

# SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.  
REGULAR BOARD MEETING, October 10, 2023 at 7:00 P.M.  
Silverton Station # 8

## Join Zoom Meeting:

<https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

**Meeting ID:** 813 0844 0282

**Passcode:** 315674

**Dial in:** 1(253) 215-8782 US (Tacoma)

- I. **ROLL CALL:**  
Les Von Flue, President  
Stacy Palmer, Vice-President  
Rob Mengucci, Secretary-Treasurer  
Ryan Bielenberg, Director  
Dixon Bledsoe, Director
- II. **CALL MEETING TO ORDER:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **APPROVAL OF MINUTES OF:**
  - a) Regular Board Meeting of September 12, 2023
- V. **OPEN FORUM**
- VI. **OLD BUSINESS:**
  - a) School Bond Endorsement
  - b)
- VII. **FINANCE OFFICER'S REPORT:**
  - a) Check Summary
  - b) Departmental Expense Report
  - c) Bank Account Balance Comparison
- VIII. **CHIEF'S REPORT:**
  - a) Audit Presentation November 14, 2023
  - b) Scotts Mills Chicken Dinner
  - c) Board Workshop
- IX. **NEW BUSINESS:**
  - a) Resolution 23-361 Dedicated Service AC Ed Grambusch
- X. **ITEMS PENDING:**
- XI. **ADJOURNMENT:**

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# SILVERTON FIRE DISTRICT

## MINUTES

***DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION***

REGULAR BOARD MEETING 7:00 P.M. September 12, 2023  
Silverton Fire District Station #1 (Silverton)

### **I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### **ABSENT:**

*All Directors present.*

### **IN ATTENDANCE:**

Chief Miles, Office Administrator Cantu, FF Miller (*via Zoom*), FF Hughes (*via Zoom*), Lt. Training & Volunteer Coordinator Brown, FF Peterson (*via Zoom*), AC Veit (*via Zoom*), AC Grambusch (*via Zoom*), BC Terhaar,

### **II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### **III. PLEDGE OF ALLEGIANCE**

### **VI. APPROVAL OF MINUTES:**

#### **a) Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the August 8, 2023 board meeting as written. Vice President Palmer seconded the motion. The motion carried unanimously.  
(*President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye*)

### **VII. OPEN FORUM:**

Director Bledsoe requested to discuss supporting the school bond as a District. President Von Flue suggested to move the discussion under New Business as a topic to discuss further.

### **VIII. OLD BUSINESS:**

#### **a) OFDDA Conference Registration**

President Von Flue withdrew his interest in attending the conference. The Board agreed to register themselves via the OFDDA website. Office Administrator Cantu confirmed that the rooms were reserved.

**IX. FINANCE OFFICER'S REPORT:**

- b) Check Summary**
- c) Departmental Expense Report**
- d) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bielenberg seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**X. CHIEF'S REPORT**

**a) Asset Detail Report**

Chief Miles reviewed the fixed asset detail report with the Board. Chief Miles stated that the detail contributed to the final audit report. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Chief Miles pointed out that vehicles, equipment, buildings and improvements have an expected life and follow a depreciation schedule. This accumulated depreciation is subtracted from the overall total of capital assets and results in a net position of capital assets. Land and construction in progress are not depreciated.

**b) Chief's Report**

Chief Miles provided a brief overview of the Chief's Report that was distributed during the board meeting. Minimal discussion was had regarding call volume and response. Chief Miles reported that the District completed assessments for 9 FF-EMT applicants and looked forward to scheduling Chief interviews after scoring.

**c) Board Endorsement**

The Board discussed whether the Board should endorse the school bond and come up with a unified statement. After discussion, the Board agreed to add the topic to the agenda at the next board meeting under Old Business to discuss further. Discussion to include whether the Board can use District resources to advocate for the bond measure.

**XI. NEW BUSINESS:**

**a) Board Policies 500 Series**

Vice President Palmer made a motion to rescind Policy 505 Court Ordered Community Service after 30-day review. Director Bledsoe seconded the motion. The motion passed unanimously. President Von Flue requested that the Board contact Office Administrator Cantu with any suggested changes to Policy 502.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**b) Review Draft Work Session Agenda**

Chief Miles stated that the agenda would include review of the work product by GIS involving call response and further review of policies 201, 301, and 302.

