

SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.
REGULAR BOARD MEETING, May 10, 2022 at 7:00 P.M.

Silverton Station # 1, 819 Railway Ave NE, Silverton, OR 97381

Join Zoom Meeting:

<https://us02web.zoom.us/j/83737428225?pwd=Zm9rWXNQUBrNE45YmZRWTEyWkUxUT09>

Meeting ID: 837 3742 8225

Passcode: 736663

Dial in: 1(253) 215-8782 US (Tacoma)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice-President
Rob Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director
Dixon Bledsoe, Director

II. CALL MEETING TO ORDER:

III. PLEDGE OF ALLEGIANCE:

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting of April 12, 2022

V. OPEN FORUM

a) Association Announcements
b) Staff Announcements

VI. OLD BUSINESS:

a)

VII. FINANCE OFFICER'S REPORT:

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT:

a) Strategic Plan Update
b) Railway Street Improvement Update
c) Operational Guidelines (7/1/22)
d) Training Report (7/1/22)
e) Call Response Data (7/1/22)
f) EMS Report (7/1/22)
g) Recruiting/Retention Report (7/1/22)
h) Fire Prevention Report (7/1/22)

**SILVERTON FIRE DISTRICT
AGENDA**

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REGULAR BOARD MEETING, May 10, 2022 at 7:00 P.M.**

Silverton Station # 1, 819 Railway Ave NE, Silverton, OR 97381

IX. NEW BUSINESS:

a) Fire Chief Contract

X. ITEMS PENDING:

a)

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT:

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. April 12, 2022
Silverton Fire District Station #8 (Scotts Mills)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director (*joined at 7:44pm*)
Dixon Bledsoe, Director

ABSENT:

IN ATTENDANCE:

Chief Miles, AC Grambusch, Office Administrator Cantu, Maintenance FF Peterson, Lt. Recruiter Veit, FF Miller, FF Hughes, BC Terhaar, BC Pilmore, Lt. Terhaar

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES OF:

a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the March 8, 2022 board meeting as written. Vice President Palmer seconded the motion. The motion carried unanimously.
(*President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye*)

b) **Board Work Session Minutes**

Vice President Palmer made a motion to approve the minutes of the March 8, 2022 board work session as written. Director Bledsoe seconded the motion. The motion carried unanimously.
(*President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye*)

V. OPEN FORUM:

a) **Association Announcements**

No announcements were made during the meeting.

b) **Staff Announcements**

No announcements were made during the meeting.

VI. OLD BUSINESS:

No discussion of old business at this meeting.

a) Staff Wages and Benefits

The Board briefly reviewed the memo provided by Chief Miles. Vice President Palmer stated that she agreed with the proposed wage and benefit increase for staff, however, the Fire Chief should be exempt from longevity pay since that position is under contract and negotiated separately. Secretary-Treasurer Mengucci and Director Bledsoe agreed with Vice President Palmer. The Board provided staff an opportunity to comment. President Von Flue expressed concern regarding the District picking up the 6% PERS for employees and stated that an alternative way of contributing 6% may be more beneficial to staff. The Board recognized that making an alternative suggestion could be made in the future, but agreed to continue with the proposal as presented.

Vice President Palmer made a motion to approve a 4% COLA, 6% PERS pickup, and approve salary steps with longevity pay for all staff, excluding the Fire Chief. Director Bledsoe seconded the motion. The motion carried unanimously. President Von Flue clarified that the new wage and benefit package would take effect July 1, 2022.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye)

Vice President Palmer made a motion to approve a 4% COLA with no longevity pay for the Fire Chief effective July 1, 2022. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously. President Von Flue clarified that additional pay and benefits for the Fire Chief would be discussed separately during review of Chief Miles contract.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye)

VII. FINANCE OFFICER'S REPORT:

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

After further clarification and brief review of expenditures, Vice President Palmer made a motion to accept the finance officer's report as presented. Director Bledsoe seconded the motion. The motion to accept the finance officer's report as presented carried unanimously. Secretary-Treasurer Mengucci inquired about supplies not replenished from Woodburn Ambulance. FF Miller stated that some supplies were not available on the ambulance but would discuss further with a representative from Woodburn Ambulance.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye)

