

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. August 10, 2021  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer-*via phone*

Ryan Bielenberg, Director  
Dixon Bledsoe, Director

### ABSENT:

*All Directors present.*

### IN ATTENDANCE:

Chief Miles, Assistant Chief Grambusch, Maint. FF Peterson, Lt. Dan Brown, Tracy Grambusch

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF MINUTES OF:

#### a) **Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the July 13, 2021 board meeting. Director Bledsoe seconded the motion. The motion carried unanimously.

### V. OPEN FORUM:

#### a) **Association Announcements**

*No reports were provided during association announcements.*

#### b) **Staff Announcements**

*No reports were provided during staff announcements.*

### VI. OLD BUSINESS:

*No discussion of old business at this meeting.*

### VII. FINANCE OFFICER'S REPORT:

#### a) **Check Summary**

#### b) **Departmental Expense Report**

**c) Bank Account Balance Comparison**

Director Bledsoe made a motion to accept the finance officer's report as presented. Vice President Palmer seconded the motion. The motion to accept the finance officer's report as presented carried unanimously.

**X. CHIEF'S REPORT**

**a) Audit**

Chief Miles reported that Accuity, LLC completed field work on Friday, August 6<sup>th</sup>. Chief Miles stated that Accuity commended Office Administrator Cantu for her organization which led to an efficient audit. President Von Flue inquired whether other Directors would like to have a formal presentation by Accuity. After discussion, the Board requested a presentation of the final audit during a future meeting.

**b) Conflagrations**

Chief Miles provided a brief synopsis of the conflagrations the District has deployed equipment and personnel on since the July Board meeting. Director Bielenberg inquired whether the District had a budget for air support to address wildfires locally. Chief Miles responded that the District can directly request resources through the conflagration liaison and the Oregon Department of Forestry.

**c) Strategic Plan/Standard of Cover Study**

Chief Miles confirmed that consultant Steve Abel would be at the Board Work Session on September 8<sup>th</sup>, at noon.

**d) Operational Guidelines**

AC Grambusch reported that he was able to submit a number of operational guidelines to the membership for review.

**e) Training Report**

AC Grambusch briefly reviewed training and call response reports with the board.

**f) Call Response Data**

AC Grambusch reported there was a 50% call increase in fire response. Vice President Palmer inquired about the increase. AC Grambusch stated that although the District addresses fire prevention, in most cases, calls were in response to out of control burn piles due to the severity of Oregon's drought.

**g) Fire Prevention Report**

Chief Miles reported that FF Hughes completed fire safety inspections on booths during Homer Davenport Days in the last week.

**h) Housing Development**

Chief Miles reported that public road improvements would begin next month in conjunction with the new housing development on Rail Way and he would be in conversation with the developer regarding access for emergency services.

**XI. NEW BUSINESS:**

**a) Board Workshop Date**

The board workshop was scheduled for September 8, 2021 beginning at 12 noon at Station 1.

**b) Add/Remove Signers on Bank Accounts**

Chief Miles will be taking signed minutes and authorization letter to Columbia Bank tomorrow.

Board members will be able to go into the bank thereafter to update their information and sign signature cards.

**XII. ITEMS PENDING:**

**a) District Photos**

Chief Miles shared that District photos were scheduled for September 22<sup>nd</sup> at 6pm at Station 1.

**XIII. GOOD OF THE ORDER:**

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:36 p.m.

Approved this 14<sup>th</sup> day of September, 2021.

Les Van Slue

President

Minutes recorded and prepared by Bill Miles