**XII. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:45 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_

President

Minutes recorded and prepared by Candace Cantu

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# Accounts Payable

## Checks by Date - Detail by Check Date

User: Candace  
 Printed: 10/6/2023 3:22 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1000281	6091910	AMAZON CAPITAL SERVICES	09/13/2023	
	1HHR613KV6L9	ELECTRICAL TAPE		21.99
	1HHR613KV6L9	RECALLSTARTER ROPE L408 SAW		25.95
	1HHR613KV6L9	IPHONE SCREEN PROTECTOR		8.87
	1HHR613KV6L9	(2) SWINGLINE STAPLER		17.94
	1HHR613KV6L9	IPHONE PELICAN CASE		27.95
	1HHR613KV6L9	STA. 8 LAWN MOWER BLADE		20.70
	1HHR613KV6L9	3M TAPE		20.84
	1HHR613KV6L9	STA. 8 LAWN MOWER AIR FILTER		9.88
	1HHR613KV6L9	COMMAND HANGING STRIPS		61.84
	1HHR613KV6L9	STA. 8 LAWN MOWER WHEELS		35.51
Total for Check Number 1000281:				251.47
1000282	6091912	BRASS ROOTS TRAINING SOLUTIONS	09/13/2023	
	SFD23-08	TRAINING: AUG		840.00
	SFDEMR23-01	(8) EMR REGISTRATION		4,097.28
Total for Check Number 1000282:				4,937.28
1000283	010172	CARSON OIL COMPANY	09/13/2023	
	CP00472229	FUEL FOR C482		111.15
	CP00472229	FUEL FOR 412		135.26
	CP00472229	FUEL FOR S434		74.98
	CP00472229	FUEL FOR 423		121.47
	CP00472229	FUEL FOR 411		39.13
	CP00472229	FUEL FOR 414		34.50
	CP00472229	FUEL FOR 432		82.17
	CP00472229	FUEL FOR 402		40.71
Total for Check Number 1000283:				639.37
1000284	096412	CITY OF SCOTTS MILLS	09/13/2023	
	00167	WATER USAGE AT STAT. 8 7/1-8/31		220.20
Total for Check Number 1000284:				220.20
1000285	096998	CITY OF SILVERTON	09/13/2023	
	5.05070.0	WATER USAGE AT STAT. 1 7/17-8/17		338.18
	5.05071.0	WATER USAGE STAT. 1 MAINT BAY 7/17-8/17		57.47
	5.05072.6	WATER USE: STAT. 1 SPRINKLERS 7/17-8/17		132.89
Total for Check Number 1000285:				528.54
1000286	010185	ELAN FINANCIAL SERVICES	09/13/2023	
	1139	(9) FINGERPRINT FEE		416.25
	1139	(16) TABLE CLOTH FOR PICNIC		20.00
	1139	WINDSHIELD FLUID		8.68
	1139	FF/EMT JOB ANNOUNCEMENT		280.00
	2503	ZOOM SUBSCRIPTION		15.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2503	PRICE BORO CONFLAG MEAL		23.30
	2675	CALLCENTRIC JUL & AUG		79.60
	2675	OTTER BOX WARRANTY CLAIM		9.99
	2675	BITWARDEN SUBSCRIPTION		60.00
	7480	LAUNDRY DETERGENT		23.48
	8105	ICE AND PUNCH FOR PICNIC		81.64
	8105	UTENSILS/SUPPLIES FOR ANNUAL PICNIC		67.95
	8105	(1) BOOT RESOLE		140.00
	8105	SUPPLIES FOR PICNIC		235.93
	8105	REHAB SNACKS		68.16
	8105	BEVERAGE DISPENSERS		141.09
	8105	CANNED AIR		29.99
	8105	REHAB FOOD FOR CREWS AT ABIQUA FIR		258.52
	8105	ZOOM SUBSCRIPTION		15.99
	9817	(1) UNIFORM PANT		123.43
	9817	MEAL FOR CPR CLASS		45.55
			Total for Check Number 1000286:	2,145.54
1000287	032005 287862	G & G AUTO CARE SUPPLY, INC. (2) HANDLES FOR BRUSH HEAD	09/13/2023	44.41
			Total for Check Number 1000287:	44.41
1000288	033975 9789942092 9820613629 9825064539	GRAINGER (10) PKG BATTERIES BLEACH HVAC FILTERS	09/13/2023	110.70 217.30 163.40
			Total for Check Number 1000288:	491.40
1000289	097300 SILFIRED SILFIRED SILFIRED SILFIRED	HI-SCHOOL FLY TRAP WASP KILLER SIMPLE GREEN GARDEN HOSE	09/13/2023	13.99 20.56 29.98 31.99
			Total for Check Number 1000289:	96.52
1000290	072925 202324-2060	METCOM 9-1-1 DISPATCH SERV. FEE FOR SEPT	09/13/2023	7,845.21
			Total for Check Number 1000290:	7,845.21
1000291	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 8/4-9/5	09/13/2023	73.25
			Total for Check Number 1000291:	73.25
1000292	6091861 34580	OREGON COMMERCIAL TIRE FLAT REPAIR 485	09/13/2023	152.00
			Total for Check Number 1000292:	152.00
1000293	6091896 5026340229	PACIFIC OFFICE AUTOMATION INC COPIER LEASE 9/1-9/30	09/13/2023	179.01
			Total for Check Number 1000293:	179.01
1000294	081050 249667	PAUL'S SMALL MOTORS, INC SAW REPAIR 408 & 407	09/13/2023	181.59



