

# SILVERTON FIRE DISTRICT REGULAR BOARD MEETING

April 8, 2025 at 7:00 P.M.

Silverton Fire District (St. #8) – 490 3<sup>rd</sup> St, Scotts Mills, 97375

## AGENDA

A copy of the board packet is available at [www.silvertonfire.com](http://www.silvertonfire.com). In accordance with House Bill 2560, the meeting will be held in person & electronically using the Zoom web conference platform. Please submit written comments to [candace.cantu@silvertonfire.com](mailto:candace.cantu@silvertonfire.com) by 5:00pm on Monday, April 7, 2025. Comments received will be shared with the Board of Directors and included in the record. The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should contact the Office Administrator 48 hours prior to the meeting date at (503) 873-5328 or by email at [candace.cantu@silvertonfire.com](mailto:candace.cantu@silvertonfire.com).

**Zoom Link:** <https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

**Meeting ID:** 813 0844 0282

**Passcode:** 315674

### **I. ROLL CALL**

Les Von Flue, President                      Rob Mengucci, Secretary-Treasurer                      Dixon Bledsoe, Director  
Stacy Palmer, Vice-President                      Ryan Bielenberg, Director

### **II. CALL MEETING TO ORDER**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

a) Regular Board Meeting of March 11, 2025

### **V. OPEN FORUM**

*This is the sole opportunity for public comment during this regular board meeting, unless a specific public hearing is scheduled. The Silverton Fire District values and encourages public input. Please direct your comments to the Board of Directors as a group rather than to individual members. Avoid addressing staff or other members of the audience. Actions on issues raised in Open Forum are restricted by the Oregon Public Meeting Law. The Board of Directors may request staff to investigate the matter and schedule it for further discussion at a later time. Each individual is allotted three (3) minutes for their comments.*

### **VI. OLD BUSINESS**

a) Vacation Buy-Back Program Update

### **VII. FINANCE OFFICER'S REPORT**

a) Check Summary  
b) Departmental Expense Report  
c) Bank Account Balance Comparison

### **VIII. CHIEF'S REPORT**

a) Mother's Day Breakfast

### **IX. NEW BUSINESS**

a) Radio Project  
b) Surplus Dexter Washer/Extractor

### **X. ITEMS PENDING**

### **XI. ADJOURNMENT**

# SILVERTON FIRE DISTRICT

## MINUTES

***DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION***

REGULAR BOARD MEETING 7:00 P.M. March 11, 2025  
Silverton Fire District Station #1 (Silverton)

### **I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

### **ABSENT:**

Rob Mengucci, Secretary-Treasurer

### **MEMBERS IN ATTENDANCE:**

Chief Miles, Office Administrator (OA) Cantu, AC Veit, BC Pilmore, Lt. Brown, FF Isherwood, Phil Sowa

### **II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

### **III. PLEDGE OF ALLEGIANCE**

### **VI. APPROVAL OF MINUTES:**

#### **a) Regular Board Meeting Minutes**

Vice President Palmer made a motion to approve the minutes of the February 11, 2025 board meeting. Director Bledsoe seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

#### **b) Board Work Session Minutes**

Director Bledsoe made a motion to approve the minutes of the March 3, 2025 board work session. Director Bielenberg seconded the motion. The motion carried unanimously.

Vice President Palmer indicated that board members needed to provide a separate set of minutes for the Executive Session that occurred during the Board Work Session. OA Cantu was going to investigate and confirm the need for minutes during the Executive Session.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**VII. OPEN FORUM:**

*No business was brought forth during Open Forum.*

**VIII. OLD BUSINESS:**

**a) Board Work Session**

The Board Work Session was held on March 3<sup>rd</sup>, 2025. President Von Flue stated that the only business to discuss after the work session was the Chief Evaluation which will be brought up during New Business.

**IX. FINANCE OFFICER'S REPORT:**

**b) Check Summary**

**c) Departmental Expense Report**

**d) Bank Account Balance Comparison**

Vice President Palmer made a motion to approve the finance officer's report as presented. Director Bledsoe seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**X. CHIEF'S REPORT**

**a) Monthly Report**

Chief Miles gave the Board a brief update on the monthly report, noting a correction of 73 calls from the previous month. He emphasized the importance of the defensible space program in collaboration with Marion County Fire District #1, particularly in the Scotts Mills area, where efforts to improve land management and create defensible space around homes are proving beneficial. Marion County Fire District #1 will also be applying for a Community Wildfire Defense Grant from the US Forest Service and the Oregon Department of Forestry, aimed at addressing high-risk wildland properties in the Scotts Mills area.

Chief Miles also mentioned that officer testing is approaching, with several applicants currently preparing. In response to a question from President Von Flue about the radio project, Chief Miles explained that there had been inconsistent information from the county regarding costs. He has requested up-to-date cost and budget data to ensure he can provide the Board with accurate information. Marion County Public Works is relying on various grants to help cover the funding gap for the project, but the high cost of the new system is making it difficult for some districts to participate.

