

CIVIL SERVICE COMMISSION

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

Silverton Fire District
9:00 A.M. September 18, 2023
Station #1 (Silverton)

I. ROLL CALL:

Randal Thomas, Chairman
Chris Redling, Commissioner
Steven Dye, Commissioner

ABSENT:

All Commissioners present

IN ATTENDANCE:

Chief Miles, Civil Service (CS) Secretary Cantu, Chief Examiner (CE) Smith, AC Veit, AC Grambusch

CALL TO ORDER:

The meeting was called to order at 9:03 a.m.

II. PUBLIC COMMENT:

No public comments were provided at this meeting.

III. APPROVAL OF AGENDA:

Chairman Thomas called for a motion to approve the Civil Service Agenda. Commissioner Redling made a motion to approve the agenda as presented. Commissioner Dye seconded the motion. The motion passed unanimously.

(Commissioner Dye: Aye, Commissioner Redling: Aye, Chairman Thomas: Aye)

IV. APPROVAL OF MINUTES:

Commissioner Dye made a motion to approve the minutes of the August 17, 2023 Civil Service Commission Meeting as written. Commissioner Redling seconded the motion. The motion passed unanimously.

(Commissioner Dye: Aye, Commissioner Redling: Aye, Chairman Thomas: Aye)

V. FIRE CHIEF REPORT:

Chief Miles shared his appreciation with AC Veit for his work in putting together the FF/EMT assessment center.

VI. CHIEF EXAMINER REPORT:

CE Smith provided a moment for the Commissioners to review his report and ask any questions. CE Smith reviewed the process when a candidate contests the results of their assessment. CE Smith reported that one

candidate had contested their score from the EMS station and was in the process of investigating the inquiry with the evaluator and role player prior to making a determination and responding to the appeal. CE Smith informed the Commissioners that the candidate could appeal to them if the candidate was not satisfied with the response after the investigation. The Commissioners and CE Smith discussed and agreed to reviewing the certified eligibility list after the 10-day waiting period in which a candidate could contest from this point forward. Chairman Thomas requested that the Commissioners receive a copy of CE Smith's response to the candidate who contested the results of the assessment. CE Smith addressed whether the Commissioners wanted to approve how the scoring is done for each assessment which would need to be accounted for in final scheduling. After consideration, Chairman Thomas recommended additional discussion at a future meeting.

VII. FF/EMT ELIGIBILITY LIST

Commissioner Dye made a motion to approve the FF/EMT eligibility list as presented. Commissioner Redling seconded the motion. The motion passed unanimously.

(Commissioner Dye: Aye, Commissioner Redling: Aye, Chairman Thomas: Aye)

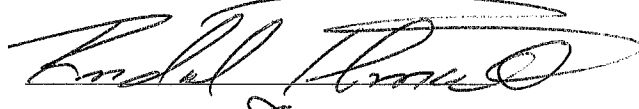
IX. SCHEDULE FUTURE MEETING:

The Commission agreed to schedule the next meeting on October 19, 2023 at 9:00 a.m.

X. ADJOURNMENT:

With no further business to come before the Commission, the meeting was adjourned at 9:55 a.m.

Approved this 19 day of OCTOBER, 2023.


Chairman

Minutes recorded and prepared by Candace Cantu