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000294:	181.59
1000295	065870 0247550	PETRO CARD STA.1 BULK DIESEL 350 @ 4.4823 EA	09/13/2023	1,571.17
			Total for Check Number 1000295:	1,571.17
1000296	083200 0074320000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 8/8-9/7 STAT. 3 ELECTRIC SERV. 8/8-9/7 STAT. 9 ELECTRIC SERV. 8/8-9/7 STAT. 2 ELECTRIC SERV. 8/3-9/5	09/13/2023	191.99 58.03 37.24 31.60
			Total for Check Number 1000296:	318.86
1000297	092090 0456003510320 0456003510835	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 8/1-8/31 STAT. 8 GARBAGE SERV. 8/1-8/31	09/13/2023	182.25 46.03
			Total for Check Number 1000297:	228.28
1000298	6091911 1	RYAN BREITBACH TUITION REIMB. SUMMER TERM	09/13/2023	1,656.00
			Total for Check Number 1000298:	1,656.00
1000299	6091956 1	RYAN REDMAN-BROWN TUITION REIMB. SUMMER TERM	09/13/2023	1,656.00
			Total for Check Number 1000299:	1,656.00
1000300	112435 9943417638	VERIZON WIRELESS B. MILES CELL SERV.: 8/2-9/1 415 IPAD SERV.: 8/2-9/1 401 IPAD SERV.: 8/2-9/1 482 IPAD SERV.: 8/2-9/1 D. BROWN CELL SERV.: 8/2-9/1 411 IPAD SERV.: 8/2-9/1 407 IPAD SERV.: 8/2-9/1 405 IPAD SERV.: 8/2-9/1 K. VEIT CELL SERV.: 8/2-9/1 I. PETERSON CELL SERV.: 8/2-9/1 423 IPAD SERV.: 8/2-9/1 M. HUGHES CELL SERV.: 8/2-9/1 485 IPAD SERV.: 8/2-9/1 C. CANTU CELL SERV.: 8/2-9/1 K. MILLER CELL SERV.: 8/2-9/1 E. GRAMBUSCH CELL SERV.: 8/2-9/1	09/13/2023	42.53 40.81 40.81 40.81 42.53 40.81 40.81 40.81 42.53 42.53 40.81 42.53 40.81 42.53 42.53 40.81 42.53 42.53 42.53 42.53 42.53 42.53
			Total for Check Number 1000300:	666.72
1000301	119000 7064293	WILCO TOOL HEAD WEDGES	09/13/2023	26.97
			Total for Check Number 1000301:	26.97
1000302	6091942 1	WYATT TEGEN TUITION REIMB. SUMMER TERM	09/13/2023	1,656.00
			Total for Check Number 1000302:	1,656.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1000303	034015	ZIPLY FIBER	09/13/2023	
	8/25-9/24 RL	503-001-0586-110204-5		27.30
	8/25-9/24 ST1	503-873-2805-070997-5		197.44
	8/25-9/24 ST3	503-873-3190-062193-5		65.90
	8/25-9/24 ST8	503-873-6215-090168-5		89.48
	8/25-9/24 ST9	503-873-5645-012395-5		65.90
	8/25-9/24 STA2	503-873-5097-071291-5		72.81
Total for Check Number 1000303:				518.83
Total for 9/13/2023:				26,084.62
1000304	068535	911 SUPPLY INC	09/29/2023	
	1-36512	(1) NAME TAPE & PATCH INSTALL		28.04
Total for Check Number 1000304:				28.04
1000305	005320	BIO-MED TESTING SERVICE INC.	09/29/2023	
	101356	(1) EMPLOY. PRE-SCREEN		45.00
Total for Check Number 1000305:				45.00
1000306	6091912	BRASS ROOTS TRAINING SOLUTIONS	09/29/2023	
	SFD/EMR23-02	(1) EMR REGISTRATION		512.16
Total for Check Number 1000306:				512.16
1000307	010172	CARSON OIL COMPANY	09/29/2023	
	CP00476053	FUEL FOR 482		131.63
	CP00476053	FUEL FOR 402		79.25
	CP00476053	FUEL FOR 413		26.88