Vice President Palmer requested that firm numbers be presented to the Board, so a clear decision could be made. Chief Miles acknowledged that funding the transition and sustaining it long-term would be challenging but assured the Board that he would provide updated figures as they became available.

Vice President Palmer thanked Chief Miles for attending the Main Street Plaza meeting. She indicated that the feedback from the perspective of the fire district was beneficial for all to hear when considering emergency response in an already limited area.

**XI. NEW BUSINESS:**

**a) Chief Evaluation**

President Von Flue stated that the Chief Evaluation had been formalized during the Board Work Session. Director Bledsoe made a motion to accept the prepared evaluation of Chief Miles as discussed and written. Vice President Palmer seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**b) 25-26 Staff Salary & Benefit Discussion/Approval**

President Von Flue noted that there was prepared information in the packet and opened the floor to Chief Miles or OA Cantu for any additional details. OA Cantu provided an overview of the data collected from other districts regarding the COLA increase. Vice President Palmer then sought clarification on the vacation buyback option. OA Cantu explained how staff accumulate comp time and how it is used in comparison to vacation time. Given the accumulation of vacation time, many employees find it difficult to use all of the time they've accrued, leading to potential "use it or lose it" situations. A discussion on the vacation buyback option followed.

President Von Flue asked OA Cantu to provide scenarios and budget impacts that the vacation buy back would create by the April board meeting.

President Von Flue asked for a motion regarding the proposed COLA. Director Bielenberg moved to approve a 2% COLA for all staff, including the fire chief, effective July 1, 2025. Director Bledsoe seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

President Von Flue asked for a motion regarding the proposed insurance premium for staff. Director Bledsoe moved to approve the 6% insurance premium for all staff to be paid for by the district. Vice President Palmer seconded the motion. The motion passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)*

**XII. ITEMS PENDING:**

**XIII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:54 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President

