

SILVERTON FIRE DISTRICT MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. May 10, 2022
Silverton Fire District Station #1 (Silverton)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer

Ryan Bielenberg, Director (*via Zoom*)
Dixon Bledsoe, Director

ABSENT:

Robert Mengucci

IN ATTENDANCE:

Chief Miles, AC Grambusch, Office Administrator Cantu, Maintenance FF Peterson, BC Terhaar.
Lt. Brown

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES OF:

a) Regular Board Meeting Minutes

Director Bledsoe made a motion to approve the minutes of the April 12, 2022 board meeting with corrections. Vice President Palmer seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

V. OPEN FORUM:

a) Association Announcements

Vice President Palmer inquired about the Mother's Day Breakfast and whether the District would have the breakfast this year. Office Administrator Cantu replied that the Silverton Firefighters Association had determined that there was too much competition on Mother's Day which had affected the profit margin and had decided to pursue other opportunities. Office Administrator Cantu stated she would pass on the inquiry to the Association President.

b) Staff Announcements

No announcements were made during the meeting.

VI. OLD BUSINESS:

No discussion of old business at this meeting.

VII. FINANCE OFFICER'S REPORT:

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Director Bledsoe made a motion to accept the finance officer's report as presented. Director Bielenberg seconded the motion. The motion to accept the finance officer's report as presented carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

VIII. CHIEF'S REPORT

a) **Strategic Plan Update**

Chief Miles stated that the next phase of the Strategic Plan process was a meeting with Mr. Abel to review and discuss a rough draft to finalize goals, tasks, and timelines with Secretary-Treasurer Mengucci and Director Bielenberg. Chief Miles stated that he would be reaching out next week to schedule that meeting.

d) **Railway Street Improvement Update**

Chief Miles reported that paving would begin this week and alternative entry and exit route was in place for emergency calls.

e) **2022-2023 Budget**

Chief Miles reported that the 2022-2023 budget document was distributed and available for viewing. Chief Miles stated that the budget committee meeting would be held in person as well as Zoom beginning at 7:00pm on May 17th.

f) **Ladder Truck**

Chief Miles stated that True North Equipment had completed all repairs to the ladder truck from the Mt. Angel fire and was ready for pick up. Chief Miles reported that the final invoice was not available but would be submitted to the insurance company for payment.

IX. NEW BUSINESS:

a) **Fire Chief Contract**

The Board discussed the Fire Chief's contract and approved longevity pay in addition to a 4% COLA increase. The Board agreed to place Chief Miles on the 15 year longevity step beginning July 1st. Vice President Palmer made a motion to update Chief Miles contract to include the same longevity scale used by staff with a beginning date of July 1st. Director Bledsoe seconded the motion. The motion carried unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

X. ITEMS PENDING:

a) **Longevity Pay for Staff**

President Von Flue requested additional discussion regarding the date when employees are awarded steps on the longevity scale. President Von Flue stated that although the matter had been voted on at the previous board meeting, the discussion needed further attention as to whether staff receive their step on July 1st or on their anniversary date. After discussion the Board requested policy language from other fire districts that clarified when steps are given to employees so that a decision could be at the next board meeting as to the date steps take effect.

XII. GOOD OF THE ORDER:


Director Bielenberg requested average response times for the Silverton Fire District. After an in-depth discussion, the Board requested a report reflecting average response times for the last five years for the top three most common fire responses for the District.

Director Bledsoe inquired as to whether the District would be participating in the Pet Parade. Lt. Veit confirmed that Lt. Dandeneau emailed the membership requesting participation and the event was on the schedule.

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 8:02 p.m.

Approved this 14th day of June, 2022.



President

Minutes recorded and prepared by Candace Cantu