	CP00476053	FUEL FOR 411		144.21
	CP00476053	FUEL FOR 401		31.54
	CP00476053	FUEL FOR 419		161.72
	CP00476053	FUEL FOR 401		60.87
	CP00476053	FUEL FOR 423		54.91
Total for Check Number 1000307:				691.01
1000308	010310	CASCADE FIRE EQUIPMENT COMPAN	09/29/2023	
	7815	HOSE REDUCERS & ADAPTERS		354.11
Total for Check Number 1000308:				354.11
1000309	240518	ESO SOLUTIONS, INC	09/29/2023	
	120583	ESO SCHEDULER EXPORT		395.00
	120583	ESO SCHEDULER		1,395.00
Total for Check Number 1000309:				1,790.00
1000310	033975	GRAINGER	09/29/2023	
	9828677238	(1) WILDLAND BOOT		299.09
	9828987561	(17) FIRE HELMETS		1,351.33
	9829458232	FLUORESCENT BULBS		112.40
	9833052393	(2) WILDLAND BOOTS		598.18
Total for Check Number 1000310:				2,361.00
1000311	035075	HRA VEBA TRUST	09/29/2023	
	1	YA462 HRA/VEBA: SEP	PR Batch 00003.09.2023 YA4	1,400.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000311:	1,400.00
1000312	091893	LIFEMAP ASSURANCE CO.	09/29/2023	
	0872748	LIFEMAP: EMPLOYEE CONTRIB.: OCT	PR Batch 00003.09.2023 LIF	43.75
	0872748	AD&D/LIFE INS. EMPLOYER CONTIB: OCT	PR Batch 00003.09.2023 AD	61.70
			Total for Check Number 1000312:	105.45
1000313	6091946	MURAYNE INC	09/29/2023	
	243485	UNIFORM SHIRTS/SWEATERS		1,615.89
	243487	(12) XL SHIRTS		200.76
			Total for Check Number 1000313:	1,816.65
1000314	6091868	OREGON SEWER & DRAIN	09/29/2023	
	43348	PORTABLE CLEANING & SERVICE		28.16
			Total for Check Number 1000314:	28.16
1000315	6091901	PACIFIC OFFICE AUTOMATION (SALE	09/29/2023	
	335005	DOCUMENT PRINTS 7/7-8/7		68.81
	403792	DOCUMENT PRINTS 8/7-9/7		66.26
			Total for Check Number 1000315:	135.07
1000316	6091896	PACIFIC OFFICE AUTOMATION INC	09/29/2023	
	5026751090	COPIER LEASE 10/1-10/31		179.01
			Total for Check Number 1000316:	179.01
1000317	6091843	PETERSON TRUCKS INC.	09/29/2023	
	836171LDP	ACCT CREDIT		-53.06
	845187L	(3) FUEL PUMP STRAINER/ KIT 435,495, ST		235.98
			Total for Check Number 1000317:	182.92
1000318	065870	PETRO CARD	09/29/2023	
	0249820	BULK DIESEL 317 @ 4.4523 EA		1,413.53
			Total for Check Number 1000318:	1,413.53
1000319	6091891	RICKMAR ENTERPRISES INC	09/29/2023	
	696751	PEST CONTROL SERVICE SEP		145.00
			Total for Check Number 1000319:	145.00
1000320	098720	SDIS	09/29/2023	
	03-0052823	MEDICAL: EMPLOYER CONTRIB.: OCT	PR Batch 00003.09.2023 MEI	12,092.98
	03-0052823	MEDICAL: EMPLOYEE CONTRIB.: OCT	PR Batch 00003.09.2023 MEI	1,343.67
	03-0052823	LTD: EMPLOYER CONTRIB.: OCT	PR Batch 00003.09.2023 LTD	200.90
			Total for Check Number 1000320:	13,637.55
1000321	096976	SILVER CREEK AUTO PARTS, INC.	09/29/2023	
	753764	BULB S10		39.55
	754041	AIR FILTER E485		170.87
	754426	CLEANING SUPPLIES		44.60
	755022	BULB MOUNT B437		9.53
	755240	FUEL FILTER STOCK		25.88
	756205	SPARK PLUG GATOR		12.82

