

# SILVERTON FIRE DISTRICT

## MINUTES

*DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION*

REGULAR BOARD MEETING 7:00 P.M. August 9, 2022  
Silverton Fire District Station #1 (Silverton)

### I. ROLL CALL:

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer (*via Zoom*)

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### ABSENT:

*All Directors present.*

### IN ATTENDANCE:

Chief Miles, Assistant Chief Grambusch (*via Zoom*), Office Administrator Cantu, Lt. Veit, FF Miller, FF Peterson, FF Hughes, BC Terhaar, Lt. Heuchert (*via Zoom*), Brandon Hamilton

### II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:02pm. After experiencing technical difficulties, President Von Flue resumed the meeting at 7:05p.m. and led the group in the pledge of allegiance.

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF MINUTES OF:

#### a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the July 12, 2022 board meeting with correction on page three, item k. Director Bielenberg seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

### V. OPEN FORUM:

#### a) **Association Announcements**

*No announcements provided during association announcements.*

#### b) **Staff Announcements**

Chief Miles stated that the District had a last minute training opportunity on a house by the Silverton Hospital. Chief Miles expressed his appreciation with Chief Grambusch and Lieutenant Smith for their coordination efforts to make that happen.

### VI. OLD BUSINESS:

**a) SDAO Board Best Practices**

Chief Miles reviewed training opportunities with the Board in order to receive an additional 4% discount on the District's general liability and auto policy renewal. Chief Miles recommended a board work session and would require attendance by all Directors in order to receive a 2% discount. The Board agreed to have a work session on September 12, 2022 at 10:30am. Chief Miles stated that in order to receive an additional 2% discount, two Directors would need to sign up for the Board Leadership Academy. Director Bledsoe and Vice President Palmer expressed interest in signing up for the Academy.

**VII. FINANCE OFFICER'S REPORT:**

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Director Bledsoe made a motion to approve the finance officer's report as presented. Vice President Palmer seconded the motion. The motion carried unanimously.  
*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**VIII. CHIEF'S REPORT**

**a) Strategic Plan Update**

Chief Miles stated that the Strategic Plan had been printed and distributed to each Board Member, a PDF version was sent to Director Bielenberg and Secretary Treasurer Mengucci. Chief Miles reviewed a proposed progress chart with the Board and stated updates would be provided regularly to the board. The Board had a brief discussion regarding goal due dates and progress updates to the public. The Board suggested posting the Strategic Plan.

**b) Audit**

Office Administrator Cantu reported that Accuity, LLC had completed field work on Monday, August 1<sup>st</sup>. Once the auditor provided a final report, Office Administrator Cantu stated she would schedule an in-person presentation with Accuity, LLC.

**c) Conflagration**

Chief Miles reported that the District sent a water tender as part of the Marion County task force with AC Grambusch and Lt. Homutoff to the California conflagration. AC Grambusch provided a brief response to the Board.

**d) Schedule Board Work Session**

The board work session was scheduled for September 12, 2022 at 10:30am at Station 1.

**e) Annual Picnic**

Chief Miles reminded the Board about the upcoming Annual Picnic on August 10<sup>th</sup> beginning at 6pm at Station 1.

**f) Picture Retakes**

Chief Miles reported that Portrait Masters would be taking pictures on August 17, 2022 beginning at 6:30pm at Station 1 for any volunteer, staff, or Director who wanted their photo taken or retaken.

**IX. NEW BUSINESS:**

- a) Resolution 22-356 Change Oregon PERS Contributions from Member Paid Pre-Tax to**

**Employer Paid Pre-Tax**

Vice President Palmer moved to approve Silverton Fire District Resolution 22-356 to change Oregon PERS contributions from member paid pre-tax to employer paid pre-tax.

Director Bledsoe seconded the motion. Resolution 22-356 passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**X. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XI. GOOD OF THE ORDER:**

Lt. Veit expressed his appreciation for the Volunteers from the North and South Battalions for their assistance during the Homer Davenport Parade and Homer Davenport Festival in the 1<sup>st</sup> Aid and recruitment booths.

Chief Miles expressed his gratitude with Lt. Veit for the preparation and coordination with the EMS booth and public education booth during Homer Davenport days; with FF Beachy for coordinating the volunteer response and apparatus during the parade; with FF Hughes for safety and compliance inspections on booths involved in the festival.

Vice President Palmer requested clarification on how the Deputy Chief position would be funded since it was not presented as a position in the budget document. Chief Miles responded that any difference or additional requirements were available in the Personnel Fund, however, would delay the hiring of the two additional FF/EMT positions until later in the budget year.

Director Bielenberg expressed his appreciation with Silverton Fire District's response to a propane fire that the Salem Fire HazMat Team assisted on. Specifically, Director Bielenberg responded as part of the HazMat team and commended crews on their professionalism and rehab availability to all.

**XII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:40 p.m.

Approved this 13<sup>th</sup> day of September, 2022.

*Les Von Flue*

President