

# SILVERTON FIRE DISTRICT REGULAR BOARD MEETING

January 13, 2026 at 7:00 P.M.

Silverton Fire District (St. #8) – 490 3<sup>rd</sup> St., Scotts Mills, 97375

## AGENDA

A copy of the board packet is available at [www.silvertonfire.com](http://www.silvertonfire.com). In accordance with House Bill 2560, the meeting will be held in person & electronically using the Zoom web conference platform. Please submit written comments to [candace.cantu@silvertonfire.com](mailto:candace.cantu@silvertonfire.com) by 5:00pm on Monday, January 12, 2026. Comments received will be shared with the Board of Directors and included in the record. The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should contact the Office Administrator 48 hours prior to the meeting date at (503) 873-5328 or by email at [candace.cantu@silvertonfire.com](mailto:candace.cantu@silvertonfire.com).

**Zoom Link:** <https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

**Meeting ID:** 813 0844 0282

**Passcode:** 315674

### **I. ROLL CALL**

Les Von Flue, President                      Rob Mengucci, Secretary-Treasurer                      Dixon Bledsoe, Director  
Stacy Palmer, Vice President                      Phil Sowa, Director

### **II. CALL MEETING TO ORDER**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

a) Regular Board Meeting of December 9, 2025

### **V. OPEN FORUM**

*This is the sole opportunity for public comment during this regular board meeting, unless a specific public hearing is scheduled. The Silverton Fire District values and encourages public input. Please direct your comments to the Board of Directors as a group rather than to individual members. Avoid addressing staff or other members of the audience. Actions on issues raised in Open Forum are restricted by the Oregon Public Meeting Law. The Board of Directors may request staff to investigate the matter and schedule it for further discussion at a later time. Each individual is allotted three (3) minutes for their comments.*

### **VI. OLD BUSINESS**

a) Fire Chief Evaluation

### **VII. FINANCE OFFICER'S REPORT**

- a) Check Summary
- b) Departmental Expense Report
- c) Bank Account Balance Comparison

### **VIII. CHIEF'S REPORT**

- a) Monthly Report
- b)

### **IX. NEW BUSINESS**

- a) Resolution 26-365 Accepting & Expressing Gratitude for Donation
- b) Resolution 26-366 Appropriate Unanticipated Funds Received From A Citizen Donation

### **X. ITEMS PENDING**

- a) SDAO Conference February 5-8, 2026 (Seaside, Oregon)

### **XI. ADJOURNMENT**

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# SILVERTON FIRE DISTRICT

## MINUTES

***DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION***

REGULAR BOARD MEETING 7:00 P.M. December 9, 2025  
Silverton Fire District Station #1 (Silverton)

I. **ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

**ABSENT:**

Dixon Bledsoe, Director

**IN ATTENDANCE:**

Chief Miles, Office Administrator (OA) Cantu, AC Veit, BC Terhaar, Lt. Brown, FF Hughes, James Dooley, Rick Jackson

II. **CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF MINUTES:**

a) **Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the November 10<sup>th</sup>, 2025 board meeting. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Sowa: Aye)*

V. **OPEN FORUM:**

*No business was brought forth during Open Forum.*

VI. **OLD BUSINESS:**

*No old business was discussed during the meeting.*

VII. **FINANCE OFFICER'S REPORT:**

- a) **Check Summary**
- b) **Departmental Expense Report**
- c) **Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Sowa seconded the motion. The motion carried unanimously.

Vice President Palmer inquired about a Cascade Fire expenditure. Chief Miles explained that it was a purchase related to the new brush truck currently being put together. Additionally, Vice President Palmer inquired about payment to Ed Grambusch for a Hazmat course. AC Veit provided insight regarding the Hazmat course that was instructed by retired AC Grambusch and that the funds were reimbursable by OSFM through a grant process.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Sowa: Aye)*

**VIII. CHIEF'S REPORT:**

**a) Chief Report**

Chief Miles reviewed the Chief's Report with the Board, highlighting the Food and Toy Drive, the Tree Lighting, the upcoming academy, NERIS, and other projects currently happening. Chief Miles informed the Board about challenges recently faced with the breathing air compressor at Station 1, as well as E416 needing transmission work. Additionally, Station 3 is showing issues with water draining from a neighboring property and will need further assessment.

**IX. NEW BUSINESS:**

**a) Appoint Budget Position Applicants (Position 3, Position 4)**

Secretary-Treasurer Mengucci moved to appoint James Dooley to the Budget Committee Position 4 for a three-year term. Director Sowa seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Sowa: Aye)*

Secretary-Treasurer Mengucci moved to appoint Rick Jackson to the Budget Committee Position 3 for a three-year term. Vice President Palmer seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Sowa: Aye)*

**b) Schedule Annual Chief Evaluation**

President Von Flue discussed the Annual Chief Evaluation. Vice President Palmer said she would begin preparing the evaluation forms.

