursement for personnel expenditures. Office Administrator Cantu confirmed that personnel expenses were reimbursed the amount that was expended. Chief Miles answered clarifying questions from the Board regarding monies from apparatus and conflagration response from staff and volunteers.

b) Strategic Plan Update

Chief Miles reported that after discussion with Steve Abel regarding COVID-19 Omicron variant, the decision was made change the date for the Strategic Planning Committee to March 5th. Secretary Treasurer Mengucci and Director Bielenberg confirmed their availability. Chief Miles stated that Mr. Abel was looking at having the committee convene via Zoom on multiple days. Secretary Treasurer Mengucci inquired about committee participation. Chief Miles responded that 20 have confirmed participation but yet to receive confirmation from individuals from the community.

c) Chromebooks

Chief Miles reported that a generous donation was made to the District towards the purchase of Chromebooks for the Academy and Board Members. Chief Miles stated that FF Hughes was assisting with the distribution and anticipated that Directors would have Chromebooks by the next board meeting.

d) District Right-of-way

Chief Miles reported that the dedication of District property for the Railway street improvement project was completed. Chief Miles stated a 10 foot strip, located at the front of Station 1 was dedicated to Marion County for widening and improvements. Chief Miles stated that the right-of-way was dedicated to Marion County and not the developer.

e) Operational Guidelines

AC Grambusch reported that due to time restrictions, no guidelines were updated last quarter.

f) Training Report

AC Grambusch reviewed the data report with the board. No questions were asked by the Board.

g) Call Response Data

AC Grambusch reviewed the call response report with the board. AC Grambusch noted that EMS response had increased due to staff shortages at Woodburn Ambulance. Director Bledsoe inquired if COVID was taken out of the equation would medical responses be proportionate to fire response. AC Grambusch stated he did not have enough information to answer that question.

h) Recruiting/Retention Report

Lt. Veit reported that 15 new recruits had started the Academy and was in the process of reviewing additional applications that had recently come in.

i) Fire Prevention Report

FF Hughes reported on smoke detector checks, driveway inspections, daycare inspections, and building maintenance compliance. FF Hughes stated that the District issued a fire watch order at Roth's after their fire sprinkler and fire alarm system failed. FF Hughes reported that the District had responded to 1500 calls in 2021 which was an increase from the previous year.

j) ESO Roll out

Chief Miles reported that after delays with the CAD interface and response data, the District was set to go live beginning March. Chief Miles stated that the environment was up and running which allowed for user training to begin soon.

IX. NEW BUSINESS:

a) Review 2022-2023 Budget Calendar

Director Bledsoe made a motion to approve the 2022-2023 budget calendar with date corrections for the Silverton Fire District. Vice President Palmer seconded the motion. The motion carried unanimously. The correction was a date change to January 11, 2022 for approval of budget calendar.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci, Director Bledsoe: Aye, Director Bielenberg: Aye)

b) Review 2022-2023 Budget Committee

Chief Miles stated that there was one committee position that was vacant. The Board agreed to announce the vacancy via website, Facebook and District reader boards. The Board agreed to allow members who wished to continue to serve after expiration could do so without posting the position. The Board agreed to vote on budget committee members at the next board meeting.

X. ITEMS PENDING:

No pending items were discussed at this board meeting.

XI. EXECUTIVE SESSION ORS 192.660,(2),(i)

President Von Flue called the Executive Session to order at 8:05 p.m. The Board reviewed and evaluated the employment-related performance of Chief Miles. President Von Flue adjourned the Executive Session at 8:15 p.m. and reconvened the regular board meeting at 8:15 p.m.

Vice President Palmer made a motion to approve the performance evaluation of Chief Miles. Director Bledsoe seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci, Director Bledsoe: Aye, Director Bielenberg: Aye)

XII. GOOD OF THE ORDER:

Lt. Brown and Director Bledsoe agreed to have Office Administrator Cantu coordinate contact information for the VIP Committee.