# Accounts Payable

## Checks by Date - Detail by Check Date

User: Candace  
 Printed: 4/3/2025 4:29 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001315	068535	911 SUPPLY INC	03/11/2025	
	INV-1-51042	NAME TAPE - ISHERWOOD		16.09
	INV-1-51043	NAME TAPE - TALLENT		16.09
	INV-1-51045	PATCH REMOVAL AND INSTAL - ORT		14.17
	INV-1-51046	BLAUER CLASS B SHIRT AND NAME TAPE		90.51
Total for Check Number 1001315:				136.86
1001316	6091910	AMAZON CAPITAL SERVICES	03/11/2025	
	IRPX-FMDV-Q3PH	CENTERPEICE MATS FOR BANQUET		43.98
	IRPX-FMDV-Q3PH	ICE BAGS FOR REHAB		41.87
	IRPX-FMDV-Q3PH	SPRAY FOR BANQUET CENTERPEICES		39.95
	IRPX-FMDV-Q3PH	PAPER PLACE MATS - BANQUET DECORA		19.95
	IRPX-FMDV-Q3PH	LIGHT BRACKETS FOR E416		49.99
	IRPX-FMDV-Q3PH	P TOUCH TAPE - 9MM X 0.35		14.69
	IRPX-FMDV-Q3PH	BINDERS FOR BUDGET PACKETS		28.09
	IRPX-FMDV-Q3PH	SELF ADHESIVE TABS		41.97
	IRPX-FMDV-Q3PH	GLOVES FOR JANITORIAL WORK		58.99
	IRPX-FMDV-Q3PH	CENTERPEICE MATS FOR BANQUET		27.98
	IRPX-FMDV-Q3PH	(4) COLUMBIAN COFFEE FOR THE STATIO		111.98
	IRPX-FMDV-Q3PH	AKRON IPAD MOUNTS		55.00
	IRPX-FMDV-Q3PH	GYMNASTIC MATS FOR PUB EDS		449.90
	IRPX-FMDV-Q3PH	CHARGING CORDS FOR IPADS - B497, E49		18.99
Total for Check Number 1001316:				1,003.33
1001317	010172 CP-00570344	CARSON OIL COMPANY FUEL FOR 2/15-2/28	03/11/2025	682.61
Total for Check Number 1001317:				682.61
1001318	096412 00167	CITY OF SCOTTS MILLS WATER USAGE AT STAT. 8 1/1-2/28	03/11/2025	179.10
Total for Check Number 1001318:				179.10
1001319	096998 5.05070.0 5.05071.0 5.05072.6	CITY OF SILVERTON WATER USAGE AT STAT. 1 1/16-2/18 WATER USAGE STAT. 1 MAINT BAY 1/16-1/ WATER USE: STAT. 1 SPRINKLERS	03/11/2025	411.08 59.54 0.00
Total for Check Number 1001319:				470.62
1001320	015880 L0064206101	DEPT. OF MOTOR VEHICLES ( 1 ) CERTIFIED COURT PRINT	03/11/2025	6.00
Total for Check Number 1001320:				6.00
1001321	010185 0237 0237	ELAN FINANCIAL SERVICES CAR RENTAL FOR CA-PDX (E416) TURNOUT RACK PLAQUES	03/11/2025	234.25 31.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1139		SUPPLIES FOR E416 DRIVE CA - OR		6.50
1139		SUPPLIES FOR E416 DRIVE CA - OR		34.57
1139		ALASKAN AIR TICKET - PDX TO CALIFORNI		59.99
1139		SUPPLIES FOR E416 DRIVE CA - OR		43.56
1139		SUPPLIES FOR E416 DRIVE CA - OR		4.84
1139		SUPPLIES FOR E416 DRIVE CA - OR		10.26
1139		SDAO CONFERENCE MEAL FROM HOTEL		31.20
1139		HOTEL FOR SDAO CONFERENCE		669.90
1139		ALASKAN AIR TICKET - PDX TO CALIFORNI		183.30
1254		SWEETHEART GIFT BAGS		33.75
1254		500CT PLASTIC FORKS		18.39
1254		16OZ HOT CUPS		89.99
1254		10IN PAPER PLATES		72.99
2055		POSTAGE FOR NW SAFETY CLEAN - TURN		19.03
4845		LIFT GATE HANDLE - S414		251.61
4845		IMT CONFERENCE		137.92
4845		S414 LIFT GATE		129.72
4845		B487 SHORELINE		61.46
8105		STARLINK 3/5-4/5		120.00
8730		BUDGET LAW CLASS LUNCH (4 ATTENDEE)		53.80
8730		BITWARDEN - FEBRUARY		60.00
8730		CARPORT PERMIT		455.07
8730		E416 REPAIRS DURING LA CONFLAG		2,189.73
Total for Check Number 1001321:				5,002.91
1001322	033975 9415845461	GRAINGER BATTERIES FOR SCBA	03/11/2025	52.08
Total for Check Number 1001322:				52.08
1001323	097300 374225 379147 558820 572674	HI-SCHOOL SHORE POWER SUPPLY B437 ELECTRICAL TAPE FOR MARKING SCBAS NEW WASHER/DRYER INSTALL SUPPLIES FURNACE AIR FILTERS	03/11/2025	32.27 5.99 26.35 49.73
Total for Check Number 1001323:				114.34
1001324	073800 2980399	NW NATURAL STAT. 1 SERVICE DATES 2/7-3/10	03/11/2025	1,005.88
Total for Check Number 1001324:				1,005.88
1001325	6091868 48761	OREGON SEWER & DRAIN GREASE TRAP PUMP IN KITCHEN OF ST1	03/11/2025	95.54
Total for Check Number 1001325:				95.54
1001326	6091901 136436	PACIFIC OFFICE AUTOMATION (SALE) DOCUMENT PRINTS 2/7-3/7	03/11/2025	71.96