**X. ITEMS PENDING:**

**a) SDAO Conference February 5<sup>th</sup> – 8<sup>th</sup>, 2025**

President Von Flue discussed the upcoming SDAO Conference and requested Directors to confirm interest in attending with OA Cantu by December 31, 2025

**XI. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:27p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_

President

Minutes recorded and prepared by Kaylee Spencer

# Accounts Payable

## Checks by Date - Detail by Check Date

User: Candace  
 Printed: 1/2/2026 12:42 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	031205 4752	CLEM J. BUTSCH INSURANCE VOL ACC. & SICK POLICY	12/09/2025	2,851.00
Total for this ACH Check for Vendor 031205:				2,851.00
ACH	072925 FY202526-115	METCOM 9-1-1 DISPATCH SERV. FEE FOR DECEMBER 202:	12/09/2025	8,572.81
Total for this ACH Check for Vendor 072925:				8,572.81
ACH	096976	SILVER CREEK AUTO PARTS, INC.	12/09/2025	
	529893	(3) 4043 FUEL - STATION 8		21.88
	529928	C482 - (1) OIL FILTER, AIR FILTER, CABIN I		69.29
	875879	B417 - OIL FILTER, FUEL FILTER		63.06
	876033	WIPER STOCK - (6) G2 BLADES, (2) BLADE		78.48
	877786	D411 - (8) SPARK PLUGS, (8) COILS		539.26
	877871	D411 - (2) OIL FILTER, (2) AIR FILTER, (6) W		80.40
	877946	(2) GASKETS RETURNED FROM 877871		-2.62
	878380	FUEL FILTER STOCK (4)		39.63
	878731	(4) SPARK PLUGS FOR CHAINSAWS		17.05
	878877	SOCKET SET, BLADE, FOLDING UTILITY E		29.26
Total for this ACH Check for Vendor 096976:				935.69
ACH	190401 2026 DUES	SDAO 2026 MEMBERSHIP DUES	12/09/2025	2,820.00
Total for this ACH Check for Vendor 190401:				2,820.00
ACH	6091891 943878	RICKMAR ENTERPRISES INC STATION 1 PEST CONTROL VISIT - NOV	12/09/2025	145.00
Total for this ACH Check for Vendor 6091891:				145.00
ACH	6091910	AMAZON CAPITAL SERVICES, INC	12/09/2025	
	1X34-66XQ-CXFW	TV FOR ST 1 BAY		138.00
	1X34-66XQ-CXFW	COFFEE FILTERS		22.32
	1X34-66XQ-CXFW	SUGAR PACKETS		22.53
	1X34-66XQ-CXFW	LACERATION TRAINER		68.00
	1X34-66XQ-CXFW	BAR TOWELS		32.99
	1X34-66XQ-CXFW	CREAMER PODS		30.75
	1X34-66XQ-CXFW	S423 SHORELINE PROJECT		28.46
	1X34-66XQ-CXFW	2026 PLANNER		21.80
	1X34-66XQ-CXFW	STANDARD SHOWER CURTAIN/LINER		27.79
	1X34-66XQ-CXFW	WORKOUT BENCH		79.99
	1X34-66XQ-CXFW	BALLOONS FOR PARTY		6.64
	1X34-66XQ-CXFW	HOT CUPS AND LIDS		45.88
	1X34-66XQ-CXFW	HOT ORANGE SPICE TEA BAGS		8.30
	1X34-66XQ-CXFW	B497 SAW KIT		20.02
	1X34-66XQ-CXFW	BASKETS FOR KITCHEN ORGANIZATION		31.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1X34-66XQ-CXFW	(4) MULTIPLE USB PORT HUBS		39.88
	1X34-66XQ-CXFW	SHOWER CURTAIN LINER REPLACEMENT		19.98
	1X34-66XQ-CXFW	LARGE LAUNDRY BAGS		50.98
	1X34-66XQ-CXFW	HDMI CHORD FOR NEW TV		10.79
	1X34-66XQ-CXFW	HOT TEA BAGS		5.49
	1X34-66XQ-CXFW	HOT GREEN TEA BAGS		10.07
	1X34-66XQ-CXFW	TEA BAGS		16.49
	1X34-66XQ-CXFW	COFFEE STIR STICKS		9.49
	1X34-66XQ-CXFW	HOT TEA		18.39
	1X34-66XQ-CXFW	SINK DRAIN CATCHER		12.99
	1X34-66XQ-CXFW	DESK CALENDAR		23.41
	1X34-66XQ-CXFW	COFFEE POT REPLACEMENT		48.50
	1X34-66XQ-CXFW	WINDSHIELD DEICER		39.99
	1X34-66XQ-CXFW	NEON PAPER FOR FOOD/TOY DRIVE		30.80
	1X34-66XQ-CXFW	HOT HERBAL TEA BAGS		6.20
	1X34-66XQ-CXFW	NON SLIP BATH MATS		69.98
	1X34-66XQ-CXFW	SHOWER DAM		17.60
	1X34-66XQ-CXFW	BASKETS FOR KITCHEN ORGANIZATION I		25.14
	1X34-66XQ-CXFW	MESH LAUNDRY BAGS		14.24
	1X34-66XQ-CXFW	HOT EARL GREY TEA BAGS		8.59