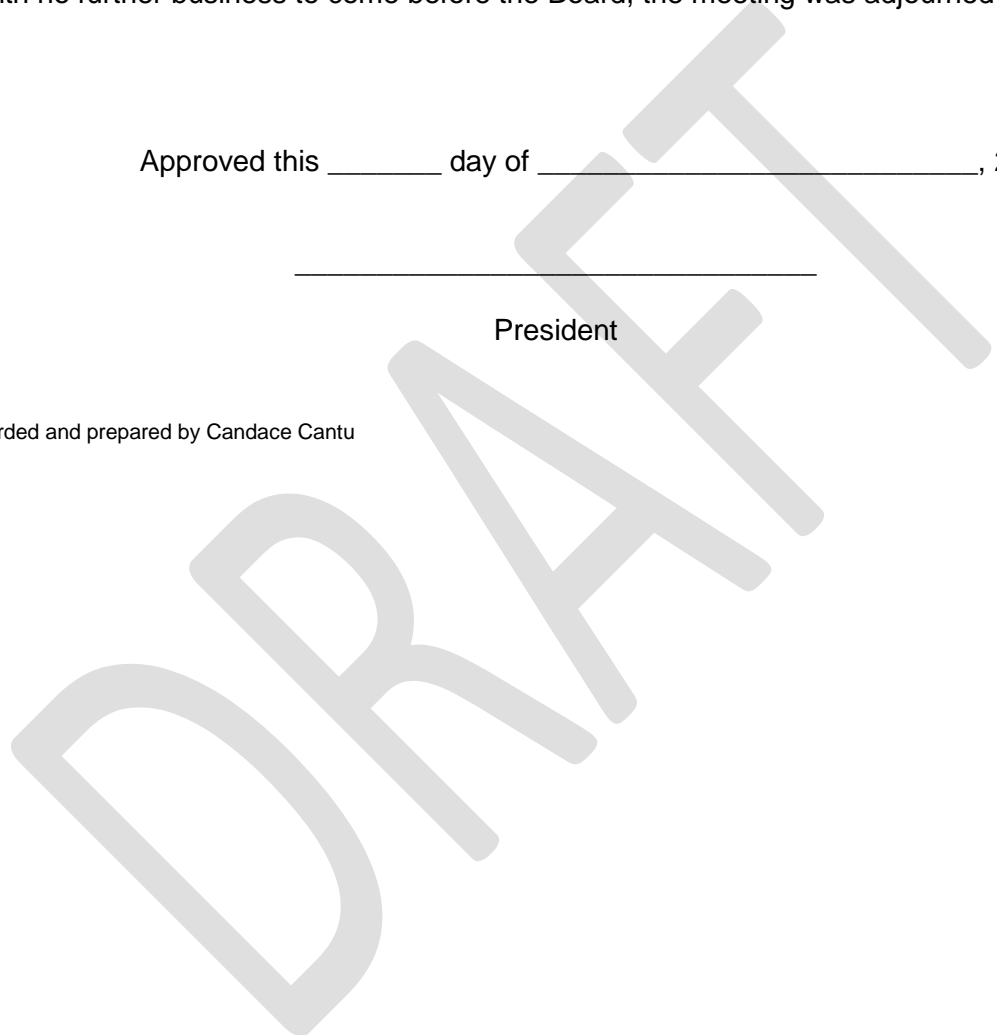
XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 8:18 p.m.

Approved this _____ day of _____, 2022.