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000321:	303.25
1000322	6091908 23-1234	STANDARD ELECTRIC, INC OVEN TROUBLESHOOT CALL	09/29/2023	315.00
			Total for Check Number 1000322:	315.00
1000323	027039 930943	SUN LIFE FINANCIAL 930943 LIFE INS. PREMIUM: OCT	09/29/2023	481.88
			Total for Check Number 1000323:	481.88
1000324	6091829 9/12-10/11	WAVE 056639301-0008873 CONV. BOX	09/29/2023	102.75
			Total for Check Number 1000324:	102.75
1000325	119609 2308539451	WITHERS LUMBER FORCIBLE ENTRY WOOD	09/29/2023	120.82
			Total for Check Number 1000325:	120.82
1000326	120190 3813204 3813204	ZOLL MEDICAL CORP. GPO AED PLUS WITH AID COVER PER QUOTE C AED BATTERIES	09/29/2023	1,356.60 64.57
			Total for Check Number 1000326:	1,421.17
			Total for 9/29/2023:	27,569.53
			Report Total (46 checks):	53,654.15

# General Ledger

## Expense vs Budget with Encumbrances

User: Candace

Printed: 10/6/2023 3:23:46 PM

Period 01 - 03

Fiscal Year 2024

Account Numb	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 740,524.00	\$ 164,730.02	\$ 575,793.98	77.75%
25-1-51002	EXTRA PERSONNEL	\$ -	\$ -	\$ -	0.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 28,000.00	\$ 55.46	\$ 27,944.54	99.80%
25-1-51004	SOCIAL SECURITY	\$ 72,000.00	\$ 18,442.42	\$ 53,557.58	74.39%
25-1-51005	GROUP HEALTH INSURANCE	\$ 206,628.00	\$ 40,251.24	\$ 166,376.76	80.52%
25-1-51006	GROUP LIFE INSURANCE	\$ 22,000.00	\$ 5,145.23	\$ 16,854.77	76.61%
25-1-51007	PERS	\$ 267,466.00	\$ 63,238.14	\$ 204,227.86	76.36%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ -	\$ 1,200.00	100.00%
25-1-51009	OVERTIME	\$ 75,000.00	\$ 40,321.57	\$ 34,678.43	46.24%
25-1-51010	VOLUNTEERS	\$ 85,000.00	\$ 36,023.57	\$ 48,976.43	57.62%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 35,200.00	\$ 4,000.00	\$ 31,200.00	88.64%
25-1-51013	DIRECTORS EXPENSES	\$ 500.00	\$ -	\$ 500.00	100.00%
<b>PAYROLL RELATED EXP</b>		<b>\$ 1,533,518.00</b>	<b>\$ 372,207.65</b>	<b>\$ 1,161,310.35</b>	<b>75.73%</b>
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 501.77	\$ 2,998.23	85.66%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 8,500.00	\$ 1,112.00	\$ 7,388.00	86.92%
25-1-61003	CONTRACT SERVICES	\$ 28,000.00	\$ 3,389.48	\$ 24,610.52	87.89%
25-1-61004	TELEPHONE	\$ 20,000.00	\$ 3,597.36	\$ 16,402.64	82.01%
25-1-61005	POSTAGE AND FREIGHT	\$ 2,500.00	\$ 44.99	\$ 2,455.01	98.20%
25-1-61006	UTILITIES	\$ 42,000.00	\$ 6,949.61	\$ 35,050.39	83.45%
25-1-61007	ELECTION EXPENSES	\$ 4,500.00	\$ 7,174.39	\$ (2,674.39)	-59.43%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 25,000.00	\$ 3,932.38	\$ 21,067.62	84.27%
25-1-61009	LGIP FEES	\$ 50.00	\$ 0.05	\$ 49.95	99.90%
25-1-61011	ANNUAL AUDIT	\$ 9,500.00	\$ 4,000.00	\$ 5,500.00	57.89%
25-1-61012	EMPLOYEE RECOGNITION	\$ 3,500.00	\$ -	\$ 3,500.00	100.00%
25-1-61013	RECRUITING EXPENSE	\$ 2,500.00	\$ 765.00	\$ 1,735.00	69.40%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ 120.82	\$ 1,879.18	93.96%
25-1-61015	TRAINING EXPENSE	\$ 75,000.00	\$ 17,223.34	\$ 57,776.66	77.04%
25-1-61016	CONFERENCE EXPENSE	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
25-1-61017	SHOP EXPENSE	\$ 3,500.00	\$ 220.55	\$ 3,279.45	93.70%
25-1-61018	EMS SUPPLIES	\$ 7,000.00	\$ 123.00	\$ 6,877.00	98.24%
25-1-61019	INSURANCE	\$ 68,000.00	\$ -	\$ 68,000.00	100.00%
25-1-61020	CIVIL SERVICE	\$ 5,500.00	\$ 1,437.51	\$ 4,062.49	73.86%
25-1-61021	TRAVEL EXPENSE	\$ 2,500.00	\$ -	\$ 2,500.00	100.00%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 7,500.00	\$ 3,861.41	\$ 3,638.59	48.51%
25-1-61023	UNIFORM ALLOWANCE	\$ 10,000.00	\$ 2,082.40	\$ 7,917.60	79.18%
25-1-61024	FUELS AND LUBRICANTS	\$ 40,000.00	\$ 15,059.81	\$ 24,940.19	62.35%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ -	\$ 650.00	100.00%
25-1-61026	RADIO MAINTENANCE	\$ 6,500.00	\$ 2,924.32	\$ 3,575.68	55.01%
25-1-61027	COMPUTER MAINTENANCE	\$ 15,000.00	\$ -	\$ 15,000.00	100.00%
25-1-61031	LEGAL SERVICES	\$ 10,000.00	\$ 702.00	\$ 9,298.00	92.98%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-61033	APPLIANCES	\$ 2,500.00	\$ 770.88	\$ 1,729.12	69.16%
25-1-61037	ADMINISTRATION SERVICES	\$ 35,000.00	\$ 3,063.02	\$ 31,936.98	91.25%