Total for Check Number 1001326:				71.96
1001327	065870 0289565-IN	PETRO CARD 250 GAL LOW SULFUR DIESEL X 3.1221/GA	03/11/2025	782.25
Total for Check Number 1001327:				782.25
1001328	012100 S098578	RADIO COMMUNICATIONS SERVICE, (3) KENWOOD NEXEDGE VEHICLE CHARG	03/11/2025	768.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001328:	768.60
1001329	092090 0456-003765377 0456-003765846	REPUBLIC SERVICES #456 STAT. 1 GARBAGE SERV. 2/1-2/28 STAT. 8 GARBAGE SERV. 2/1-2/28	03/11/2025	224.17 51.19
			Total for Check Number 1001329:	275.36
1001330	095050 21703	SCHURTER TRUCKING B487 MAINTENANCE - COOLANT REPAIR	03/11/2025	3,865.15
			Total for Check Number 1001330:	3,865.15
1001331	096520 INV40414	SEA WESTERN FIRE EQUIPMENT THOROGOOD HELLFIRE BOOTS SZ 5	03/11/2025	197.20
			Total for Check Number 1001331:	197.20
1001332	109000 117397 50350	VALLEY FIRE CONTROL, INC 45 SCBA HYDROTEST ANNUAL EXTINGUISHER MAINTENANCE	03/11/2025	2,700.00 1,988.00
			Total for Check Number 1001332:	4,688.00
1001333	034015 2/25-3/24 RL 2/25-3/24 ST3 2/25-3/24 ST8 2/25-3/24 ST9 2/25-3/24 STA2	ZIPLY FIBER 503-001-0586-110204-5 503-873-3190-062193-5 503-873-6215-090168-5 503-873-5645-012395-5 503-873-5097-071291-5	03/11/2025	27.30 76.73 101.67 76.73 84.77
			Total for Check Number 1001333:	367.20
			Total for 3/11/2025:	19,764.99
1001334	002000 FDESTW	ANNAS CONSULTANTS, INC. ANNUAL SERVICE FOR SCBA AIR COMPRI	03/28/2025	1,754.50
			Total for Check Number 1001334:	1,754.50
1001335	6092009 WINTER 25 TUIT	BRANDON SCHURTER WINTER TERM TUITION REIMB.	03/28/2025	1,656.00
			Total for Check Number 1001335:	1,656.00
1001336	010172 CP-00572488	CARSON OIL COMPANY FUEL 3/1-3/15	03/28/2025	497.49
			Total for Check Number 1001336:	497.49
1001337	6091976 0031826-IN	COAST BIOMEDICAL EQUIPMENT LLC ZOLL REPAIR/CALLIBRATION	03/28/2025	579.00
			Total for Check Number 1001337:	579.00
1001338	033975 9434675469 9435045464	GRAINGER TURNOUT BASKET ON WHEELS BATTERIES FOR SMOKIES	03/28/2025	164.84 163.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001338:	328.60
1001339	6091991 WINTER 2025 RMB	PARKER HOPKINS WINTER TERM REIMBURSEMENT (11) CRE	03/28/2025	1,518.00
			Total for Check Number 1001339:	1,518.00
1001340	035075 1 2	HRA VEBA TRUST YA462 HRA/VEBA: MAR YA462 HRA/VEBA: MAR	03/28/2025 PR Batch 00001.03.2025 YA4 PR Batch 00001.03.2025 YA4	1,600.00 200.00
			Total for Check Number 1001340:	1,800.00
1001341	6092019 3956	JACKSON & NORVO ENTERPRISES, LI T428 STEER TIRE ALIGNMENT	03/28/2025	285.00
			Total for Check Number 1001341:	285.00
1001342	6091973 WINTER 25 TUIT	JARED BREITBACH WINTER TERM REIMBURSEMENT	03/28/2025	1,656.00
			Total for Check Number 1001342:	1,656.00
1001343	6092020 MARCH REIMB	JARED BROWN REIMBURSEMENT FOR MARCH ASSOC. M	03/28/2025	77.62
			Total for Check Number 1001343:	77.62
1001344	098725 72333	LOCAL GOVERNMENT LAW GROUP P LEGAL SERVICES: MARCH	03/28/2025	342.00
			Total for Check Number 1001344:	342.00
1001345	6091967 2063051	MEDICAL AIR SERVICES ASSOCIATIO MASA COVERAGE FOR APRIL	03/28/2025	896.00
			Total for Check Number 1001345:	896.00
1001346	072925 FY202425-0303	METCOM 9-1-1 DISPATCH SERVICES FOR APRIL	03/28/2025	8,308.20
			Total for Check Number 1001346:	8,308.20
1001347	073835 25-968	NORTHWEST SAFETY CLEAN ADVANCED INSPECTION/REPAIR OF TURN	03/28/2025	199.10
			Total for Check Number 1001347:	199.10
1001348	6091892 U1042748	PACER PROPANE PROPANE STA. 216.6 GAL @ 2.279/GAL	03/28/2025	511.70
			Total for Check Number 1001348:	511.70
1001349	6091896 5033292953	PACIFIC OFFICE AUTOMATION INC COPIER LEASE 4/1-4/30	03/28/2025	179.01
			Total for Check Number 1001349:	179.01
1001350	065870 0290919-IN	PETRO CARD 200GAL B05 X 3.0121/GAL	03/28/2025	603.80