President

Minutes recorded and prepared by Candace Cantu



Accounts Payable

Checks by Date - Detail by Check Date

User: candace
 Printed: 2/1/2022 10:11 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
36075	010320 385433	ACTION FIRE & SAFETY (13) WILDLAND COAT & PANTS	01/13/2022	4,651.99
Total for Check Number 36075:				4,651.99
36076	001098 10843 10843	ADVANCE DESIGN SYSTEMS, INC. IT SERVER & VIPRE SOFTWARE/HARDWARE IT SUPPORT	01/13/2022	2,880.00 2,620.00
Total for Check Number 36076:				5,500.00
36077	6091922 16840	ALTERNATIVE POWER SYSTEMS, LLC STA. 8 GENERATOR STEPPER MOTOR	01/13/2022	605.80
Total for Check Number 36077:				605.80
36078	6091910	AMAZON CAPITAL SERVICES	01/13/2022	
	19GTQ3HQCTJ1	(3) INTERNAL SSD		281.79
	19GTQ3HQCTJ1	(5) INTERNAL HARD DRIVE		34.95
	19GTQ3HQCTJ1	(3) USB CABLE		35.97
	19GTQ3HQCTJ1	(4) IPAD MOUNTS		165.04
	19GTQ3HQCTJ1	(14) CHROMEBOOKS		2,058.00
	19GTQ3HQCTJ1	(2) PROTECTIVE CHROME CASE		55.98
	19GTQ3HQCTJ1	(1) PROTECTIVE CHROME CASE		25.75
	19GTQ3HQCTJ1	(14) WIRELESS MOUSE		349.86
	19GTQ3HQCTJ1	(2) CHROMEBOOKS		267.98
	19GTQ3HQCTJ1	(3) WIRELESS MOUSE		74.97
	19GTQ3HQCTJ1	(2) POWER SUPPLY ADAPTER		33.98
	19GTQ3HQCTJ1	(1) CHROMEBOOK		150.99
	19GTQ3HQCTJ1	LAMINATE POUCHES		26.50
	19GTQ3HQCTJ1	TP LINK NETWORK CARD		14.99
	19GTQ3HQCTJ1	TP LINK NETWORK SWITCH		31.98
	19GTQ3HQCTJ1	CASTER WHEELS		29.98
	1CH4TTHLCR6L	OTTER BOX SAMSUNG		26.01
	1CH4TTHLCR6L	(8) CHROMEBOOKS		1,272.00
	1CH4TTHLCR6L	(8) WIRELESS MOUSE		199.92
	1CH4TTHLCR6L	WHITE BOARD		18.90
Total for Check Number 36078:				5,155.54
36079	007150 84338368 84342603	BOUND TREE MEDICAL, LLC EMS ITEMS FOR KITS, STOCK NASAL NARCAN	01/13/2022	285.26 332.97
Total for Check Number 36079:				618.23
36080	6091912 SFD21011	KEITH A. SMITH TRAINING: DEC	01/13/2022	2,650.00
Total for Check Number 36080:				2,650.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
36081	010185	CARDMEMBER SERVICE	01/13/2022	
	1139	NEW MATTRESS RV ROOM		300.00
	1139	BED SHEETS		30.00
	2503	(COVID) ZOOM SUBSCRIPTION		14.99
	2503	GROCERY		20.68
	2503	FIREFIGHTING INSTRUCTORS KIT		452.50
	2675	CALLCENTRIC-DEC		39.80
	2675	(6) EMR BOOKS		818.77
	2675	BITWARDEN		70.00
	3141	THERMOSTAT STA. 8		99.99
	4845	AIR FILTER 484		48.59
	4845	CARBURATOR FOR GENERATOR 415		38.88
	7480	TURNOUT GEAR BAG		14.38
	7480	BANDAGES		8.00
	7480	ELECTRODES		245.37
	7480	2022 CALENDAR		12.49
	7480	ASPIRIN & TURNOUTS		43.99
	8105	CHRISTMAS CARDS CREDIT		-25.14
	8105	CHRISTMAS CARDS		100.56
	8105	ORNAMENTS		548.39
	8105	WHITEBOARD MARKERS, COPY PAPER		519.54
	8105	POSTAGE STAMPS		40.00
	8105	PIES FOR VOLUNTEERS		701.46
	8105	UTENSILS, COFFEE		80.42
	8105	(3) EMR BOOKS		409.39
	8105	(COVID) ZOOM SUBSCRIPTION		14.99
	9000	THERMOSTAT STA. 8		319.00
	9000	UNIFORM PANT		166.00
Total for Check Number 36081:				5,133.04
36082	010172	CARSON OIL COMPANY	01/13/2022	
	CP00352554	FUEL FOR 402		46.02
	CP00352554	FUEL FOR 412		94.16
	CP00352554	FUEL FOR 400		43.66
	CP00352554	FUEL FOR 482		359.57
	CP00352554	FUEL FOR 401		91.37
	CP00352554	FUEL FOR 421		171.62
	CP00352554	FUEL FOR 423		172.31