VIII. CHIEF'S REPORT

a) 2022 Academy Graduation

AC Grambusch stated that the 2022 Academy had 13 firefighters and 3 support volunteers who had successfully completed the Academy with zero washouts. AC Grambusch stated that the Academy was very successful largely due to the number of volunteers who assisted with instruction and well as Lt. Veit who supported each of them along the way. Lt. Veit expressed his appreciation with the number of volunteers who came out to support and assist with the Academy this year. The Board requested advanced notification of graduation ceremonies in the future.

b) Railway Street Improvement Project

Chief Miles reported that the improvement project ran into several unanticipated issues however, a new storm drain and cables were added. Chief Miles stated that the contractor had worked well with the District and ensured that access was maintained.

c) Strategic Plan Update

Chief Miles reported that a rough draft of the Strategic Plan would be created with the

assistance of Mr. Abel, Secretary-Treasurer Mengucci, and Director Bielenberg. Chief Miles stated that the next Strategic Plan Committee Meeting would take place on April 28, 2022 at 6:30pm. Chief Miles stated that a reminder email would go out to all staff, volunteers and committee members. Vice President Palmer inquired as to whether the concerns listed in the survey would be addressed or acknowledged. Chief Miles replied that some of those concerns would be addressed during the meeting, however, comments were made anonymously and not all comments could be addressed. The Board stated that concerns that had a commonality should get addressed.

d) Operational Guidelines

AC Grambusch stated that 4 guidelines regarding Media Relations, Purchasing, Hazardous Materials Response, and Radio Terminology were reviewed and sent out to the membership. AC Grambusch stated that 10 policies would be reviewed or revised in the coming months.

e) Training Report

AC Grambusch expressed his sincere appreciation with the Volunteer Training Committee and stated that since its creation, attendance and participation by the volunteers has increased significantly. AC Grambusch stated that the Academy has completed 140 hours of training which is over and above the NFPA Firefighter I requirement of 78.5 hours.

f) Call Response Data

AC Grambusch reviewed the call response data with the Board, noting that the decrease was due to natural disasters (i.e., 2021 Ice Storm).

g) EMS Report

FF Miller reviewed the EMS report with the Board. Office Administrator Cantu reviewed the graphs with the Board and stated that data would be provided to the Board on an annual basis. Lt. Veit reported that 100% of all volunteers are CPR and AED certified.

h) Recruiting/Retention Report

Lt. Veit reported that since the Academy, he has been in contact with 7 individuals who have expressed interest in becoming a volunteer with the District. Lt. Veit stated that he intends to schedule an Open House at each station as well as participating in festivals that are coming back to life since the pandemic.

i) Fire Prevention Report

FF Hughes reported that regular inspections of local daycare facilities continued. FF Hughes stated that the District was providing fire extinguisher training to small businesses that included not only how to use an extinguisher but the purpose of each type of extinguisher available. FF Hughes described the smoke detector partnership with the American Red Cross.

IX. NEW BUSINESS:

No items of new business were discussed at this board meeting.

X. ITEMS PENDING:

a) Budget Committee Meeting May 17, 2022

Chief Miles reminded the Board of the upcoming Budget Committee Meeting on May 17th at 7:00pm.

XII. GOOD OF THE ORDER:

BC Pilmore expressed his gratitude with the amount of time officers, volunteers and staff were dedicating to ensure that the Academy ran well in addition to making the time to sign off on

several task performances for volunteers.

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 8:02 p.m.

Approved this _____ day of _____, 2022.