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001350:	603.80
1001351	083200	PORTLAND GENERAL ELECTRIC	03/28/2025	
	0074320000	STAT. 8 ELECTRIC SERV. 2/7-3/10		217.55
	2603340000	STAT. 1 ELECTRIC SERV. 2/7-3/10		1,723.18
	3700411000	STAT. 3 ELECTRIC SERV. 2/7-3/10		76.46
	5974190000	STAT. 9 ELECTRIC SERV. 2/7-3/10		56.57
	8950420000	STAT. 2 ELECTRIC SERV. 2/7-3/10		57.88
			Total for Check Number 1001351:	2,131.64
1001352	012100	RADIO COMMUNICATIONS SERVICE,	03/28/2025	
	103180	NORTH 7 REPEATER TESTING		525.00
			Total for Check Number 1001352:	525.00
1001353	6091891	RICKMAR ENTERPRISES INC	03/28/2025	
	858600	ST. 8 QUARTERLY CHECK		55.00
	860176	ST. 1 MONTHLY CHECK - MARCH		145.00
			Total for Check Number 1001353:	200.00
1001354	095500	SAIF CORPORATION	03/28/2025	
	100057664	SAIF PREMIUM - 7/1/24-7/1/25		7,470.80
			Total for Check Number 1001354:	7,470.80
1001355	098720	SDIS	03/28/2025	
	03.0052823	MEDICAL: EMPLOYER CONTRIB.: APR	PR Batch 00001.03.2025 MEI	12,086.11
	03.0052823	MEDICAL: EMPLOYER CONTRIB.: APR	PR Batch 00001.03.2025 MEI	1,333.13
	03.0052823	MEDICAL: EMPLOYEE CONTRIB.: APR	PR Batch 00001.03.2025 MEI	148.13
	03.0052823	MEDICAL: EMPLOYEE CONTRIB.: APR	PR Batch 00001.03.2025 MEI	1,342.89
	03.0052823	LTD: EMPLOYER CONTRIB. : APR	PR Batch 00001.03.2025 LTD	239.12
	03.0052823	LTD: EMPLOYER CONTRIB. : APR	PR Batch 00001.03.2025 LTD	29.89
			Total for Check Number 1001355:	15,179.27
1001356	010050	SELAH SPRINGS INVESTMENTS LLC	03/28/2025	
	3003	FIRE ALARM INSPECTIONS 9-16-24		834.00
			Total for Check Number 1001356:	834.00
1001357	096976	SILVER CREEK AUTO PARTS, INC.	03/28/2025	
	837958	FUEL FILTER - E416		8.08
	838193	TORQUE WRENCH		165.64
	838283	L408 - (2) COOLANT FILTERS, (2) FILTERS		80.17
	838456	C482 - CAR WASH AND WASH BRUSH		33.33
	839063	SILICONE SPRAY, DIELETRIC GREASE		9.78
	839998	ST 1 GATOR - SPARK PLUGS		18.14
	840118	(1) BATTERY, (2) CORE DEPOSITS		151.56
	840122	SYNTHETIC C5W30 OIL		66.63
	840432	NTH CAP		12.71
	840471	MICRO EDGE WINDSHIELD WIPER BLADE		34.38
			Total for Check Number 1001357:	580.42
1001358	027039	SUN LIFE FINANCIAL	03/28/2025	
	930943-0001	SUNLIFE POLICY FOR 4/1-4/30		481.50
			Total for Check Number 1001358:	481.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001359	091893	USABLE LIFE	03/28/2025	
	0005571883	AD&D/LIFE INS. EMPLOYER CONTIB APR	PR Batch 00001.03.2025 AD	71.40
	0005571883	AD&D/LIFE INS. EMPLOYER CONTIB APR	PR Batch 00001.03.2025 AD	2.70
	0005571883	LIFEMAP: EMPLOYEE CONTRIB. APR	PR Batch 00001.03.2025 LIF	39.15
Total for Check Number 1001359:				113.25
1001360	112435	VERIZON WIRELESS	03/28/2025	
	6107477259	B. MILES CELL SERV.: 2/2-3/1		42.85
	6107477259	405 IPAD SERV.: 2/2-3/1		40.81
	6107477259	I. PETERSON CELL SERV.: 2/2-3/1		42.85
	6107477259	D. BROWN CELL SERV.: 2/2-3/1		42.85
	6107477259	M. HUGHES CELL SERV.: 2/2-3/1		42.85
	6107477259	C. CANTU CELL SERV.: 2/2-3/1		42.47
	6107477259	411 IPAD SERV.: 2/2-3/1		40.81
	6107477259	415 IPAD SERV.: 2/2-3/1		40.81
	6107477259	K. VEIT CELL SERV.: 2/2-3/1		42.85
	6107477259	401 IPAD SERV.: 2/2-3/1		40.81
	6107477259	407 IPAD SERV.: 2/2-3/1		40.81
	6107477259	R. SAVAGE CELL SERV.: 2/2-3/1		42.85
	6107477259	485 IPAD SERV.: 2/2-3/1		40.81
	6107477259	482 IPAD SERV.: 2/2-3/1		40.81
	6107477259	423 IPAD SERV.: 2/2-3/1		40.81
	6107477259	K. MILLER CELL SERV.: 2/2-3/1		42.85
Total for Check Number 1001360:				668.90
1001361	6091829	WAVE	03/28/2025	
	03/12-4/11	056639301-0008873 CONV. BOX		124.86
Total for Check Number 1001361:				124.86
1001362	115350	WRG FIRE TRAINING SYSTEMS, INC.	03/28/2025	
	22253325	NFPA 1403 - ANNUAL BURN ROOM MAINT		4,250.00
Total for Check Number 1001362:				4,250.00
1001363	034015	ZIPLY FIBER	03/28/2025	
	2/25-3/24 ST1	503-873-2805-070997-5		225.70
Total for Check Number 1001363:				225.70
Total for 3/28/2025:				53,977.36
Report Total (49 checks):				73,742.35