	1X34-66XQ-CXFW	WOUND PACKING TRAINER		71.98
	1X34-66XQ-CXFW	HALF SHOWER CURTAINS/LINERS		48.58
	1X34-66XQ-CXFW	BINDER DIVIDERS FOR ARCHIVE PROJEC		43.68
			Total for this ACH Check for Vendor 6091910:	1,228.66
ACH	6092035	COPIERS NORTHWEST, INC.	12/09/2025	
	INV3099130	COPIER LEASE 9/29-10/29		179.90
	INV3099131	COPIER LEASE 10/29-11/29		179.90
	INV3099131	DOCUMENT PRINTS 9/29-10/29		127.69
	INV3103913	PRINTS FOR 10/29-11/29		133.44
	INV3103913	COPIER LEASE 11/29-12/29		179.90
			Total for this ACH Check for Vendor 6092035:	800.83
1001829	6091909 A51472	BEST POTS, INC. STATION 8 SERVICE CALL	12/09/2025	200.00
			Total for Check Number 1001829:	200.00
1001830	005135 P87272216	BPB HOLDING CORP BATTERIES FOR ST 8	12/09/2025	60.00
			Total for Check Number 1001830:	60.00
1001831	010172 CP-00614746	CARSON OIL COMPANY FUEL FOR 11/15-11/30	12/09/2025	825.79
			Total for Check Number 1001831:	825.79
1001832	096998 5.05070.0 5.05071.0	CITY OF SILVERTON WATER USAGE AT STAT. 1 10/17-11/14 WATER USAGE STAT. 1 MAINT BAY 10/17-1	12/09/2025	410.83 62.51
			Total for Check Number 1001832:	473.34
1001833	015880 L0072448414	DEPT. OF MOTOR VEHICLES ( 3 ) DMV REPORT FEE	12/09/2025	9.25
			Total for Check Number 1001833:	9.25
1001834	6091940	DIGITAL DEPLOYMENT INC	12/09/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	8A7B001D-0018	STREAMLINE DUES DEC1-JAN1		385.00
Total for Check Number 1001834:				385.00
1001835	010185	ELAN FINANCIAL SERVICES	12/09/2025	
	0237	FOOD FOR TAG MEETING		238.83
	0237	PELLETS FOR 50TH		31.96
	0237	SNACKS FOR TAG MEETING		91.63
	0237	CUP FOR 50TH FOR BILL		29.88
	0237	SUPPLIES FOR 50TH		130.21
	1139	HAND WARMERS FOR TRAINING PROJECT		11.25
	1139	WEIGHTS FOR TRAINING		999.00
	1139	SUPPLIES TO MOUNT WHITE BOARD		13.99
	1139	SUPPLIES FOR AWARD PROJECT		32.15
	1254	REFRESHMENTS FOR NORTH CHIEFS		27.48
	1254	PLASTIC SILVERWARE		36.78
	1254	SUPPLIES FOR THE 50TH		146.29
	1254	SUPPLIES FOR THE 50TH		18.65
	1254	CHRISTMAS STAMPS		158.75
	1254	COFFEE		91.96
	2055	LUNCH FOR STATION PREP DAY		69.01
	2055	AWOG FOR C MULICK		25.00
	2055	SHIPPING FOR PATCHES TO NWSC		16.65
	2055	FOOD FOR 50TH		715.85
	4845	WIRING FOR S423-407 SHORE LINES		178.73
	4845	DRAW SLIDES FOR TOOLBOX		65.00
	4845	IRON STRAP FOR E415		87.95
	4845	L408 SEAT BELT RECEIVER REPLACEMENT		79.96
	4845	REPLACEMENT SEATBELT FOR S423		78.42
	4845	(2) 20 AMP EDGE FOR SHORE LINES		49.96
	4845	KIT VALVE CUP ASSEMBLY		77.34
	8105	OFDDA CONFERENCE HOTEL - PALMER		509.80
	8105	OFDDA CONFERENCE HOTEL - BLEDSOE		509.80
	8105	2026 BANQUET DEPOSIT		1,000.00
	8105	OFDDA CONFERENCE HOTEL - MENGUCC		459.58
	8105	DEC STARLINK		120.00
	8105	OFDDA CONFERENCE HOTEL - SOWA		509.80
	8730	BUILDERS BOOK - IFC		260.65
	8730	BITWARDEN		60.00
Total for Check Number 1001835:				6,932.31
1001836	097300	HI-SCHOOL	12/09/2025	
	537103	ST 1 HVAC FILTER		11.18
	538990	ST 1 NORTHSIDE BAY THERMOSTAT		25.99
	541297	SHORE LINE SUPPLIES FOR S423		26.94
	549028	CAULK FOR TRAINING		6.99
	647794	SPRAY PAINT		17.18
	649135	BBQ CLEANING SUPPLIES		12.23
	713051	LIGHTERS FOR PILOT LIGHT		3.00
	713735	THERMO COUPLER FOR ST 1 HOT WATER		13.99
Total for Check Number 1001836:				117.50
1001837	6092023 21273	MULKEY DESIGN LLC WINDOW DECALS/OFFICE NAMES	12/09/2025	575.00
Total for Check Number 1001837:				575.00