President

Minutes recorded and prepared by Candace Cantu

DRAFT

Accounts Payable

Checks by Date - Detail by Check Date

User: candace
 Printed: 5/5/2022 12:15 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
36206	068535 120273	911 SUPPLY INC (16) NAME TAPE & PATCH INSTALL	04/12/2022	1,059.75
Total for Check Number 36206:				1,059.75
36207	6091910	AMAZON CAPITAL SERVICES	04/12/2022	
	13WXTQMP9FRR	UPS BATTERY	Inv 13WX-TQMP-9FRR Mar	87.98
	13WXTQMP9FRR	(2) WEBCAMS	Inv 13WX-TQMP-9FRR Mar	398.00
	13WXTQMP9FRR	EXPANDING FILE	Inv 13WX-TQMP-9FRR Mar	20.23
	13WXTQMP9FRR	ELECTRIC CLEANER	Inv 13WX-TQMP-9FRR Mar	17.66
	13WXTQMP9FRR	SAW BLADE SET	Inv 13WX-TQMP-9FRR Mar	58.68
	13WXTQMP9FRR	FILE FOLDERS	Inv 13WX-TQMP-9FRR Mar	23.75
	13WXTQMP9FRR	CLEAR FILING LABELS	Inv 13WX-TQMP-9FRR Mar	21.99
	13WXTQMP9FRR	PENS	Inv 13WX-TQMP-9FRR Mar	11.45
	13WXTQMP9FRR	LED BATTERY PACK	Inv 13WX-TQMP-9FRR Mar	30.44
	13WXTQMP9FRR	USB CABLE RADIOS	Inv 13WX-TQMP-9FRR Mar	29.99
	13WXTQMP9FRR	SCISSORS	Inv 13WX-TQMP-9FRR Mar	10.02
	13WXTQMP9FRR	MOUSE PAD	Inv 13WX-TQMP-9FRR Mar	11.98
	13WXTQMP9FRR	USB PROGRAMMING CABLE	Inv 13WX-TQMP-9FRR Mar	21.49
	13WXTQMP9FRR	USB CABLE FOR RADIOS	Inv 13WX-TQMP-9FRR Mar	28.89
	13WXTQMP9FRR	GENERATOR CARBURETOR	Inv 13WX-TQMP-9FRR Mar	32.99
	13WXTQMP9FRR	IPAD	Inv 13WX-TQMP-9FRR Mar	342.27
	13WXTQMP9FRR	COFFEE GRINDER	Inv 13WX-TQMP-9FRR Mar	17.53
	13WXTQMP9FRR	FOLDERS	Inv 13WX-TQMP-9FRR Mar	24.99
	13WXTQMP9FRR	ENVELOPES	Inv 13WX-TQMP-9FRR Mar	23.59
	13WXTQMP9FRR	MINITOR KNOB	Inv 13WX-TQMP-9FRR Mar	18.74
	13WXTQMP9FRR	PAC MOUNTING BRACKET	Inv 13WX-TQMP-9FRR Mar	123.90
	1FXLMF7G6X1V	EXPO MARKERS	Inv 13WX-TQMP-9FRR Mar	18.68
	1FXLMF7G6X1V	WHITE BOARD	Inv 13WX-TQMP-9FRR Mar	126.71
	1FXLMF7G6X1V	MOBILE WHITE BOARD	Inv 13WX-TQMP-9FRR Mar	277.90
Total for Check Number 36207:				1,779.85
36208	002000 3093	ANNAS CONSULTANTS, INC. HIGH PRESSURE AIR HOSE	04/12/2022	420.00
Total for Check Number 36208:				420.00
36209	007150 84470053	BOUND TREE MEDICAL, LLC (6) AED PADS TO BE REIMB. BY SPD	04/12/2022	335.94
Total for Check Number 36209:				335.94
36210	6091912 22003	BRASS ROOTS TRAINING SOLUTIONS TRAINING 3/1-3/31	04/12/2022	2,800.00
Total for Check Number 36210:				2,800.00
36211	010185 1139	CARDMEMBER SERVICE STOP WATCHES FOR ACADEMY	04/12/2022	7.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1139	MEAL FOR ACADEMY TRAINERS		172.86
	1139	MEAL FOR ACADEMY TRAINERS		50.00
	1139	BATTERIES FOR STOP WATCHES		106.00
	1139	KENWOOD ANTENNAS		305.15
	1139	LUNCH FOR ACADEMY INSTRUCTORS		67.98
	2503	ZOOM SUBSCRIPTION		14.99
	2675	CALL CENTRIC MAR		19.80
	2675	MINITOR RADIOS		729.99