# General Ledger

## Expense vs Budget with Encumbrances



User: Candace  
 Printed: 4/3/2025 4:28:41 PM  
 Period 01 - 12  
 Fiscal Year 2025

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-51001	PERSONNEL	747,453.00	514,696.11	0.00	232,756.89	31.14
25-1-51002	EXTRA PERSONNEL	0.00	0.00	0.00	0.00	0.00
25-1-51003	WORKERS COMP COVERAGE	35,000.00	26,713.06	0.00	8,286.94	23.68
25-1-51004	SOCIAL SECURITY	70,492.00	58,961.29	0.00	11,530.71	16.36
25-1-51005	GROUP HEALTH INSURANCE	202,346.00	131,479.74	0.00	70,866.26	35.02
25-1-51006	GROUP LIFE INSURANCE	17,463.00	10,475.29	0.00	6,987.71	40.01
25-1-51007	PERS	283,522.00	189,903.83	0.00	93,618.17	33.02
25-1-51008	UNEMPLOYMENT INSURANCE	1,200.00	3.02	0.00	1,196.98	99.75
25-1-51009	OVERTIME	75,000.00	108,461.28	0.00	-33,461.28	-44.62
25-1-51010	VOLUNTEERS	85,000.00	148,852.27	0.00	-63,852.27	-75.12
25-1-51012	MEDICAL SAVINGS PLAN	21,600.00	14,400.00	0.00	7,200.00	33.33
25-1-51013	DIRECTORS EXPENSES	500.00	0.00	0.00	500.00	100.00
	<b>PAYROLL RELATED EXP</b>	<b>1,539,576.00</b>	<b>1,203,945.89</b>	<b>0.00</b>	<b>335,630.11</b>	<b>21.80</b>
25-1-61001	OFFICE SUPPLIES	3,800.00	3,202.79	0.00	597.21	15.72
25-1-61002	DUES AND SUBSCRIPTIONS	9,000.00	7,736.65	0.00	1,263.35	14.04
25-1-61003	CONTRACT SERVICES	35,000.00	32,284.87	0.00	2,715.13	7.76
25-1-61004	TELEPHONE	20,000.00	11,604.64	0.00	8,395.36	41.98
25-1-61005	POSTAGE AND FREIGHT	2,500.00	490.54	0.00	2,009.46	80.38
25-1-61006	UTILITIES	48,000.00	36,060.56	0.00	11,939.44	24.87
25-1-61007	ELECTION EXPENSES	4,500.00	0.00	0.00	4,500.00	100.00
25-1-61008	BUILDING MAINT.JANITORIAL	30,000.00	22,987.16	0.00	7,012.84	23.38
25-1-61009	LGIP FEES	50.00	0.45	0.00	49.55	99.10
25-1-61011	ANNUAL AUDIT	9,500.00	8,350.00	0.00	1,150.00	12.11
25-1-61012	EMPLOYEE RECOGNITION	3,500.00	1,425.06	0.00	2,074.94	59.28
25-1-61013	RECRUITING EXPENSE	2,500.00	295.93	0.00	2,204.07	88.16
25-1-61014	TRAINING SUPPLIES	2,000.00	671.31	0.00	1,328.69	66.43
25-1-61015	TRAINING EXPENSE	75,000.00	41,190.29	0.00	33,809.71	45.08
25-1-61016	CONFERENCE EXPENSE	5,000.00	2,250.70	0.00	2,749.30	54.99
25-1-61017	SHOP EXPENSE	3,500.00	3,243.49	0.00	256.51	7.33
25-1-61018	EMS SUPPLIES	7,000.00	6,675.41	0.00	324.59	4.64
25-1-61019	INSURANCE	82,000.00	75,710.00	0.00	6,290.00	7.67
25-1-61020	CIVIL SERVICE	5,500.00	1,000.00	0.00	4,500.00	81.82
25-1-61021	TRAVEL EXPENSE	3,000.00	970.35	0.00	2,029.65	67.66
25-1-61022	EQUIPMENT MAINTENANCE	8,000.00	4,334.11	0.00	3,665.89	45.82
25-1-61023	UNIFORM ALLOWANCE	10,000.00	8,242.27	0.00	1,757.73	17.58
25-1-61024	FUELS AND LUBRICANTS	40,000.00	30,257.07	0.00	9,742.93	24.36
25-1-61025	RURAL ADDRESSING	650.00	0.00	0.00	650.00	100.00
25-1-61026	RADIO MAINTENANCE	6,500.00	2,468.77	0.00	4,031.23	62.02
25-1-61027	COMPUTER MAINTENANCE	20,000.00	212.95	0.00	19,787.05	98.94
25-1-61031	LEGAL SERVICES	10,000.00	598.50	0.00	9,401.50	94.02
25-1-61032	FIREFIGHTING CHEMICALS	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61033	APPLIANCES	2,500.00	287.50	0.00	2,212.50	88.50
25-1-61037	ADMINISTRATION SERVICES	30,000.00	14,888.25	0.00	15,111.75	50.37
25-1-61042	SAFETY PROTECTIVE CLOTHING	7,000.00	3,304.01	0.00	3,695.99	52.80
25-1-61044	SMALL TOOLS AND EQUIPMENT	8,686.00	2,724.71	0.00	5,961.29	68.63
25-1-61045	HAZMAT SUPPLIES	500.00	666.35	0.00	-166.35	-33.27
25-1-61050	DISPATCH SERVICES	99,700.00	83,082.00	0.00	16,618.00	16.67
25-1-61055	MEDICAL MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
25-1-61056	HEALTH AND WELFARE	16,000.00	15,010.01	0.00	989.99	6.19
25-1-61057	VEHICLE MAINTENANCE	45,000.00	23,251.26	0.00	21,748.74	48.33
25-1-61060	MAJOR FIRE LOSS EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00
25-1-61063	GRANT EXPENDITURES	136,000.00	58,076.52	0.00	77,923.48	57.30