1001838	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 11/4-12/8	12/09/2025	719.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001838:	719.84
1001839	6091892	PACER PROPANE	12/09/2025	
		CREDIT ON ACCOUNT		-551.06
	U5140571	STATION 9 PROPANE		503.87
	U5140622	STATION 2 PROPANE		418.41
			Total for Check Number 1001839:	371.22
1001840	6091920	PHIL SOWA	12/09/2025	
		OFDDA CONFERENCE REIMBURSEMENT		280.20
			Total for Check Number 1001840:	280.20
1001841	6092029 02271112625	SHRED NORTHWEST, INC (6) BOXES FOR SHRED	12/09/2025	
			Total for Check Number 1001841:	90.00
1001842	6091874	STACY PALMER	12/09/2025	
		OFDDA CONFERENCE REIMBURSEMENT		186.34
			Total for Check Number 1001842:	186.34
1001843	010080	CANDACE CANTU (15) PIES FOR THE 50TH	12/09/2025	
			Total for Check Number 1001843:	235.35
			Total for 12/9/2025:	28,815.13
ACH	072925 FY202526-137	METCOM 9-1-1 DISPATCH SERV. FEE FOR JAN 2026	12/19/2025	
			Total for this ACH Check for Vendor 072925:	8,572.81
ACH	6091891 951244	RICKMAR ENTERPRISES INC PEST CONTROL SERVICE ST 8	12/19/2025	
			Total for this ACH Check for Vendor 6091891:	55.00
1001844	068535 INV-1-553945 INV-1-553946	911 SUPPLY INC (1) FLEXR DUTY SHIRT/NAME TAPE (1) FLEXR DUTY SHIRT/NAME TAPE/EMT F	12/19/2025	
			Total for Check Number 1001844:	200.21
1001845	005320 122815	BIO-MED TESTING SERVICE INC. (1) PRE EMPLOYMENT, (2) BACKGROUND	12/19/2025	
			Total for Check Number 1001845:	109.00
1001846	007150 86018105	BOUND TREE MEDICAL, LLC (2) ORANGE CASE, (3) STIFNECK BAG, (6) :	12/19/2025	
			Total for Check Number 1001846:	197.59
1001847	6092009 FALL TUITION	BRANDON SCHURTER FALL TUITION REIMB.	12/19/2025	
				1,752.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001847:	1,752.00
1001848	6092037 FALL TUITION	BRODY KUENZI FALL TUITION REIMB.	12/19/2025	1,752.00
			Total for Check Number 1001848:	1,752.00
1001849	010172 CP-00616891	CARSON OIL COMPANY FUEL 12/1-12/15	12/19/2025	742.23
			Total for Check Number 1001849:	742.23
1001850	6092028 FALL TUITION	COHEN MULICK FALL TUITION REIMB.	12/19/2025	1,752.00
			Total for Check Number 1001850:	1,752.00
1001851	6092008 FALL TUITION	DIEGO FLORES FALL TUITION REIMB.	12/19/2025	1,606.00
			Total for Check Number 1001851:	1,606.00
1001852	033975 850119223	GRAINGER (10) PAPER TOWEL DISPENSER KEYS	12/19/2025	12.20
			Total for Check Number 1001852:	12.20
1001853	035075 YA462 YA462	HRA VEBA TRUST HRA/VEBA OSFM CONTRIB: DEC HRA/VEBA CONTRIB: DEC	12/19/2025	200.00 1,600.00
			Total for Check Number 1001853:	1,800.00
1001854	6091883	KEITH SMITH REIMBURSEMENT FOR LUNCH - PUMPER	12/19/2025	165.60
			Total for Check Number 1001854:	165.60
1001855	6091967 2262723	MED. AIR SERVICE ASSOC. MASA FOR JANUARY	12/19/2025	938.00
			Total for Check Number 1001855:	938.00
1001856	077800 37737	OREGON LOCK & ACCESS, INC. RV ROOM HANDLE REPLACEMENT	12/19/2025	164.63
			Total for Check Number 1001856:	164.63
1001857	6091892 U5140827	PACER PROPANE ST 9 PROPANE	12/19/2025	419.63
			Total for Check Number 1001857:	419.63
1001858	065870 0310842-IN	PETRO CARD BULK LOW SULFUR DIESEL 225GAL @ 3.4	12/19/2025	767.03
			Total for Check Number 1001858:	767.03
1001859	083200 0074320000 2603340000 3700411000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 11/4-12/5 STAT. 1 ELECTRIC SERV. 11/4-12/5 STAT. 3 ELECTRIC SERV. 11/4-12/5	12/19/2025	220.03 1,460.97 72.83