Account Numb	Description	Budget	End Bal	Available	% Available
25-1-61042	SAFTEY/PROTECTIVE CLOTHING	\$ 6,500.00	\$ 714.11	\$ 5,785.89	89.01%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 7,500.00	\$ 547.01	\$ 6,952.99	92.71%
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61050	DISPATCH SERVICES	\$ 94,143.00	\$ 23,535.63	\$ 70,607.37	75.00%
25-1-61055	MEDICAL MEMBERSHIPS	\$ -	\$ -	\$ -	0.00%
25-1-61056	HEALTH AND WELFARE	\$ 14,000.00	\$ 3,000.16	\$ 10,999.84	78.57%
25-1-61057	VEHICLE MAINTENANCE	\$ 40,000.00	\$ 22,581.09	\$ 17,418.91	43.55%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 500.00	\$ 258.52	\$ 241.48	48.30%
25-1-61063	GRANT EXPENDITURES	\$ 155,000.00	\$ -	\$ 155,000.00	100.00%
25-1-61064	EQUIPMENT TESTING	\$ 15,000.00	\$ -	\$ 15,000.00	100.00%
25-1-61065	SCBA MAINTENANCE	\$ 3,500.00	\$ -	\$ 3,500.00	100.00%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,500.00	\$ 23.30	\$ 1,476.70	98.45%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ 621.30	\$ 878.70	58.58%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-61094	HEALTH/MEDICAL	\$ 15,000.00	\$ 270.00	\$ 14,730.00	98.20%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ 508.60	\$ 3,491.40	87.29%
<b>MATL SUPP &amp; EXP</b>		<b>\$ 807,343.00</b>	<b>\$ 131,115.81</b>	<b>\$ 676,227.19</b>	<b>83.76%</b>
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 20,000.00	\$ -	\$ 20,000.00	100.00%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 50,000.00	\$ 2,248.60	\$ 47,751.40	95.50%
25-1-71003	MAJOR EQUIPMENT	\$ 10,000.00	\$ 1,421.17	\$ 8,578.83	85.79%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ 2,071.08	\$ 6,428.92	75.63%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 5,000.00	\$ -	\$ 5,000.00	100.00%
25-1-71015	HOSE REPLACEMENT	\$ 6,500.00	\$ -	\$ 6,500.00	100.00%
25-1-71138	COMPUTER EXPENSE	\$ 15,000.00	\$ 1,974.80	\$ 13,025.20	86.83%
25-1-71139	TRAINING EQUIPMENT	\$ 12,000.00	\$ -	\$ 12,000.00	100.00%
<b>CAPITAL OUTLAY</b>		<b>\$ 127,000.00</b>	<b>\$ 7,715.65</b>	<b>\$ 119,284.35</b>	<b>93.92%</b>
25-1-90001	CONTINGENCIES	\$ 100,000.00	\$ -	\$ 100,000.00	100.00%
<b>CONTINGENCY</b>		<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>100.00%</b>
25-5-92006	ENDING FUND BALANCE	\$ 725,000.00	\$ -	\$ 725,000.00	100.00%
<b>UNAPPROPRIATED</b>		<b>\$ 725,000.00</b>	<b>\$ -</b>	<b>\$ 725,000.00</b>	<b>100.00%</b>
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ -	\$ 14,000.00	100.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 100,000.00	\$ -	\$ 100,000.00	100.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 45,000.00	\$ -	\$ 45,000.00	100.00%
<b>TRANSFER OUT</b>		<b>\$ 159,000.00</b>	<b>\$ -</b>	<b>\$ 159,000.00</b>	<b>100.00%</b>
25-1-93001	LEASE PRINCIPAL	\$ -	\$ -	\$ -	0.00%
25-1-93002	LEASE INTEREST	\$ -	\$ -	\$ -	0.00%
<b>DEBT SERVICE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Expense Total</b>		<b>\$ 3,451,861.00</b>	<b>\$ 511,039.11</b>	<b>\$ 2,940,821.89</b>	<b>85.20%</b>