	CP00352554	FUEL FOR 413		55.60
	CP00352554	FUEL FOR 411		90.06
	CP00352554	FUEL FOR 414		26.28
	CP00352554	FUEL FOR 434		71.65
	CP00352554	FUEL FOR 432		194.04
Total for Check Number 36082:				1,416.34
36083	096412 00167	CITY OF SCOTTS MILLS WATER USAGE AT STAT. 8 11/1-12/31	01/13/2022	178.42
Total for Check Number 36083:				178.42
36084	096998 5.05070.0 5.05071.0	CITY OF SILVERTON WATER USAGE AT STAT. 1 12/17 WATER USAGE STAT. 1 MAINT BAY 12/17	01/13/2022	242.82 52.13
Total for Check Number 36084:				294.95
36085	6091905 43090	CORPORATE SECURITY SERVICES INC (1) PRE-EMPLOY BACKGRND CK	01/13/2022	61.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36085:	61.50
36086	015500 74983730	DE LAGE LANDEN COPIER LEASE PAYMENT 1/15-2/14	01/13/2022	231.00
			Total for Check Number 36086:	231.00
36087	015880 117801907	DEPT. OF MOTOR VEHICLES (7) DMV REPORT FEE	01/13/2022	21.00
			Total for Check Number 36087:	21.00
36088	033975 9168830520	GRAINGER BATTERIES FOR STOCK	01/13/2022	67.00
			Total for Check Number 36088:	67.00
36089	097300 SILFIRE SILFIRE SILFIRE SILFIRE SILFIRE SILFIRE SILFIRE	HI-SCHOOL PHARMACY #1178 MINI LIGHTS MAN DOOR MAN DOOR HARDWARE RAKE DETERGENT WATER FOR RADIO TOWER OUTLETS AND EXTENSION CORDS	01/13/2022	15.98 22.04 18.48 12.99 19.95 4.76 122.94
			Total for Check Number 36089:	217.14
36090	6091923	JEFFERSON FIRE DISTRICT 5" SUPPLY HOSE	01/13/2022	3,500.00
			Total for Check Number 36090:	3,500.00
36091	6091891 524876	KILLERS PEST CONTROL SALEM PEST CONTROL SERVICE	01/13/2022	175.00
			Total for Check Number 36091:	175.00
36092	6091924 1	KYLE MILLER OVERALLS	01/13/2022	44.99
			Total for Check Number 36092:	44.99
36093	058000 23000480836	LES SCHWAB TIRE CENTER CHAINS 482	01/13/2022	200.96
			Total for Check Number 36093:	200.96
36094	120185 1	MARK ZEITZER QTRLY PAYMENT OCT-DEC 2021	01/13/2022	125.00
			Total for Check Number 36094:	125.00
36095	067800 270	MOLALLA FIRE DISTRICT FIRST AID/CPR INSTRUCTOR COURSE & C	01/13/2022	581.55
			Total for Check Number 36095:	581.55
36096	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 12/06-1/07	01/13/2022	901.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36096:	901.63
36097	076000 22-1245	OFDDA 2022 MEMBERSHIP DUES	01/13/2022	1,500.00
			Total for Check Number 36097:	1,500.00
36098	6091868 37291	OREGON SEWER & DRAIN 4 PORTABLE UNIT CLEANING	01/13/2022	140.00
			Total for Check Number 36098:	140.00
36099	6091896 5018160304	PACIFIC OFFICE AUTOMATION INC COPIER LEASE 1/1-1/31	01/13/2022	179.01
			Total for Check Number 36099:	179.01
36100	083200 0074320000 2603340000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 12/8-1/10 STAT. 1 ELECTRIC SERV. 12/8-1/10 STAT. 3 ELECTRIC SERV. 12/8-1/10 STAT. 9 ELECTRIC SERV. 12/8-1/10 STAT. 2 ELECTRIC SERV. 12/8-1/10	01/13/2022	224.54 1,338.20 56.57 39.45 34.32
			Total for Check Number 36100:	1,693.08
36101	092090 0456003240866 0456003241426	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 12/1-12/31 STAT. 8 GARBAGE SERV. 12/1-12/31	01/13/2022	182.25 30.14
			Total for Check Number 36101:	212.39