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	5974190000	STAT. 9 ELECTRIC SERV. 11/4-12/5		53.63
	8950420000	STAT. 2 ELECTRIC SERV. 11/4-12/5		43.58
Total for Check Number 1001859:				1,851.04
1001860	6091926 379531	PYRAMID FILMS CORP (9) HSI INSTRUCTORS	12/19/2025	135.00
Total for Check Number 1001860:				135.00
1001861	092090 0456-003889896 0456-003890896	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 11/1-11/30 STAT. 8 GARBAGE SERV. 11/1-11/30	12/19/2025	270.17 51.19
Total for Check Number 1001861:				321.36
1001862	095500 1002117655	SAIF CORPORATION 2025 AUDIT BALANCE	12/19/2025	6,383.58
Total for Check Number 1001862:				6,383.58
1001863	098720 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823 03-0052823	SDIS LTD CONTRIB: JAN OSFM MED/DEN EMPLEE CONTRIB: JAN OSFM MED/DEN EMPLYR CONTRIB: JAN MED/DEN EMPLEE CONTRIB: JAN OSFM LTD CONTRIB: JAN MED/DEN EMPLYR CONTRIB: JAN	12/19/2025	261.84 156.03 1,404.22 1,416.71 32.73 12,750.29
Total for Check Number 1001863:				16,021.82
1001864	027039 930943-0001	SUNLIFE ASSURANCE SUNLIFE FOR 1/1-1/31	12/19/2025	497.62
Total for Check Number 1001864:				497.62
1001865	201523	TOWNSHIP HEALTH DPC (4) FIREFIGHTER PHYSICALS	12/19/2025	1,080.00
Total for Check Number 1001865:				1,080.00
1001866	077200 A24535 A24591	TRUE NORTH EQUIPMENT REPLACEMENT LADDER GUARD FOR E49 REPLACEMENT MASTER GUAGE INTAKE	12/19/2025	122.95 181.88
Total for Check Number 1001866:				304.83
1001867	091893 50055711-0001 50055711-0001 50055711-0001	USAbLe LIFE PREMIUM AD&D/LIFE EMPLOYEE CONTRIB: JAN AD&D/LIFE EMPLOYER CONTRIB: JAN AD&D/LIFE EMPLOYER OSFM CONTRIB: JA	12/19/2025	39.15 71.40 2.70
Total for Check Number 1001867:				113.25
1001868	112435 6129968635 6129968635 6129968635 6129968635 6129968635 6129968635 6129968635	VERIZON WIRELESS M. HUGHES CELL SERV.: 11/2-12/1 423 IPAD SERV.: 11/2-12/1 482 IPAD SERV.: 11/2-12/1 407 IPAD SERV.: 11/2-12/1 405 IPAD SERV.: 11/2-12/1 B. MILES CELL SERV.: 11/2-12/1 485 IPAD SERV.: 11/2-12/1	12/19/2025	39.58 40.81 40.81 40.81 40.81 39.58 40.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	6129968635	I. PETERSON CELL SERV.: 11/2-12/1		39.58
	6129968635	C. CANTU CELL SERV.: 11/2-12/1		39.58
	6129968635	411 IPAD SERV.: 11/2-12/1		40.81
	6129968635	401 IPAD SERV.: 11/2-12/1		40.81
	6129968635	K. MILLER CELL SERV.: 11/2-12/1		39.58
	6129968635	D. BROWN CELL SERV.: 11/2-12/1		39.58
	6129968635	415 IPAD SERV.: 11/2-12/1		40.81
	6129968635	R. SAVAGE CELL SERV.: 11/2-12/1		39.58
	6129968635	K. VEIT CELL SERV.: 11/2-12/1		39.58
			Total for Check Number 1001868:	643.12
1001869	034015	ZIPLY FIBER	12/19/2025	
	11/25-12/24 RL	503-001-0586-110204-5		27.30
	11/25-12/24 ST1	503-873-2805-070997-5		237.43
	11/25-12/24 ST2	503-873-5097-071291-5		97.32
	11/25-12/24 ST3	503-873-3190-062193-5		89.87
	11/25-12/24 ST8	503-873-6215-090168-5		112.04
	11/25-12/24 ST9	503-873-5645-012395-5		89.87
			Total for Check Number 1001869:	653.83
			Total for 12/19/2025:	49,011.38
ACH	033975	GRAINGER	12/31/2025	
	9740592515	SCBA BATTERIES		100.00
	9745717810	JANITORIAL SUPPLIES		525.62
			Total for this ACH Check for Vendor 033975:	625.62
ACH	037800	HOME PLACE	12/31/2025	
	195	PIZZA FOR TRUCK DECORATING		97.50
	62	PIZZA FOR PUMPER CLASS		203.60
	85	PIZZA FOR FOOD AND TOY DRIVE		301.55
			Total for this ACH Check for Vendor 037800:	602.65
ACH	096976	SILVER CREEK AUTO PARTS, INC.	12/31/2025	
	879102	HEAVY DUTY CABLE TIE		8.48
	879978	BUTTERCUP - BATTERY		155.36
	880127	E416-MOLDING TAPE		13.62
	880153	BUTTERCUP - COUPLINGS AND FUEL LINI		38.98
	880229	BUTTERCUP - BATTERY CORE DEPOSIT		-27.27
	880300	D411 - MICRO EDGE BLADE (2)		20.04
	880426	B407 - BOXED CAPSULES		17.26
	880680	E405 - G4 ALARM		44.86
	880953	WIPER STOCK (4 SETS OF BLADES)		40.08
	880980	RETURN OF BATTERIES ON INV 871932 AN		49.39
	881111	S434 DAYTIME LAMP SOCKET		67.25
	881559	S434 BRAK ROTOR (2), BRAKE PADS		248.45
	882045	BAR CHAIN OIL (2)		13.11
	882481	CHAINSAW GAS PREMIX		134.32
			Total for this ACH Check for Vendor 096976:	823.93
1001870	007150	BOUND TREE MEDICAL, LLC	12/31/2025	
	86031187	CASE OF LG GLOVES		264.90
	86032778	CASE OF LG GLOVES		264.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001870:	529.80
1001871	065870 0312082-IN	PETRO CARD 190 GAL @ 2.8521/GAL	12/31/2025	543.21
			Total for Check Number 1001871:	543.21
1001872	081050 258132	PAUL'S SMALL MOTORS, INC SPARE CHAINS FOR SPARE SAW	12/31/2025	48.00
			Total for Check Number 1001872:	48.00
1001873	094000 6933 7097 7705	ROTH'S FRESH MARKETS SNACKS FOR PUMPER CLASS DONUTS FOR SECOND DAY OF PUMPER C DONUTS FOR PUMPER CLASS	12/31/2025	25.47 12.75 12.00
			Total for Check Number 1001873:	50.22
1001874	6091816 7847	DANIEL EARL WILGUS STATION 1 - REPLACED CONTROL BOARD	12/31/2025	706.00
			Total for Check Number 1001874:	706.00
1001875	6091829 12/12-01/11	WAVE 056639301-0008873 CONV. BOX	12/31/2025	146.98
			Total for Check Number 1001875:	146.98
1001876	6091868 52280	OREGON SEWER & DRAIN STATION 1 CLOGGED SINK	12/31/2025	258.97
			Total for Check Number 1001876:	258.97
1001877	6091892 U5140889	PACER PROPANE PROPANE FOR EAST VIEW LANE	12/31/2025	446.29
			Total for Check Number 1001877:	446.29
1001878	6091973 FALL REIMB	JARED BREITBACH FALL TUITION REIMBURSEMENT	12/31/2025	1,752.00
			Total for Check Number 1001878:	1,752.00
1001879	6092036	CASCADE TRUCK BODY & TRAILER S HARBOR SERVICE BODY INCLUDING UPG	12/31/2025	21,112.80
			Total for Check Number 1001879:	21,112.80
1001880	6092038 EMT REIMB	ISAAC KUENZI EMT-B COURSE REIMBURSEMENT	12/31/2025	3,375.20
			Total for Check Number 1001880:	3,375.20
			Total for 12/31/2025:	31,021.67
			Report Total (64 checks):	108,848.18

