

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND/OR CORRECTION

BUDGET COMMITTEE MEETING: May 17, 2022 at 7:00P.M.

Silverton Station 1

I. ROLL CALL

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer *(via Zoom)*
Ryan Bielenberg, Director
Dixon Bledsoe, Director *(via Zoom)*

Greta Ossman, Committee Member
Jon Debo, Committee Member *(via Zoom)*
Gordy Jensen, Committee Member
Fred Bridgehouse, Committee Member *(via Zoom)*
Nick Robinson, Committee Member

IN ATTENDANCE

Chief Bill Miles, Budget Officer
Candace Cantu, Office Administrator
Ian Peterson, Maintenance FF
Kyle Miller, FF/EMT

Ed Grambusch, Assistant Chief *(via Zoom)*
Kate Tolmachoff, Admin Asst. *(via Zoom)*
Max Hughes, FF/EMT

II. CALL MEETING TO ORDER

Board President Les Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. INTRODUCTIONS

The meeting was held in person as well as Zoom, introductions were made by each individual present for the budget meeting.

IV. BUDGET COMMITTEE CHAIR ELECTIONS

President Von Flue opened nominations for Committee Chairman. Committee Member Debo nominated Committee Member Jensen for Chairman. Vice President Palmer seconded the nomination. With no other nominations for Chairman, the Committee elected Gordy Jensen as Budget Committee Chairman unanimously.

V. GOALS FOR 2022-2023 BUDGET

Chairman Jensen allowed Chief Miles to review the budget message with the committee. With no questions from the committee, Chairman Jensen preceded with the individual fund reviews.

VI. FUNDS REVIEW

Chairman Jensen turned the budget meeting over to Budget Officer Miles who summarized the purpose of each fund.

Fund 22 - Debt Service

Budget Officer Miles explained that the fund is used to repay the District's bond liability. The fund is used to issue payments for the 2015 Bond that was passed on May 19, 2015. No questions were brought forth by the Budget Committee.

Proposed Revenue	\$409,808
Bond Principal Expense	\$290,000
Bond Interest Expense	\$58,500
<u>Unappropriated Ending Fund Balance</u>	<u>\$61,308</u>
Fund 22 Total	\$409,808

Fund 24 - Volunteer Incentive Plan

Budget Officer Miles explained that this fund was established for the purpose of providing the volunteer members of the District an incentive benefit to recognize activity and years of service. The money for Fund 24 is transferred from Fund 25. No questions were brought forth by the Budget Committee.

Proposed Revenue	\$14,000
<u>Payroll Related Expenses</u>	<u>\$14,000</u>
Fund 24 Total	\$14,000

Fund 25 – General Fund

Budget Officer Miles reviewed the information presented in General Fund 25 with the Budget Committee members. Chief Miles answered various questions asked by the Budget Committee.

Proposed Revenue	\$3,460,578
Payroll Related Expenses	\$1,415,631
Material Supplies & Expenses	\$913,681
Capital Outlay	\$132,000
Contingencies	\$106,788
Transfer Out (Fund 24)	\$14,000
Transfer Out (Fund 29)	\$100,000
Transfer Out (Fund 31)	\$25,000
Fund 25 Debt Service	\$53,478
<i>Lease Principal \$52,135</i>	
<i>Lease Interest \$1,343</i>	
<u>Unappropriated Ending Fund Balance</u>	<u>\$700,000</u>
Fund 25 Total	\$3,460,578

Fund 29 - Reserve Fund

Budget Officer Miles reviewed the information presented in Fund 29, the Reserve Fund, with the Budget Committee members. Chief Miles answered various questions asked by the Budget Committee.

Beginning Balance	\$783,552
Transfer in Revenue Fund 25	\$100,000
Building Expense	\$37,000

Equipment Expense	\$90,000
Apparatus Expense	\$75,000
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Reserved for Future Expenditure	\$581,552

Fund 30 – Capital Projects

Budget Officer Miles reviewed the information presented in Fund 30, the Capital Projects Fund, with the Budget Committee members. No questions were brought forth by the Budget Committee.

Proposed Revenue	\$89,046
Capital Outlay Expense	\$89,046
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Fund 30 Total	\$0

Fund 31 – Personnel Expense Reserve

Budget Officer Miles reviewed the information presented in Fund 31, the Personnel Expense Reserve Fund, with the Budget Committee members. Chief Miles answered various questions asked by the Budget Committee.

Beginning Balance	\$272,135
Transfer in Revenue Fund 25	\$25,000
Misc Receipts	\$908
Payroll Related Expenses	\$45,981
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Reserved for Future Expenditure	\$252,062

VII COMMITTEE TOTAL BUDGET VOTE

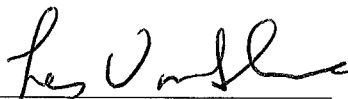
Committee Member Debo made the motion that the Budget Committee approve the 2022-2023 fiscal year budget as presented, Funds 22, 24, 25, 29, 30, 31 and the property taxes it contains at the rate of \$1.0397 per \$1,000 of value for operating purposes and in the amount of \$364,921 for general obligation bond debt service. Director Bielenberg seconded the motion. The motion passed unanimously.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye, Budget Committee Chair Jensen: Aye, Budget Committee Member Ossman: Aye, Budget Committee Member Debo: Aye, Budget Committee Member Robinson: Aye, Budget Committee Member Bridgehouse: Aye)

VIII ADJOURNMENT

With no further business to come before the committee, President Von Flue closed the meeting at 7:55 p.m. on May 17, 2022.

Approved this 14th day of June, 2022.



President