	2675	REHAB FOOD FOR MALLORYS FIRE		145.38
	2675	CALL CENTRIC MAR		20.00
	2675	REHAB FOOD FOR MALLORYS FIRE		166.32
	2675	CALL CENTRIC FEB		19.80
	2675	CALL CENTRIC FEB		20.00
	2675	BITWARDEN		60.00
	3141	MEAL FOR STRATEGIC PLANNING MTG		97.55
	4845	PVC FOR 435, 425,495		103.06
	4845	TURRET MOTOR RPLCMNT 417		515.91
	4845	PLATES		9.99
	4845	SAW BLADES		40.00
	7480	TRAUMA SHEARS		79.90
	7480	(2) STETHOSCOPE		186.44
	7480	WILDLAND TRAINING CREW BOSS		260.00
	7480	WILDLAND TRAINING EB		160.00
	8105	ENVELOPES, HIGHLIGHTERS		79.98
	8105	EMR CERT FEE		45.00
	8105	EMR FINGERPRINT FEE		58.75
	8105	REHAB SNACKS, COFFEE FILTERS		86.26
	8105	EMR FINGERPRINT FEE		58.75
	8105	EMR CERT FEE		45.00
	8105	VANITY LIGHTS FOR BATHROOMS		451.60
	8105	PENS, KEYBOARD, TAPE		149.25
	8105	REHAB SNACKS, COFFEE		206.17
	8105	ZOOM SUBSCRIPTION		14.99
			Total for Check Number 36211:	4,554.56
36212	010172	CARSON OIL COMPANY	04/12/2022	
	CP-00368195	FUEL FOR 412		126.34
	CP-00368195	FUEL FOR 414		22.91
	CP-00368195	FUEL FOR 421		115.32
	CP-00368195	FUEL FOR 423		93.20
	CP-00368195	FUEL FOR 411		11.97
	CP-00368195	FUEL FOR 401		59.95
	CP-00368195	FUEL FOR 482		138.71
			Total for Check Number 36212:	568.40
36213	096998	CITY OF SILVERTON	04/12/2022	
	5.05070.0	WATER USAGE STAT 1 3/21		289.56
	5.05071.0	WATER USAGE STAT 1 MAINT BAY 3/21		52.31
			Total for Check Number 36213:	341.87
36214	015500	DE LAGE LANDEN	04/12/2022	
	75924206	COPIER LEASE PAYMENT 4/15-5/14		231.00
			Total for Check Number 36214:	231.00
36215	015880	DEPT. OF MOTOR VEHICLES	04/12/2022	
	127752738	(2) DMV REPORT FEE		6.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 36215:	6.00
36216	097300	HI-SCHOOL PHARMACY #1178	04/12/2022	
	SILFIRED	HARDWARE		22.77
	SILFIRED	HARDWARE/OFC BR		8.99
	SILFIRED	KITCHEN LIGHTS		82.95
	SILFIRED	OUTLET COVERS		9.16
	SILFIRED	CABINET DOOR PADS		5.98
	SILFIRED	HARDWARE		5.40
	SILFIRED	BACKING MOUNTS FOR CABINETS		51.96
	SILFIRED	HARDWARE FOR CABINETS		9.28
	SILFIRED	CREDIT-KITCHEN LIGHTS		-53.96
	SILFIRED	SMOKE DETECTORS		79.96
			Total for Check Number 36216:	222.49
36217	6091891 539448	KILLERS PEST CONTROL SALEM PEST CONTROL SERVICES	04/12/2022	175.00
			Total for Check Number 36217:	175.00
36218	098725 62818	LOCAL GOVERNMENT LAW GROUP P. LEGAL SERVICES MAR	04/12/2022	588.00
			Total for Check Number 36218:	588.00
36219	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 3/9-4/7	04/12/2022	325.81
			Total for Check Number 36219:	325.81
36220	6091926 375249	PYRAMID FILMS CORPORATION (4) INSTRUCTOR FEE & Q INSTRUCT. PKG	04/12/2022	313.52
			Total for Check Number 36220:	313.52