# General Ledger

## Expense vs Budget with Encumbrances



User: Candace  
 Printed: 1/2/2026 12:42:37 PM  
 Period 01 - 12  
 Fiscal Year 2026

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-51001	PERSONNEL	785,896.00	365,246.70	0.00	420,649.30	53.52
25-1-51002	EXTRA PERSONNEL	0.00	0.00	0.00	0.00	0.00
25-1-51003	WORKERS COMP COVERAGE	48,000.00	21,159.86	0.00	26,840.14	55.92
25-1-51004	SOCIAL SECURITY	71,602.00	38,796.31	0.00	32,805.69	45.82
25-1-51005	GROUP HEALTH INSURANCE	188,845.00	86,845.46	0.00	101,999.54	54.01
25-1-51006	GROUP LIFE INSURANCE	17,602.00	10,825.14	0.00	6,776.86	38.50
25-1-51007	PERS	335,775.00	153,399.16	0.00	182,375.84	54.31
25-1-51008	UNEMPLOYMENT INSURANCE	1,200.00	0.43	0.00	1,199.57	99.96
25-1-51009	OVERTIME	75,000.00	50,061.95	0.00	24,938.05	33.25
25-1-51010	VOLUNTEERS	85,000.00	96,350.65	0.00	-11,350.65	-13.35
25-1-51012	MEDICAL SAVINGS PLAN	21,600.00	9,600.00	0.00	12,000.00	55.56
25-1-51013	DIRECTORS EXPENSES	500.00	0.00	0.00	500.00	100.00
	<b>PAYROLL RELATED EXP</b>	<b>1,631,020.00</b>	<b>832,285.66</b>	<b>0.00</b>	<b>798,734.34</b>	<b>48.97</b>
25-1-61001	OFFICE SUPPLIES	3,800.00	2,144.55	0.00	1,655.45	43.56
25-1-61002	DUES AND SUBSCRIPTIONS	9,500.00	5,161.70	0.00	4,338.30	45.67
25-1-61003	CONTRACT SERVICES	45,000.00	40,520.87	0.00	4,479.13	9.95
25-1-61004	TELEPHONE	20,000.00	8,758.02	0.00	11,241.98	56.21
25-1-61005	POSTAGE AND FREIGHT	2,500.00	295.08	0.00	2,204.92	88.20
25-1-61006	UTILITIES	48,000.00	21,155.64	0.00	26,844.36	55.93
25-1-61007	ELECTION EXPENSES	10,000.00	6,104.68	0.00	3,895.32	38.95
25-1-61008	BUILDING MAINT.JANITORIAL	30,000.00	13,752.37	0.00	16,247.63	54.16
25-1-61009	LGIP FEES	50.00	0.30	0.00	49.70	99.40
25-1-61011	ANNUAL AUDIT	9,500.00	9,350.00	0.00	150.00	1.58
25-1-61012	EMPLOYEE RECOGNITION	3,500.00	1,231.93	0.00	2,268.07	64.80
25-1-61013	RECRUITING EXPENSE	2,500.00	2,066.51	0.00	433.49	17.34
25-1-61014	TRAINING SUPPLIES	2,000.00	1,446.98	0.00	553.02	27.65
25-1-61015	TRAINING EXPENSE	78,000.00	38,903.23	0.00	39,096.77	50.12
25-1-61016	CONFERENCE EXPENSE	6,800.00	4,633.99	0.00	2,166.01	31.85
25-1-61017	SHOP EXPENSE	4,000.00	2,603.15	0.00	1,396.85	34.92
25-1-61018	EMS SUPPLIES	7,500.00	3,436.39	0.00	4,063.61	54.18
25-1-61019	INSURANCE	82,000.00	533.00	0.00	81,467.00	99.35
25-1-61020	CIVIL SERVICE	5,500.00	1,019.25	0.00	4,480.75	81.47
25-1-61021	TRAVEL EXPENSE	6,000.00	0.00	0.00	6,000.00	100.00
25-1-61022	EQUIPMENT MAINTENANCE	8,000.00	4,750.12	0.00	3,249.88	40.62
25-1-61023	UNIFORM ALLOWANCE	12,000.00	9,374.51	0.00	2,625.49	21.88
25-1-61024	FUELS AND LUBRICANTS	40,000.00	22,723.91	0.00	17,276.09	43.19
25-1-61025	RURAL ADDRESSING	650.00	216.00	0.00	434.00	66.77
25-1-61026	RADIO MAINTENANCE	7,500.00	1,604.14	0.00	5,895.86	78.61
25-1-61027	COMPUTER MAINTENANCE	20,000.00	9.99	0.00	19,990.01	99.95
25-1-61031	LEGAL SERVICES	10,000.00	0.00	0.00	10,000.00	100.00
25-1-61032	FIREFIGHTING CHEMICALS	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61033	APPLIANCES	2,500.00	958.14	0.00	1,541.86	61.67
25-1-61037	ADMINISTRATION SERVICES	30,000.00	11,720.81	0.00	18,279.19	60.93
25-1-61042	SAFETYPROTECTIVE CLOTHING	7,000.00	1,575.34	0.00	5,424.66	77.50
25-1-61044	SMALL TOOLS AND EQUIPMENT	8,500.00	2,741.69	0.00	5,758.31	67.74
25-1-61045	HAZMAT SUPPLIES	1,000.00	62.00	0.00	938.00	93.80
25-1-61050	DISPATCH SERVICES	102,874.00	60,009.67	0.00	42,864.33	41.67
25-1-61055	MEDICAL MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
25-1-61056	HEALTH AND WELFARE	18,000.00	8,976.76	0.00	9,023.24	50.13
25-1-61057	VEHICLE MAINTENANCE	45,000.00	41,939.42	0.00	3,060.58	6.80
25-1-61060	MAJOR FIRE LOSS EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00
25-1-61063	GRANT EXPENDITURES	146,000.00	6,698.35	0.00	139,301.65	95.41