36102	180920 6233081	RITZ SAFETY (4) STOP/SLOW PADDLES	01/13/2022	184.88
			Total for Check Number 36102:	184.88
36103	097875 3345902	ROTARY CLUB OF SILVERTON QTR 3 DUES & FEES FOR B. MILES	01/13/2022	50.00
			Total for Check Number 36103:	50.00
36104	098720 010052823	SDIS PROP/LIAB/AUTO RENEWAL 2022	01/13/2022	56,843.00
			Total for Check Number 36104:	56,843.00
36105	010050 1883	SELAH SPRINGS INVESTMENTS LLC ANNUAL MONITOR SERV. STA. 1&8	01/13/2022	1,320.00
			Total for Check Number 36105:	1,320.00
36106	096976 21570 21570 21570 21570 21570 21570 21570 21570	SILVER CREEK AUTO PARTS, INC. OIL 411 LEAD SUBSTITUTE BUTTERCUP BOOSTER CABLE 482 OIL FILTER, BRAKE CLEANER, GLASS CLF AIR FILTER 482 SPARK PLUG OIL 401 OIL FILTER 402	01/13/2022	38.89 20.18 183.45 173.94 58.75 13.78 281.45 12.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	21570	BATTERY RADIO TOWER		243.31
	21570	CORE DEPOSIT CREDIT		-36.36
	21570	PREMIUM CAPSULES 415		22.21
	21570	FUEL FILTER, OIL FILTER 497/484		143.66
	21570	RUBBIN COMPOUND 484		6.35
	21570	OIL AND FUEL FILTER 497		62.14
	21570	SNAP RING 423		57.51
	21570	FLARES		90.90
	21570	FUEL AND OIL FILTER 484		63.98
	21570	OIL FILTER 484		13.42
	21570	FLARES		109.08
	21570	STRAP		78.28
	21570	FUEL ADDITIVE 432		44.61
Total for Check Number 36106:				1,682.02
36107	115400	W.S. DARLEY & CO.	01/13/2022	
	17449994	((6) WILDLAND BOOT		1,794.00
	17453395	WILDLAND BOOT		299.99
	17454236	(2) AXE		108.00
	17454401	(2) STRAP		124.93
Total for Check Number 36107:				2,326.92
36108	119000	WILCO	01/13/2022	
	686581	TREE STAND & TREE		109.99
	686934	RATCHET STAP , CLIPS FOR FENCE REPAIR		15.97
Total for Check Number 36108:				125.96
36109	230918	WIRE WORKS LLC	01/13/2022	
	10638	TANK GAUGE LIGHT 415		334.80
Total for Check Number 36109:				334.80
36110	119609	WITHERS LUMBER	01/13/2022	
	2112631357	MAN DOOR INSTALL AND SIDING MATERI		475.41
Total for Check Number 36110:				475.41
36111	232118	WURDINGER MANUFACTURING & FA	01/13/2022	
	63245	CAMLOCK FITTINGS 419		273.03
Total for Check Number 36111:				273.03
36112	034015	ZIPLY FIBER	01/13/2022	
	12/25-1/24 ST1	503-873-2805-070997-5		179.56
	12/25-1/24 ST3	503-873-3190-062193-5		57.17
	12/25-1/24 ST9	503-873-5645-012395-5		57.17
	12/25-1/24 RL	503-001-0586-110204-5		25.61
	12/25-1/24 ST8	503-873-6215-090168-5		79.93
	12/25-1/24 STA2	503-873-5097-071291-5		63.70
Total for Check Number 36112:				463.14
Total for 1/13/2022:				100,134.72
36113	&243 A29174	A & B SEPTIC SERVICE SERVICE SEPTIC ST. 8	01/27/2022	370.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36113:	370.00
36114	010172	CARSON OIL COMPANY	01/27/2022	
	CP00356281	FUEL FOR 482		186.89
	CP00356281	FUEL FOR 401		50.37
	CP00356281	FUEL FOR 402		17.06
	CP00356281	FUEL FOR 423		89.22
	CP00356281	FUEL FOR 412		37.87
			Total for Check Number 36114:	381.41
36115	018525 483337	DUO-SAFETY LADDER CORP LADDER RUNGS	01/27/2022	101.85
			Total for Check Number 36115:	101.85
36116	033975	GRAINGER	01/27/2022	
	9172615230	C BATTERIES FOR STOCK		80.40
	9173410417	VACUUM FILTERS		12.87