## BANK ACCOUNT BALANCE COMPARISON

<u>July 31, 2022</u>		<u>July 31, 2023</u>	
Columbia Bank Checking	\$ 139,785.84	Columbia Bank Checking	\$ 324,808.62
Columbia Bank MM	\$ 267,659.17	Columbia Bank MM	\$ 404,330.06
Local Gov't Pool	\$ 2,148,201.56	Local Gov't Pool	\$ 2,064,038.69
<b>Sub Total</b>	<b>\$ 2,555,646.57</b>	<b>Sub Total</b>	<b>\$ 2,793,177.37</b>
<b><i>OPERATING BUDGET AHEAD \$237,530.80</i></b>			

<u>August 31, 2022</u>		<u>August 31, 2023</u>	
Columbia Bank Checking	\$ 113,143.73	Columbia Bank Checking	\$ 129,561.18
Columbia Bank MM	\$ 275,997.24	Columbia Bank MM	\$ 426,106.00
Local Gov't Pool	\$ 2,011,166.37	Local Gov't Pool	\$ 2,082,102.16
<b>Sub Total</b>	<b>\$ 2,400,307.34</b>	<b>Sub Total</b>	<b>\$ 2,637,769.34</b>
<b><i>OPERATING BUDGET AHEAD \$237,462.00</i></b>			

<u>September 30, 2022</u>		<u>September 30, 2023</u>	
Columbia Bank Checking	\$ 344,575.24	Columbia Bank Checking	\$ 210,594.79
Columbia Bank MM	\$ 280,839.37	Columbia Bank MM	\$ 428,289.75
Local Gov't Pool	\$ 1,587,115.49	Local Gov't Pool	\$ 1,844,971.64
<b>Sub Total</b>	<b>\$ 2,212,530.10</b>	<b>Sub Total</b>	<b>\$ 2,483,856.18</b>
<b><i>OPERATING BUDGET AHEAD \$271,326.08</i></b>			

# Silverton Fire District Board of Directors Meeting Fire Chief Report

*Submitted by: Bill Miles, Fire Chief*

**October 6, 2023**

## **Current Projects:**

- Continue work with ESO tech support, verify past records archive.
- Reviewed fire code and water supply access for 5 different properties in Marion Counties.
- Review 3 land use decisions for Marion County.
- Verified and completed fixed asset information for fiscal year 2023 Audit
- Review final 2023 Audit document

## **Meetings/Activities:**

- North Chief's Meeting 1st Tuesday of the Month. Woodburn Fire
- Rotary meeting September 11<sup>th</sup>
- Continue working with GIS contractor on mapping and call response time information. Prepare notes for Board workshop.
- Civil Service meeting-September 18<sup>th</sup>
- Review fire code requirements for access and water supply to prepare for Pre-app meeting for proposed commercial building remodel at Marion County building department mid-month.