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-61064	EQUIPMENT TESTING	18,000.00	9,806.77	0.00	8,193.23	45.52
25-1-61065	SCBA MAINTENANCE	6,000.00	180.00	0.00	5,820.00	97.00
25-1-61066	INVESTIGATIONS	500.00	0.00	0.00	500.00	100.00
25-1-61070	CONFLAGRATION EXPENSES	2,000.00	1,580.45	0.00	419.55	20.98
25-1-61092	FIRE PREVENTION SUPPLIES	1,800.00	1,712.97	0.00	87.03	4.84
25-1-61093	FIRE PREVENTION	1,800.00	662.15	0.00	1,137.85	63.21
25-1-61094	HEALTHMEDICAL	15,000.00	1,890.00	0.00	13,110.00	87.40
25-1-61095	PROTECTIVE EQUIP MAINT	4,500.00	689.24	0.00	3,810.76	84.68
	<b>MATL SUPP &amp; EXP</b>	<b>887,274.00</b>	<b>353,000.07</b>	<b>0.00</b>	<b>534,273.93</b>	<b>60.22</b>
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	20,000.00	7,802.00	0.00	12,198.00	60.99
25-1-71002	PROTECTIVE EQUIPMENT	50,000.00	9,494.90	0.00	40,505.10	81.01
25-1-71003	MAJOR EQUIPMENT	10,500.00	0.00	0.00	10,500.00	100.00
25-1-71004	COMMUNICATION EQUIPMENT	8,500.00	398.00	0.00	8,102.00	95.32
25-1-71010	EQUIPMENT REPLACEMENT	5,000.00	0.00	0.00	5,000.00	100.00
25-1-71015	HOSE REPLACEMENT	6,500.00	0.00	0.00	6,500.00	100.00
25-1-71138	COMPUTER EXPENSE	25,000.00	7,083.62	0.00	17,916.38	71.67
25-1-71139	TRAINING EQUIPMENT	12,000.00	1,078.99	0.00	10,921.01	91.01
	<b>CAPITAL OUTLAY</b>	<b>137,500.00</b>	<b>25,857.51</b>	<b>0.00</b>	<b>111,642.49</b>	<b>81.19</b>
25-1-90001	CONTINGENCIES	104,677.00	0.00	0.00	104,677.00	100.00
	<b>CONTINGENCY</b>	<b>104,677.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104,677.00</b>	<b>100.00</b>
25-5-92006	ENDING FUND BALANCE UNAPPROPRIATED	875,000.00	0.00	0.00	875,000.00	100.00
		<b>875,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>875,000.00</b>	<b>100.00</b>
25-1-91025	TRANSFER OUT (FUND 24)	15,100.00	15,100.00	0.00	0.00	0.00
25-1-91026	TRANSFER OUT (FUND 29)	100,000.00	100,000.00	0.00	0.00	0.00
25-1-91027	TRANSFER OUT (FUND 31)	50,000.00	50,000.00	0.00	0.00	0.00
	<b>TRANSFER OUT</b>	<b>165,100.00</b>	<b>165,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
25-1-93001	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
25-1-93002	LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
	<b>DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total</b>		<b>3,800,571.00</b>	<b>1,376,243.24</b>	<b>0.00</b>	<b>2,424,327.76</b>	<b>63.7885</b>

## BANK ACCOUNT BALANCE COMPARISON

<u>October 31, 2024</u>		<u>October 31, 2025</u>	
Columbia Bank Checking	\$ 86,079.55	Columbia Bank Checking	\$ 83,073.07
Columbia Bank MM	\$ 541,257.28	Columbia Bank MM	\$ 526,244.69
Local Gov't Pool	\$ 1,778,868.32	Local Gov't Pool	\$ 1,428,625.67
<b>Sub Total</b>	<b>\$ 2,406,205.15</b>	<b>Sub Total</b>	<b>\$ 2,037,943.43</b>
<b><i>OPERATING BUDGET AHEAD -\$368,261.72</i></b>			

<u>November 30, 2024</u>		<u>November 30, 2025</u>	
Columbia Bank Checking	\$ 538,533.23	Columbia Bank Checking	\$ 379,442.77
Columbia Bank MM	\$ 332,409.05	Columbia Bank MM	\$ 676,011.04
Local Gov't Pool	\$ 2,225,198.38	Local Gov't Pool	\$ 1,747,064.73
<b>Sub Total</b>	<b>\$ 3,096,140.66</b>	<b>Sub Total</b>	<b>\$ 2,802,518.54</b>
<b><i>OPERATING BUDGET AHEAD -\$293,622.12</i></b>			

<u>December 31, 2024</u>		<u>December 31, 2025</u>	
Columbia Bank Checking	\$ 239,200.40	Columbia Bank Checking	\$ 62,778.36
Columbia Bank MM	\$ 492,033.67	Columbia Bank MM	\$ 812,412.69
Local Gov't Pool	\$ 3,166,472.57	Local Gov't Pool	\$ 2,972,201.14
<b>Sub Total</b>	<b>\$ 3,897,706.64</b>	<b>Sub Total</b>	<b>\$ 3,847,392.19</b>
<b><i>OPERATING BUDGET AHEAD -\$50,314.45</i></b>			

**Silverton Fire District  
Board of Directors Meeting  
Fire Chief Report**

*Submitted by: Bill Miles, Fire Chief*  
**January 8, 2026**

**Current Projects:**

- Review monthly incident data uploads to OSFM
- OSFM ImageTrend Elite configuration for NERIS Onboarding work continues
- Work on alignment of Unit ID's between ESO and ImageTrend Elite for NERIS Onboarding.