	9182441544	RURAL ADDRESS POSTS		160.90
			Total for Check Number 36116:	254.17
36117	035075 1	HRA VEBA TRUST YA462 HRA/VEBA: JAN	01/27/2022 PR Batch 00003.01.2022 YA4	1,400.00
			Total for Check Number 36117:	1,400.00
36118	055500 561511 561511	L.N.CURTIS & SONS (5) RED CAIRNS HELMET (10) YELLOW CAIRNS HELMET	01/27/2022	1,464.17 2,750.00
			Total for Check Number 36118:	4,214.17
36119	091893	LIFEMAP ASSURANCE CO.	01/27/2022	
	GR0011460	ADJUSTMENT K. MILLER	PR Batch 00003.01.2022 LIF1	-2.50
	GR0011460	LIFEMAP: EMPLOYEE CONTRIB.: FEB	PR Batch 00003.01.2022 LIF1	51.25
	GR0011460	AD&D/LIFE INS. EMPLOYER CONTIB: FEB	PR Batch 00003.01.2022 AD&	55.80
			Total for Check Number 36119:	104.55
36120	072925 2021221183	METCOM 9-1-1 DISPATCH SERV. FEE FOR FEB	01/27/2022	7,441.43
			Total for Check Number 36120:	7,441.43
36121	6091892	PACER PROPANE	01/27/2022	
	U023M358	PROPANE STA. 8		532.17
	U023M574	PROPANE STA. 2		527.51
	U028B228	PROPANE STA. 3		592.07
			Total for Check Number 36121:	1,651.75
36122	6091901 579924 884373	PACIFIC OFFICE AUTOMATION (SALE DOCUMENT PRINTS 7/7-8/7 (2021) DOCUMENT PRINTS 12/7-1/7	01/27/2022	88.68 195.57
			Total for Check Number 36122:	284.25
36123	6091896 5018553798	PACIFIC OFFICE AUTOMATION INC COPIER LEASE 2/1-2/28	01/27/2022	179.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36123:	179.01
36124	012100 S95651	RADIO COMMUNICATIONS SERVICE, ANTENNA	01/27/2022	57.00
			Total for Check Number 36124:	57.00
36125	098720 03-0052823 03-0052823 03-0052823 03-0052823	SDIS COBRA PREMIUM C. MILES: FEB MEDICAL: EMPLOYEE CONTRIB. FEB MEDICAL: EMPLOYER CONTRIB. FEB LTD: EMPLOYER CONTRIB. FEB	01/27/2022 PR Batch 00003.01.2022 MEI PR Batch 00003.01.2022 MEI PR Batch 00003.01.2022 LTD	756.43 1,117.92 10,061.25 207.83
			Total for Check Number 36125:	12,143.43
36126	027039 930943	SUN LIFE FINANCIAL 930943 LIFE INS. PREMIUM: FEB	01/27/2022	343.71
			Total for Check Number 36126:	343.71
36127	201523 1	TOWNSHIP HEALTH DPC (5) FF PHYSICAL	01/27/2022	1,350.00
			Total for Check Number 36127:	1,350.00
36128	211619 000016A6X1251	UPS SHIPPING ON AIR SAMPLE	01/27/2022	12.29
			Total for Check Number 36128:	12.29
36129	112435 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495 9896371495	VERIZON WIRELESS E. GRAMBUSCH CELL SERV.: 1/2-2/1 K. VEIT CELL SERV.: 1/2-2/1 K. MILLER CELL SERV.: 1/2-2/1 M. HUGHES CELL SERV.: 1/2-2/1 C. CANTU CELL SERV.: 1/2-2/1 B. MILES CELL SERV.: 1/2-2/1 I. PETERSON CELL SERV.: 1/2-2/1 NORTH BC IPAD SERV.: 1/2-2/1 FC IPAD SERV.: 1/2-2/1 415 IPAD SERV.: 1/2-2/1 404 IPAD SERV.: 1/2-2/1	01/27/2022	44.06 44.06 44.06 44.06 44.06 44.06 44.06 40.01 40.01 40.01 40.01
			Total for Check Number 36129:	468.46
36130	010700 1 2 3 4 5	VOYA-OSGP OSGP CONTRIB FOR: 8807 OSGP CONTRIB FOR: 3655 OSGP CONTRIB FOR: 2738 OSGP CONTRIB FOR: 2427 OSGP CONTRIB FOR: 1314	01/27/2022	100.00 100.00 200.00 2,166.00 2,166.50
			Total for Check Number 36130:	4,732.50
36131	6091829 1/12-2/11	WAVE 056639301-0008873 CONV. BOX	01/27/2022	80.64
			Total for Check Number 36131:	80.64
			Total for 1/27/2022:	35,570.62