36221	092090 0456003280867 0456003281958	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 3/1-3/31 STAT. 8 GARBAGE SERV. 3/1-3/31	04/12/2022	182.25 43.22
			Total for Check Number 36221:	225.47
36222	094000 74692	ROTH'S FRESH MARKETS GROCERY FOR ACADEMY	04/12/2022	42.58
			Total for Check Number 36222:	42.58
36223	096520 14869	SEA WESTERN FIRE EQUIPMENT (20) FIRE HOODS	04/12/2022	871.20
			Total for Check Number 36223:	871.20
36224	096976 21570 21570 21570 21570 21570	SILVER CREEK AUTO PARTS, INC. WIPERS FOR 411 TAIL LIGHT BULB 421 PARTS FOR AIRLINE REPAIR 416 MER RETURN CREDIT BULBS FOR 12V TEST LIGHT	04/12/2022	100.43 19.99 6.92 -22.21 4.53
			Total for Check Number 36224:	109.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
36225	6091908 22668	STANDARD ELECTRIC, INC LIGHT SENSORS	04/12/2022	109.66
Total for Check Number 36225:				109.66
36226	109000 101666	VALLEY FIRE CONTROL, INC FIRE EXT TESTING, MAINT	04/12/2022	1,826.50
Total for Check Number 36226:				1,826.50
36227	112435	VERIZON WIRELESS	04/12/2022	
	9903184016	I. PETERSON CELL SERV.: 4/2-5/1		44.04
	9903184016	NORTH BC IPAD SERV.:		40.01
	9903184016	415 IPAD SERV.: 4/2-5/1		40.01
	9903184016	K. VEIT CELL SERV.: 4/2-5/1		44.04
	9903184016	FC IPAD SERV.: 4/2-5/1		40.01
	9903184016	E. GRAMBUSCH CELL SERV.: 4/2-5/1		44.04
	9903184016	K. MILLER CELL SERV.: 4/2-5/1		44.04
	9903184016	M. HUGHES CELL SERV.: 4/2-5/1		44.04
	9903184016	C. CANTU CELL SERV.: 4/2-5/1		44.04
	9903184016	B. MILES CELL SERV.: 4/2-5/1		44.04
	9903184016	404 IPAD SERV.:4/2-5/1		40.01
Total for Check Number 36227:				468.32
36228	119000	WILCO	04/12/2022	
	297544	ADAPTERS		7.49
	689213	STRAW FOR BURN TO LEARN		12.99
	689508	ADAPTERS FOR STA. 3 DRAIN LINE		32.48
Total for Check Number 36228:				52.96
36229	034015	ZIPLY FIBER	04/12/2022	
	3/25-4/24 RL	503-001-0586-110204-5		27.30
	3/25-4/24 ST1	503-873-2805-070997-5		180.20
	3/25-4/24 ST3	503-873-3190-062193-5		51.91
	3/25-4/24 ST8	503-873-6215-090168-5		74.15
	3/25-4/24 ST9	503-873-5645-012395-5		51.91
	3/25-4/24 STA2	503-873-5097-071291-5		58.31
Total for Check Number 36229:				443.78
Total for 4/12/2022:				17,872.32
36230	068535 INV-1-20480	911 SUPPLY INC (7) NAME TAPE & PATCH INSTALL	04/27/2022	80.00
Total for Check Number 36230:				80.00
36231	001098 10908	ADVANCE DESIGN SYSTEMS, INC. IT SUPPORT SAS DRIVE	04/27/2022	4,969.00
Total for Check Number 36231:				4,969.00
36232	010172	CARSON OIL COMPANY	04/27/2022	
	CP00371617	FUEL FOR C401		73.51
	CP00371617	FUEL FOR C482		170.14
	CP00371617	FUEL FOR DUTY 411		134.90
	CP00371617	FUEL FOR 412		116.14
	CP00371617	FUEL FOR S434		64.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CP00371617	FUEL FOR UNIT 423		87.08
