

# SILVERTON FIRE DISTRICT MINUTES

**DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION**

REGULAR BOARD MEETING 7:00 P.M. August 8, 2023  
Silverton Fire District Station #1 (Silverton)

**I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

**ABSENT:**

*All Directors present.*

**IN ATTENDANCE:**

Chief Miles, Office Administrator Cantu, FF Miller (*via Zoom*), FF Hughes (*via Zoom*)

**II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

**III. PLEDGE OF ALLEGIANCE**

**VI. APPROVAL OF MINUTES:**

**a) Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the July 11, 2023 Board Meeting. Director Bielenberg seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**VII. OPEN FORUM:**

Vice President Palmer expressed her appreciation with volunteers and staff for their response to a high-risk fire that recently occurred and shared a community members heartfelt thanks for the quick and overwhelming response.

Chief Miles expressed his sincere gratitude with volunteers, staff, ODF, and surrounding agencies with their response to a high-risk grass fire that occurred. Chief Miles recognized staff and volunteers for their continued support and dedication during Homer Davenport Days after an exhaustive response week.

**VIII. OLD BUSINESS:**

**a) Board Policies 301-305**

Office Administrator Cantu stated that no comments or suggestions were noted after a 30-day

review and that Policy 302 was pending until further administrative review.

**IX. FINANCE OFFICER'S REPORT:**

- b) Check Summary**
- c) Departmental Expense Report**
- d) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously.  
*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**X. CHIEF'S REPORT**

**a) Civil Service Update**

Chief Miles provided a brief review of the proposed amendments to Rule VII, Section 1, Examination Announcements and Rule VIII, Section 1, Establishment of Registers of the Civil Service Rules. Chief Miles stated that the public hearing would take place August 17, 2023 and the regular meeting would follow.

**b) Call Response Data**

Chief Miles gave a brief review of the call data generated by GIS and stated that the consultant was currently tied up with conflagrations at the state and federal level. Chief Miles stated that a meeting would be scheduled to expand of the response data by response area. Chief Miles stated that additional information and discussion would be covered during a board work session.

**c) Audit Update**

Office Administrator Cantu stated that the audit was complete and that a presentation date would be scheduled once the final report was complete.

**d) OFDDA Oregon Fire Service Conference**

Chief Miles requested that any Director who had interest in attending the conference to please notify Office Administrator Cantu as soon as possible so that reservations could be made in advance.

**e) SDAO Best Practice**

Chief Miles reported that he completed the Best Practice Survey but encouraged the Board to reach out to him with any questions or additional discussion. Chief Miles stated that the District would be implementing a Target Solutions training activity to send out to the membership to review Operational Guideline 3-1-8 Emergency Response Plan.

**f) L408 Update**

Chief Miles reported that L408 was back in service and came in handy during the Pine Street log deck Fire. Chief Miles expressed his gratitude with Lt. Ted Klopfenstein for bringing in an excavator with a grapple attachment which gave the ability to quickly and efficiently separate the logs, safely allowing firefighters to thoroughly saturate the log deck with water to take care of any hidden fire.

**g) Annual Picnic**

Chief Miles invited the Board to the District's Annual Picnic on August 9<sup>th</sup> beginning at 6pm at Station 1.

**XI. NEW BUSINESS:**

**a) Board Work Session Dates**

The Board discussed and agreed to meet October 10, 2023 at 10:00 a.m. Topics to include the Standard of Cover and purchasing procurement policy. President Von Flue requested that the Board reach out to Chief Miles if additional topics needed to be included.

**XII. ITEMS PENDING:**

*No discussion of pending items at this meeting.*

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:44 p.m.

Approved this 13 day of September, 2023.

Les Von Flue

President

Minutes recorded and prepared by Candace Cantu