Check No	Vendor No	Vendor Name	Check Date	Check Amount
	Invoice No	Description	Reference	

Report Total (57 checks):

135,705.34

General Ledger

Expense vs Budget with Encumbrances

User: candace

Printed: 02/01/22 22:09:29

Period 01 - 07

Fiscal Year 2022

Account Number	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 550,000.00	\$ 281,737.06	\$ 268,262.94	48.78%
25-1-51002	EXTRA PERSONNEL	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 26,000.00	\$ 19,560.25	\$ 6,439.75	24.77%
25-1-51004	SOCIAL SECURITY	\$ 52,000.00	\$ 34,798.21	\$ 17,201.79	33.08%
25-1-51005	GROUP HEALTH INSURANCE	\$ 175,000.00	\$ 65,377.56	\$ 109,622.44	62.64%
25-1-51006	GROUP LIFE INSURANCE	\$ 16,000.00	\$ 6,084.90	\$ 9,915.10	61.97%
25-1-51007	PERS	\$ 172,000.00	\$ 92,252.18	\$ 79,747.82	46.37%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-51009	OVERTIME	\$ 35,000.00	\$ 50,026.89	\$ (15,026.89)	-42.93%
25-1-51010	VOLUNTEERS	\$ 70,000.00	\$ 124,364.05	\$ (54,364.05)	-77.66%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 19,200.00	\$ 8,800.00	\$ 10,400.00	54.17%
25-1-51013	DIRECTORS EXPENSES	\$ 600.00	\$ -	\$ 600.00	100.00%
PAYROLL RELATED EXP		\$ 1,118,500.00	\$ 683,001.10	\$ 435,498.90	38.94%
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 1,518.13	\$ 1,981.87	56.62%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 9,000.00	\$ 5,799.63	\$ 3,200.37	35.56%
25-1-61003	CONTRACT SERVICES	\$ 18,000.00	\$ 12,825.89	\$ 5,174.11	28.75%
25-1-61004	TELEPHONE	\$ 20,000.00	\$ 6,702.18	\$ 13,297.82	66.49%
25-1-61005	POSTAGE AND FREIGHT	\$ 2,000.00	\$ 2,181.57	\$ (181.57)	-9.08%
25-1-61006	UTILITIES	\$ 36,000.00	\$ 21,909.71	\$ 14,090.29	39.14%
25-1-61007	ELECTION EXPENSES	\$ 5,200.00	\$ 6,711.40	\$ (1,511.40)	-29.07%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 16,000.00	\$ 7,298.31	\$ 8,701.69	54.39%
25-1-61009	LGIP FEES	\$ 100.00	\$ 0.20	\$ 99.80	99.80%
25-1-61011	ANNUAL AUDIT	\$ 8,200.00	\$ 7,750.00	\$ 450.00	5.49%
25-1-61012	EMPLOYEE RECOGNITION	\$ 2,500.00	\$ 2,444.96	\$ 55.04	2.20%
25-1-61013	RECRUITING EXPENSE	\$ 1,500.00	\$ 988.60	\$ 511.40	34.09%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ 495.14	\$ 1,504.86	75.24%
25-1-61015	TRAINING EXPENSE	\$ 30,000.00	\$ 13,541.29	\$ 16,458.71	54.86%
25-1-61016	CONFERENCE EXPENSE	\$ 6,000.00	\$ -	\$ 6,000.00	100.00%
25-1-61017	SHOP EXPENSE	\$ 3,000.00	\$ 1,482.16	\$ 1,517.84	50.59%
25-1-61018	EMS SUPPLIES	\$ 5,000.00	\$ 2,882.79	\$ 2,117.21	42.34%
25-1-61019	INSURANCE	\$ 70,000.00	\$ 56,843.00	\$ 13,157.00	18.80%
25-1-61021	TRAVEL EXPENSE	\$ 2,500.00	\$ 144.00	\$ 2,356.00	94.24%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 6,500.00	\$ 1,354.24	\$ 5,145.76	79.17%
25-1-61023	UNIFORM ALLOWANCE	\$ 7,500.00	\$ 546.60	\$ 6,953.40	92.71%
25-1-61024	FUELS AND LUBRICANTS	\$ 28,000.00	\$ 16,432.10	\$ 11,567.90	41.31%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ 383.85	\$ 266.15	40.95%
25-1-61026	RADIO MAINTENANCE	\$ 7,500.00	\$ 785.94	\$ 6,714.06	89.52%
25-1-61027	COMPUTER MAINTENANCE	\$ 10,000.00	\$ 7,754.72	\$ 2,245.28	22.45%
25-1-61031	LEGAL SERVICES	\$ 20,000.00	\$ 588.00	\$ 19,412.00	97.06%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-61033	APPLIANCES	\$ 4,500.00	\$ 1,695.00	\$ 2,805.00	62.33%
25-1-61037	ADMINISTRATION SERVICES	\$ 40,000.00	\$ 4,367.97	\$ 35,632.03	89.08%
25-1-61042	SAFETY/PROTECTIVE CLOTHING	\$ 6,000.00	\$ 4,265.25	\$ 1,734.75	28.91%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 8,500.00	\$ 1,434.83	\$ 7,065.17	83.12%
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61050	DISPATCH SERVICES	\$ 89,300.00	\$ 60,337.30	\$ 28,962.70	32.43%

Account Number	Description	Budget	End Bal	Available	% Available
25-1-61055	MEDICAL MEMBERSHIPS	\$ 7,500.00	\$ 3,717.00	\$ 3,783.00	50.44%
25-1-61056	HEALTH AND WELFARE	\$ 10,000.00	\$ 6,185.69	\$ 3,814.31	38.14%
25-1-61057	VEHICLE MAINTENANCE	\$ 35,000.00	\$ 23,069.16	\$ 11,930.84	34.09%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 400.00	\$ -	\$ 400.00	100.00%
25-1-61063	GRANT EXPENDITURES	\$ 165,000.00	\$ -	\$ 165,000.00	100.00%
25-1-61064	EQUIPMENT TESTING	\$ 15,000.00	\$ 8,033.00	\$ 6,967.00	46.45%
25-1-61065	SCBA MAINTENANCE	\$ 2,500.00	\$ 237.99	\$ 2,262.01	90.48%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,200.00	\$ 1,873.93	\$ (673.93)	-56.16%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ 133.34	\$ 1,366.66	91.11%
25-1-61094	HEALTH/MEDICAL	\$ 14,000.00	\$ 2,700.00	\$ 11,300.00	80.71%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ 233.06	\$ 3,766.94	94.17%
	MATL SUPP & EXP	\$ 728,750.00	\$ 297,647.93	\$ 431,102.07	59.16%
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 26,000.00	\$ -	\$ 26,000.00	100.00%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 30,000.00	\$ 9,287.45	\$ 20,712.55	69.04%
25-1-71003	MAJOR EQUIPMENT	\$ 12,000.00	\$ -	\$ 12,000.00	100.00%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ 2,880.00	\$ 5,620.00	66.12%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 8,000.00	\$ -	\$ 8,000.00	100.00%
25-1-71015	HOSE REPLACEMENT	\$ 7,500.00	\$ 3,500.00	\$ 4,000.00	53.33%
25-1-71138	COMPUTER EXPENSE	\$ 20,000.00	\$ 5,089.42	\$ 14,910.58	74.55%
25-1-71139	TRAINING EQUIPMENT	\$ 12,000.00	\$ -	\$ 12,000.00	100.00%
	CAPITAL OUTLAY	\$ 124,000.00	\$ 20,756.87	\$ 103,243.13	83.26%
25-1-90001	CONTINGENCIES	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
	CONTINGENCY	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
25-5-92006	ENDING FUND BALANCE	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
	UNAPPROPRIATED	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ 14,000.00	\$ -	0.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 110,000.00	\$ 110,000.00	\$ -	0.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 46,000.00	\$ 46,000.00	\$ -	0.00%
	TRANSFER OUT	\$ 170,000.00	\$ 170,000.00	\$ -	0.00%
25-1-93001	LEASE PRINCIPAL	\$ 50,825.00	\$ 50,825.00	\$ -	0.00%
25-1-93002	LEASE INTEREST	\$ 2,652.00	\$ 2,651.39	\$ 0.61	0.02%
	DEBT SERVICE	\$ 53,477.00	\$ 53,476.39	\$ 0.61	0.00%
Expense Total		\$ 3,019,727.00	\$ 1,224,882.29	\$ 1,794,844.71	59.44%