	CP00371617	FUEL FOR C402		56.86
Total for Check Number 36232:				702.69
36233	035075 1	HRA VEBA TRUST YA462 HRA/VEBA: APR	04/27/2022 PR Batch 00002.04.2022 YA4	1,400.00
Total for Check Number 36233:				1,400.00
36234	6091891 551030	KILLERS PEST CONTROL SALEM PEST CONTROL SERVICE	04/27/2022	175.00
Total for Check Number 36234:				175.00
36235	055500 INV536512 INV587665	L.N.CURTIS & SONS FACEBLANK ASSY, CLAMP & MACH SCRE HOSE CRIMPG TOOL, COMP HOUSG ASBL	04/27/2022	302.73 458.05
Total for Check Number 36235:				760.78
36236	091893 IN0750897 IN0750897	LIFEMAP ASSURANCE CO. LIFEMAP: EMPLOYEE CONTRIB.: MAY AD&D/LIFE INS. EMPLOYER CONTIB: MAY	04/27/2022 PR Batch 00002.04.2022 LIFI PR Batch 00002.04.2022 AD&	48.75 55.80
Total for Check Number 36236:				104.55
36237	120185 0004	MARK ZEITZER QTRLY PAYMENT JAN-MAR 2022	04/27/2022	125.00
Total for Check Number 36237:				125.00
36238	6091933 5513	MATTHEW ENOS E415 VELCRO WEBBING / MT. ANGEL FIRE	04/27/2022	400.00
Total for Check Number 36238:				400.00
36239	072925 2021221247	METCOM 9-1-1 DISPATCH SERV. FEE FOR MAY	04/27/2022	7,441.43
Total for Check Number 36239:				7,441.43
36240	6091896 5019393511 5019819826	PACIFIC OFFICE AUTOMATION INC COPIER LEASE 4/1-4/30 COPIER LEASE 5/1-5/31	04/27/2022	179.01 179.01
Total for Check Number 36240:				358.02
36241	065870 0199774-IN	PETRO CARD BULK DIESEL 315.5 AT \$4.82904EA	04/27/2022	1,523.56
Total for Check Number 36241:				1,523.56
36242	083200 0074320000 2603340000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 3/10-4/8 STAT. 1 ELECTRIC SERV. 3/10-4/8 STAT. 3 ELECTRIC SERV. 3/10-4/8 STAT. 9 ELECTRIC SERV. 3/10-4/8 STAT. 2 ELECTRIC SERV. 3/10-4/8	04/27/2022	150.61 1,222.86 48.75 33.75 79.77
Total for Check Number 36242:				1,535.74
36243	098720	SDIS	04/27/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	03-0052823	LTD; EMPLOYER CONTRIB.: MAY	PR Batch 00002.04.2022 LTD	207.83
	03-0052823	COBRA PREMIUM C. MILES: MAY		756.43
	03-0052823	MEDICAL: EMPLOYER CONTRIB.: MAY	PR Batch 00002.04.2022 MEI	10,804.23
	03-0052823	MEDICAL: EMPLOYEE CONTRIB.: MAY	PR Batch 00002.04.2022 MEI	1,200.48
Total for Check Number 36243:				12,968.97
36244	010050 1958	SELAH SPRINGS INVESTMENTS LLC ANNUAL ALARM INSPECTION STA. 1&8	04/27/2022	743.00
Total for Check Number 36244:				743.00
36245	027039 930943	SUN LIFE FINANCIAL 930943 LIFE INS. PREMIUM: MAY	04/27/2022	275.31
Total for Check Number 36245:				275.31
36246	6091829 4/12 - 5/11	WAVE 056639301-0008873 CONV. BOX	04/27/2022	80.64
Total for Check Number 36246:				80.64
Total for 4/27/2022:				33,643.69
Report Total (41 checks):				51,516.01