## **Staffing/Volunteer Changes-Updates:**

- Currently have 70 Volunteers and 7 career staff on the roster.
- Currently have 6 RV's (Resident Volunteers).
- Current Recruiting Activity: 12 interest cards from Homer Days/Community Picnic
- 2 applications in and waiting for interview
- 7 tours given (with apps handed out) 2 returned, waiting on 5 to come back
- 8 interest cards to follow up on
- 5 solid prospects, waiting on applications to be returned
- Work on retirement planning/activities for Chief Grambusch retirement celebration
- Hired FF-EMT, interview and related onboarding activities will start October 16.
- Several meetings about advertisement and hiring process, testing for FF/EMT positions

## **Trainings-Held/Attended:**

- Attend Weekly EMS & Fire training.
- 10 current members committed to an EMR Class this fall



**Other Activities/Topics of Interest:**

- Used 20 hours vacation.
- Out sick several days end of month
- Review several draft Operational Guidelines
- Discussed some additional administrative projects with AC Chief Grambusch
- Consult and refer Fire code questions to OSFM
- Server network Work- talk with City of Woodburn IT department about providing IT services for the Fire District.

**Snapshot:**

5- smoke detector installation/maintenance visits  
1-Defensible Space Evaluation  
1-Rural Address Install

24,894 WEBSITE VISITS for month of September

September 2023 Calls- 101 9.4% decrease over last year  
September 2022 Calls- 111

Calls YTD 2023 931 (Jan-Sept) 9.6 % increase over last year  
Calls YTD 2022 845 (Jan-Sept)

# Scotts Mills Firefighters Association



## 45<sup>TH</sup> ANNUAL CHICKEN DINNER

Funds support local  
community

**DRIVE-THRU ONLY**

**JOIN US!**

**OCT 21<sup>st</sup>**  
**4:30-7:00pm**

**SCOTT'S MILLS FIRE STATION**  
**490 3<sup>RD</sup> ST**  
**SCOTT'S MILLS, OR 97375**

### PRICING

Seniors.....	\$12
Adults .....	\$14
Under 12 .....	\$10

CHECK, DEBIT OR CREDIT CARD PREFERRED. LIMITED CASH ON HAND.

# SILVERTON FIRE DISTRICT

## RESOLUTION NO. 23-361

### RECOGNITION OF DEDICATED SERVICE TO THE CITIZENS OF THE SILVERTON FIRE DISTRICT

**WHEREAS, ASSISTANT CHIEF ED GRAMBUSCH** has completed thirty-three years, and six months as a member of the Silverton Fire District, to which he began as a volunteer firefighter, March 16, 1990, subsequently he rose through the ranks and was appointed Assistant Chief; and

**WHEREAS, ASSISTANT CHIEF ED GRAMBUSCH**, whose dedicated public service to this community as an Emergency Dispatcher, Dispatch Director, Volunteer Firefighter, Officer, Battalion Chief, Assistant Fire Chief and has served in the highest tradition of the fire service; and

**WHEREAS, ASSISTANT CHIEF GRAMBUSCH** is to be commended for his tireless efforts, hard work, commitment and positive impact in the improvement of this organization and will be sorely missed as a leader, mentor and friend; and

**WHEREAS**, the Silverton Fire District wishes to express its appreciation for his faithful service and dedication to the Fire District; and

**WHEREAS**, it is fitting and proper that the Silverton Fire District Board of Directors recognize Assistant Chief Ed Grambusch for his accomplishments and contributions to this community during his 33 ½ years of devoted and dedicated service in the field of fire protection and emergency services and wish him much happiness and success as he moves forward.

**NOW, THEREFORE BE IT RESOLVED**, that the Silverton Fire District, by and through its Board of Directors, hereby respectfully acknowledges and commends Assistant Chief Ed Grambusch's service to the people of this Fire District and communities we serve.

**ADOPTED BY THE BOARD OF DIRECTORS**, Silverton Fire District, Silverton, Oregon, this 10<sup>th</sup> day of October 2023.

Les Von Flue, Board President \_\_\_\_\_

Robert Mengucci, Board Secretary \_\_\_\_\_

ATTEST:

Candace Cantu, District Clerk \_\_\_\_\_



AFTER 33 1/2 YEARS OF SERVICE TO HIS COMMUNITY

*Assistant Chief*  
*Edward Grambusch*

IS ENTERING RETIREMENT



YOU ARE CORDIALLY INVITED TO JOIN US AS WE CELEBRATE AND HONOR HIS SERVICE

WEDNESDAY, NOVEMBER 8th FROM 3PM UNTIL 5PM

HOSTED BY SILVERTOWN FIRE DISTRICT

819 RAILWAY AVE NE, SILVERTOWN, OREGON, 97381





**REFLECTIONS**  
by Carla Rolfe  
[www.carlarolfe.com](http://www.carlarolfe.com)