BANK ACCOUNT BALANCE COMPARISON

<u>November 30, 2020</u>		<u>November 30, 2021</u>	
Columbia Bank Checking	\$ 446,915.80	Columbia Bank Checking	\$ 227,920.78
Columbia Bank MM	\$ 210,273.01	Columbia Bank MM	\$ 234,442.10
Local Gov't Pool	\$ 2,061,607.88	Local Gov't Pool	\$ 2,619,103.95
Sub Total	\$ 2,718,796.69	Sub Total	\$ 3,081,466.83
<i>OPERATING BUDGET AHEAD</i> \$362,670.14			
2015 Bond	\$ 113,638.26	2015 Bond	\$ 89,046.26
Grand Total	\$ 2,832,434.95	Grand Total	\$ 3,170,513.09
OVERALL AHEAD \$338,078.14			

<u>December 31, 2020</u>		<u>December 31, 2021</u>	
Columbia Bank Checking	\$ 229,310.65	Columbia Bank Checking	\$ 170,432.31
Columbia Bank MM	\$ 356,429.63	Columbia Bank MM	\$ 184,118.93
Local Gov't Pool	\$ 1,999,128.40	Local Gov't Pool	\$ 2,814,014.45
Sub Total	\$ 2,584,868.68	Sub Total	\$ 3,168,565.69
<i>OPERATING BUDGET AHEAD</i> \$583,697.01			
2015 Bond	\$ 113,645.96	2015 Bond	\$ 89,046.26
Grand Total	\$ 2,698,514.64	Grand Total	\$ 3,257,611.95
OVERALL AHEAD \$559,097.31			

<u>January 1, 2021</u>		<u>January 1, 2022</u>	
Columbia Bank Checking	\$ 74,803.23	Columbia Bank Checking	\$ 221,232.58
Columbia Bank MM	\$ 259,910.86	Columbia Bank MM	\$ 279,310.38
Local Gov't Pool	\$ 2,025,124.10	Local Gov't Pool	\$ 2,690,926.06
Sub Total	\$ 2,359,838.19	Sub Total	\$ 3,191,469.02
<i>OPERATING BUDGET AHEAD</i> \$831,630.83			
2015 Bond	\$ 113,652.11	2015 Bond	\$ 89,046.26
Grand Total	\$ 2,473,490.30	Grand Total	\$ 3,280,515.28
OVERALL AHEAD \$807,024.98			



SILVERTON FIRE DISTRICT
2022 – 2023
BUDGET COMMITTEE

ELECTED

TERM EXPIRES

Robert Mengucci.....06/30/2023
Stacy Palmer.....06/30/2023
Dixon Bledsoe.....06/30/2025
Ryan Bielenberg.....06/30/2025
Les Von Flue.....06/30/2025

John Debo..... 2023-2025
Fred Bridgehouse.. 2021-2024
Nick Robinson..... 2021-2024
Gordy Jensen..... 2023-2025
TBD..... 2023-2025

Budget Officer **William Miles, Fire Chief**

Staff..... **Ed Grambusch, Assistant Chief**

Candace Cantu, Office Administrator

Ian Peterson, Maintenance Firefighter

Max Hughes, Firefighter/EMT

Keith Veit, Recruitment Firefighter/EMT

Kyle Miller, Firefighter/EMT