General Ledger

Expense vs Budget with Encumbrances

User: candace

Printed: 05/05/22 12:14:27

Period 01 - 12

Fiscal Year 2022

Account Number	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 550,000.00	\$ 419,407.57	\$ 130,592.43	23.74%
25-1-51002	EXTRA PERSONNEL	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 26,000.00	\$ 19,602.06	\$ 6,397.94	24.61%
25-1-51004	SOCIAL SECURITY	\$ 52,000.00	\$ 47,746.66	\$ 4,253.34	8.18%
25-1-51005	GROUP HEALTH INSURANCE	\$ 175,000.00	\$ 97,790.25	\$ 77,209.75	44.12%
25-1-51006	GROUP LIFE INSURANCE	\$ 16,000.00	\$ 7,838.52	\$ 8,161.48	51.01%
25-1-51007	PERS	\$ 172,000.00	\$ 130,284.94	\$ 41,715.06	24.25%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-51009	OVERTIME	\$ 35,000.00	\$ 54,366.19	\$ (19,366.19)	-55.33%
25-1-51010	VOLUNTEERS	\$ 70,000.00	\$ 137,713.65	\$ (67,713.65)	-96.73%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 19,200.00	\$ 13,000.00	\$ 6,200.00	32.29%
25-1-51013	DIRECTORS EXPENSES	\$ 600.00	\$ -	\$ 600.00	100.00%
PAYROLL RELATED EXP		\$ 1,118,500.00	\$ 927,749.84	\$ 190,750.16	17.05%
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 2,770.77	\$ 729.23	20.84%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 9,000.00	\$ 7,704.17	\$ 1,295.83	14.40%
25-1-61003	CONTRACT SERVICES	\$ 18,000.00	\$ 14,352.14	\$ 3,647.86	20.27%
25-1-61004	TELEPHONE	\$ 20,000.00	\$ 9,588.94	\$ 10,411.06	52.06%
25-1-61005	POSTAGE AND FREIGHT	\$ 2,000.00	\$ 2,306.33	\$ (306.33)	-15.32%
25-1-61006	UTILITIES	\$ 36,000.00	\$ 32,839.95	\$ 3,160.05	8.78%
25-1-61007	ELECTION EXPENSES	\$ 5,200.00	\$ 6,711.40	\$ (1,511.40)	-29.07%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 16,000.00	\$ 13,533.39	\$ 2,466.61	15.42%
25-1-61009	LGIP FEES	\$ 100.00	\$ 0.30	\$ 99.70	99.70%
25-1-61011	ANNUAL AUDIT	\$ 8,200.00	\$ 7,750.00	\$ 450.00	5.49%
25-1-61012	EMPLOYEE RECOGNITION	\$ 2,500.00	\$ 2,444.96	\$ 55.04	2.20%
25-1-61013	RECRUITING EXPENSE	\$ 1,500.00	\$ 1,295.08	\$ 204.92	13.66%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ 1,653.13	\$ 346.87	17.34%
25-1-61015	TRAINING EXPENSE	\$ 30,000.00	\$ 28,012.47	\$ 1,987.53	6.63%
25-1-61016	CONFERENCE EXPENSE	\$ 6,000.00	\$ -	\$ 6,000.00	100.00%
25-1-61017	SHOP EXPENSE	\$ 3,000.00	\$ 1,845.93	\$ 1,154.07	38.47%
25-1-61018	EMS SUPPLIES	\$ 5,000.00	\$ 5,276.50	\$ (276.50)	-5.53%
25-1-61019	INSURANCE	\$ 70,000.00	\$ 56,843.00	\$ 13,157.00	18.80%
25-1-61021	TRAVEL EXPENSE	\$ 2,500.00	\$ 402.75	\$ 2,097.25	83.89%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 6,500.00	\$ 2,789.74	\$ 3,710.26	57.08%
25-1-61023	UNIFORM ALLOWANCE	\$ 7,500.00	\$ 3,829.72	\$ 3,670.28	48.94%
25-1-61024	FUELS AND LUBRICANTS	\$ 28,000.00	\$ 24,825.37	\$ 3,174.63	11.34%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ 383.85	\$ 266.15	40.95%
25-1-61026	RADIO MAINTENANCE	\$ 7,500.00	\$ 1,512.22	\$ 5,987.78	79.84%
25-1-61027	COMPUTER MAINTENANCE	\$ 10,000.00	\$ 10,979.65	\$ (979.65)	-9.80%
25-1-61031	LEGAL SERVICES	\$ 20,000.00	\$ 1,176.00	\$ 18,824.00	94.12%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-61033	APPLIANCES	\$ 4,500.00	\$ 1,883.00	\$ 2,617.00	58.16%
25-1-61037	ADMINISTRATION SERVICES	\$ 40,000.00	\$ 5,792.32	\$ 34,207.68	85.52%
25-1-61042	SAFETY/PROTECTIVE CLOTHING	\$ 6,000.00	\$ 5,391.40	\$ 608.60	10.14%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 8,500.00	\$ 2,685.41	\$ 5,814.59	68.41%
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ 469.48	\$ 30.52	6.10%
25-1-61050	DISPATCH SERVICES	\$ 89,300.00	\$ 82,661.59	\$ 6,638.41	7.43%