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-61064	EQUIPMENT TESTING	18,000.00	15,243.50	0.00	2,756.50	15.31
25-1-61065	SCBA MAINTENANCE	4,500.00	4,571.75	0.00	-71.75	-1.59
25-1-61066	INVESTIGATIONS	500.00	0.00	0.00	500.00	100.00
25-1-61070	CONFLAGRATION EXPENSES	1,500.00	4,301.41	0.00	-2,801.41	-186.76
25-1-61092	FIRE PREVENTION SUPPLIES	1,500.00	950.54	500.64	48.82	3.25
25-1-61093	FIRE PREVENTION	1,500.00	163.76	623.62	712.62	47.51
25-1-61094	HEALTHMEDICAL	15,000.00	3,071.52	0.00	11,928.48	79.52
25-1-61095	PROTECTIVE EQUIP MAINT	4,000.00	1,823.05	0.00	2,176.95	54.42
	<b>MATL SUPP &amp; EXP</b>	<b>840,886.00</b>	<b>533,680.01</b>	<b>1,124.26</b>	<b>306,081.73</b>	<b>36.40</b>
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	20,000.00	376.52	0.00	19,623.48	98.12
25-1-71002	PROTECTIVE EQUIPMENT	50,000.00	34,223.17	7,915.18	7,861.65	15.72
25-1-71003	MAJOR EQUIPMENT	10,500.00	0.00	0.00	10,500.00	100.00
25-1-71004	COMMUNICATION EQUIPMENT	8,500.00	3,205.64	0.00	5,294.36	62.29
25-1-71010	EQUIPMENT REPLACEMENT	5,000.00	800.00	0.00	4,200.00	84.00
25-1-71015	HOSE REPLACEMENT	6,500.00	0.00	0.00	6,500.00	100.00
25-1-71138	COMPUTER EXPENSE	25,000.00	8,384.07	1,908.42	14,707.51	58.83
25-1-71139	TRAINING EQUIPMENT	12,000.00	7,533.95	4,250.00	216.05	1.80
	<b>CAPITAL OUTLAY</b>	<b>137,500.00</b>	<b>54,523.35</b>	<b>14,073.60</b>	<b>68,903.05</b>	<b>50.11</b>
25-1-90001	CONTINGENCIES	100,000.00	0.00	0.00	100,000.00	100.00
	<b>CONTINGENCY</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100.00</b>
25-5-92006	ENDING FUND BALANCE UNAPPROPRIATED	825,000.00	0.00	0.00	825,000.00	100.00
		<b>825,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>825,000.00</b>	<b>100.00</b>
25-1-91025	TRANSFER OUT (FUND 24)	15,100.00	15,100.00	0.00	0.00	0.00
25-1-91026	TRANSFER OUT (FUND 29)	100,000.00	100,000.00	0.00	0.00	0.00
25-1-91027	TRANSFER OUT (FUND 31)	50,000.00	50,000.00	0.00	0.00	0.00
	<b>TRANSFER OUT</b>	<b>165,100.00</b>	<b>165,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
25-1-93001	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
25-1-93002	LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
	<b>DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense Total</b>		<b>3,608,062.00</b>	<b>1,957,249.25</b>	<b>15,197.86</b>	<b>1,635,614.89</b>	<b>45.3322</b>

## BANK ACCOUNT BALANCE COMPARISON

<b><u>January 31, 2024</u></b>		<b><u>January 31, 2025</u></b>	
Columbia Bank Checking	\$ 133,844.85	Columbia Bank Checking	\$ 257,396.04
Columbia Bank MM	\$ 407,754.43	Columbia Bank MM	\$ 498,596.93
Local Gov't Pool	\$ 3,101,239.72	Local Gov't Pool	\$ 2,967,770.29
<b>Sub Total</b>	<b>\$ 3,642,839.00</b>	<b>Sub Total</b>	<b>\$ 3,723,763.26</b>
<b><i>OPERATING BUDGET AHEAD \$80,924.26</i></b>			