**Meetings/Activities:**

- North County Chief's Meeting-Aurora Fire District. 1/6/26 AM
- Weekly Wednesday City projects review meeting with Community Development, PW, & Building Official. 1/7/26
- METCOM Fire/EMS QA meeting-Silverton Fire 1/7/2026 PM

**Staffing/Volunteer Changes-Updates:**

- Currently have 68 Volunteers and 9 career staff, total 77 on the roster.
- Currently have 6 RV's (Resident Volunteers).
- Currently, 2026 Academy is slated for 8 from Silverton and 1 from MCFD#1

**Trainings-Held/Attended:**

- Weekly EMS & Fire training ongoing
- NERIS/OSFM Training-12/11/2025
- NERIS/ESO Admin Train the Trainer Onboarding

**October Calls:**

December 2025 Calls- 91 7.7% decrease in the number of calls compared to December 2024.

December 2024 Calls- 98

**Comparing number of calls for January-December over the past three years:**

2023-1204 2024-1181 2025-1175 Year to date comparison 2025 vs 2024 is about a 0.5% decrease.

**SILVERTON FIRE DISTRICT**

**RESOLUTION NO. 26-365**

**A RESOLUTION OF THE SILVERTON FIRE DISTRICT ACCEPTING AND EXPRESSING GRATITUDE FOR A DONATION FROM [REDACTED] FOR THE PURCHASE OF A WILDLAND FIRE TRUCK**

WHEREAS, the Silverton Fire District is dedicated to protecting the lives, property, and safety of the community through effective fire suppression, emergency response, and public safety services; and

WHEREAS, reliable and modern fire apparatus are essential to the Fire District's ability to provide timely and effective emergency services; and

WHEREAS, [REDACTED] has generously donated funds in the amount of \$200,000.00 to the Silverton Fire District specifically to support the purchase of a type 6 wildland fire truck, thereby enhancing the District's operational capabilities; and

WHEREAS, this donation reflects a strong commitment to the safety and well-being of the Silverton community and demonstrates outstanding civic generosity and support for public service; and

WHEREAS, the Silverton Fire District Board desires to formally acknowledge, accept, and express its sincere appreciation for this generous contribution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Silverton Fire District that:

1. The Silverton Fire District hereby formally accepts the donation of funds from [REDACTED] for the purpose of purchasing a type 6 wildland fire truck.
2. The Board of Directors and members of the Silverton Fire District extend their sincere thanks and deep appreciation to [REDACTED] for her generosity and support.
3. This donation shall be used in accordance with the provisions of the Charitable Pledge Agreement (attachment A) and applicable laws and District policies to enhance the District's fire protection and emergency response services.
4. A copy of this resolution shall be entered into the official records of the Silverton Fire District and a copy provided to [REDACTED] as an expression of the District's gratitude.

ADOPTED by the Board of Directors of the Silverton Fire District at a duly noticed meeting held on this 13<sup>th</sup> day of January, 2026.

**SILVERTON FIRE DISTRICT**

By: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Secretary / Clerk

## Charitable Pledge Agreement

I, [REDACTED] (the pledgor), hereby pledge and agree to pay to the Silverton Fire District (the recipient) the sum of \$200,000.00. This pledge will be satisfied by December 31, 2025.

By accepting this pledge the recipient agrees to:

1. provide a receipt for receiving the pledge
2. use said pledge for the sole purpose of purchasing and equipping a fire engine *Type 6* [REDACTED] *Bill*
3. provide quarterly (at a minimum) expense reports to the donator detailing expenditures on the funds received
4. have recognition of [REDACTED] painted on the engine (design to be agreed upon by pledgor and recipient no later than 3 months prior to the actual completion date)
5. completion and delivery of the fire engine to the recipient no later than December 31, 2027

By:

[REDACTED]

Pledgor

Date: Dec. 29, 2025

The foregoing pledge is acknowledged and accepted, and its terms are hereby agreed to on

Date: December 29, 2025

By: *Bill Miles*

Name: Bill Miles

Title: Chief

Entity: Silverton Fire District  
Recipient

# SILVERTON FIRE DISTRICT

## RESOLUTION NO. 26-366

### A RESOLUTION TO APPROPRIATE UNANTICIPATED FUNDS RECEIVED FROM A CITIZEN DONATION FOR A WILDLAND FIRE TRUCK

**WHEREAS**, ORS 294.338 authorizes a local government to adopt a supplemental budget and make appropriations for unanticipated revenues received after the adoption of the annual budget;

**WHEREAS**, the Silverton Fire District has received revenue not anticipated at the time the 2025-2026 budget was adopted and desires to appropriate such revenue; and

**WHEREAS**, a citizen has generously donated designated funds in the amount of \$200,000.00 to the Silverton Fire District specifically to support the purchase of a type 6 wildland fire truck;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Silverton Fire District that the following appropriations for the 2025-2026 fiscal year are hereby increased due to the receipt of unanticipated donation revenue:

Appropriations for the 2025-2026 fiscal year are increased in the following amount:

#### SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Resource	Fund 25 (General Fund)		Amount
	Amount	Expenditure	
Donations 25-0-45014	\$200,000	Equipment Replacement 25-1-71010	\$200,000
Revised Total Fund Resources	\$4,000,571	Revised Total Fund Requirements	\$4,000,571

#### Comments:

Increase appropriations in the Fund 25 (General Fund) to track the expenditures related to a citizen donation for the purpose of building a wildland fire truck over the next two fiscal years. This donation was unanticipated and received after the 2025-2026 budget was adopted. This revision will increase requirements by \$200,000 and resources by \$200,000 in Fund 25 (General Fund). This appropriation authorizes expenditure of \$200,000 in FY 2025-2026. Any unexpended balance may be reappropriated in a future fiscal year in accordance with applicable budget law.

**ADOPTED BY THE BOARD OF DIRECTORS** of the Silverton Fire District this 13<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
Les Von Flue  
President, Board of Directors

\_\_\_\_\_  
Robert Mengucci  
Secretary, Board of Directors

#### ATTEST:

\_\_\_\_\_  
Candace Cantu  
District Clerk