Account Number	Description	Budget	End Bal	Available	% Available
25-1-61055	MEDICAL MEMBERSHIPS	\$ 7,500.00	\$ 3,717.00	\$ 3,783.00	50.44%
25-1-61056	HEALTH AND WELFARE	\$ 10,000.00	\$ 8,410.83	\$ 1,589.17	15.89%
25-1-61057	VEHICLE MAINTENANCE	\$ 35,000.00	\$ 32,521.90	\$ 2,478.10	7.08%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 400.00	\$ 311.70	\$ 88.30	22.08%
25-1-61063	GRANT EXPENDITURES	\$ 165,000.00	\$ 12,550.49	\$ 110,560.65	67.01%
25-1-61064	EQUIPMENT TESTING	\$ 15,000.00	\$ 11,264.80	\$ 3,735.20	24.90%
25-1-61065	SCBA MAINTENANCE	\$ 2,500.00	\$ 2,520.47	\$ (20.47)	-0.82%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,200.00	\$ 1,873.93	\$ (673.93)	-56.16%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ 79.96	\$ 1,420.04	94.67%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ 601.34	\$ 898.66	59.91%
25-1-61094	HEALTH/MEDICAL	\$ 14,000.00	\$ 2,700.00	\$ 11,300.00	80.71%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ 233.06	\$ 3,766.94	94.17%
	MATL SUPP & EXP	\$ 728,750.00	\$ 416,496.44	\$ 270,364.70	37.10%
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 26,000.00	\$ 9,120.11	\$ 16,879.89	64.92%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 30,000.00	\$ 23,054.40	\$ 4,852.60	16.18%
25-1-71003	MAJOR EQUIPMENT	\$ 12,000.00	\$ 3,850.00	\$ 8,150.00	67.92%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ 3,609.99	\$ 4,890.01	57.53%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 8,000.00	\$ -	\$ 8,000.00	100.00%
25-1-71015	HOSE REPLACEMENT	\$ 7,500.00	\$ 3,500.00	\$ 4,000.00	53.33%
25-1-71138	COMPUTER EXPENSE	\$ 20,000.00	\$ 16,287.69	\$ 3,712.31	18.56%
25-1-71139	TRAINING EQUIPMENT	\$ 12,000.00	\$ 412.30	\$ 11,587.70	96.56%
	CAPITAL OUTLAY	\$ 124,000.00	\$ 59,834.49	\$ 62,072.51	50.06%
25-1-90001	CONTINGENCIES	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
	CONTINGENCY	\$ 125,000.00	\$ -	\$ 125,000.00	100.00%
25-5-92006	ENDING FUND BALANCE	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
	UNAPPROPRIATED	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ 14,000.00	\$ -	0.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 110,000.00	\$ 110,000.00	\$ -	0.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 46,000.00	\$ 46,000.00	\$ -	0.00%
	TRANSFER OUT	\$ 170,000.00	\$ 170,000.00	\$ -	0.00%
25-1-93001	LEASE PRINCIPAL	\$ 50,825.00	\$ 50,825.00	\$ -	0.00%
25-1-93002	LEASE INTEREST	\$ 2,652.00	\$ 2,651.39	\$ 0.61	0.02%
	DEBT SERVICE	\$ 53,477.00	\$ 53,476.39	\$ 0.61	0.00%
Expense Total		\$ 3,019,727.00	\$ 1,627,557.16	\$ 1,348,187.98	44.65%

BANK ACCOUNT BALANCE COMPARISON

<u>February 28, 2021</u>		<u>February 28, 2022</u>	
Columbia Bank Checking	\$ 104,925.97	Columbia Bank Checking	\$ 104,864.87
Columbia Bank MM	\$ 499,041.11	Columbia Bank MM	\$ 340,731.99
Local Gov't Pool	\$ 2,033,351.62	Local Gov't Pool	\$ 2,702,752.42
Sub Total	\$ 2,637,318.70	Sub Total	\$ 3,148,349.28
<i>OPERATING BUDGET AHEAD \$511,030.58</i>			
2015 Bond	\$ 113,657.53	2015 Bond	\$ 89,046.26
Grand Total	\$ 2,750,976.23	Grand Total	\$ 3,237,395.54
OVERALL AHEAD \$486,419.31			

<u>March 31, 2021</u>		<u>March 31, 2022</u>	
Columbia Bank Checking	\$ 101,700.91	Columbia Bank Checking	\$ 109,425.08
Columbia Bank MM	\$ 43,392.61	Columbia Bank MM	\$ 346,650.56
Local Gov't Pool	\$ 2,035,965.53	Local Gov't Pool	\$ 2,583,365.50
Sub Total	\$ 2,181,059.05	Sub Total	\$ 3,039,441.14
<i>OPERATING BUDGET AHEAD \$858,382.09</i>			
2015 Bond	\$ 290,761.69	2015 Bond	\$ 89,046.26
Grand Total	\$ 2,471,820.74	Grand Total	\$ 3,128,487.40
OVERALL AHEAD \$656,666.66			

<u>April 30, 2021</u>		<u>April 30, 2022</u>	
Columbia Bank Checking	\$ 10,753.83	Columbia Bank Checking	\$ 344,617.43
Columbia Bank MM	\$ 661,469.98	Columbia Bank MM	\$ 206,339.28
Local Gov't Pool	\$ 1,928,863.70	Local Gov't Pool	\$ 2,352,986.77
Sub Total	\$ 2,601,087.51	Sub Total	\$ 2,903,943.48
<i>OPERATING BUDGET AHEAD \$302,855.97</i>			
2015 Bond	\$ 36,249.52	2015 Bond	\$ 89,046.26
Grand Total	\$ 2,637,337.03	Grand Total	\$ 2,992,989.74
OVERALL AHEAD \$355,652.71			