<b><u>February 29, 2024</u></b>		<b><u>February 28, 2025</u></b>	
Columbia Bank Checking	\$ 231,714.80	Columbia Bank Checking	\$ 188,104.46
Columbia Bank MM	\$ 408,886.45	Columbia Bank MM	\$ 498,600.76
Local Gov't Pool	\$ 2,872,289.57	Local Gov't Pool	\$ 2,738,707.84
<b>Sub Total</b>	<b>\$ 3,512,890.82</b>	<b>Sub Total</b>	<b>\$ 3,425,413.06</b>
<b><i>OPERATING BUDGET AHEAD -\$87,477.76</i></b>			

<b><u>March 31, 2024</u></b>		<b><u>March 31, 2025</u></b>	
Columbia Bank Checking	\$ 224,693.76	Columbia Bank Checking	\$ 164,836.96
Columbia Bank MM	\$ 261,496.15	Columbia Bank MM	\$ 352,717.66
Local Gov't Pool	\$ 2,921,951.11	Local Gov't Pool	\$ 2,789,098.81
<b>Sub Total</b>	<b>\$ 3,408,141.02</b>	<b>Sub Total</b>	<b>\$ 3,306,653.43</b>
<b><i>OPERATING BUDGET AHEAD -\$101,487.59</i></b>			

**Silverton Fire District  
Board of Directors Meeting  
Fire Chief Report**

*Submitted by: Bill Miles, Fire Chief*  
**April 4, 2025**

**Current Projects:**

- Review site plans, fire line placement, fire access with Building Official for new commercial project on N. 1<sup>st</sup> street, submit comments.
- Site visit for fire access permit in Clackamas County on South Butte Creek Road.
- Review monthly incident data uploads to OSFM
- Hydrant Flow Testing & prepare hydrant flow test data and submit to fire sprinkler design as requested for commercial fire sprinkler project on North Water St.
- Compile report on year 1 of OSFM Capacity Grant.
- Develop and submit 2025 OSFM Wildland Staffing Grant request
- Inspection of Johnson Apartments w/Building Official, Smoke alarms & egress windows.

**Meetings/Activities:**

- METCOM Board Meeting 4/8/2025
- North Chief's Meeting April 1st, Woodburn Fire District.
- Further review of the feasibility to financially sustain being able to join Marion County 800 mhz system.
- South County Chief's Radio Meeting, Stayton FD 3/24/25
- Meet with Silver Falls SD Maint. Supervisor at Robert Frost School, kitchen range hood.

**Staffing/Volunteer Changes-Updates:**

- Currently have 72 Volunteers and 9 career staff on the roster.
- Currently have 6 RV's (Resident Volunteers).
- 6 Combat Volunteer Firefighters continuing training academy since Jan 3

**Trainings-Held/Attended:**

- Attend Weekly EMS & Fire training.
- EMS continuing ed training and bi-annual state recertification

**Other Activities/Topics of Interest:**

- B407 Update- Repairs completed and back at Silverton Fire shop undergoing inspections and operational testing before placing back in service.

**March Calls:**

March 2025 Calls- 81 6.2% decrease from February and number of calls as March 2024

March 2024 Calls- 86

Comparing number of calls for the first three months of the year January-March over the past three years:

2023-259 calls

2024-265 calls

2025-249 calls



# ANNUAL MOTHER'S DAY BREAKFAST

SUNDAY, MAY 11, 2025

7:00AM-12:00PM

SILVERTON VOLUNTEER FIREFIGHTER ASSOCIATION  
MAIN STATION 819 RAIL WAY, SILVERTON



PLEASE JOIN US FOR A FULL BREAKFAST, TOURS AND MORE!  
PANCAKES, HAM, EGGS AND DRINKS

MOMS EAT FREE

ADULTS \$10

KIDS 5-12 \$5

KIDS 4 AND YOUNGER FREE

FAMILIES \$35





## **SILVERTON FIRE DISTRICT**

**\*\*\* MEMORANDUM \*\*\***

April 4, 2025

**TO: Board of Directors**

**FROM: Chief Miles**

**SUBJECT: Surplus Dexter T-400 Washer/Extractor Machine**

Recently, two new PPE washers with automatic detergent dispensing systems and drying cabinets were purchased and installed as a result of funding from an Assistance to Firefighter's Grant (AFG) in the upper bays. This equipment takes the place of the Dexter T-400 that the Fire District purchased in 1999.

This machine is a Dexter Thoroughbred 400 25-pound capacity that the Fire District purchased new.

The model number is WCN25ABSS and Serial Number is 990200424176.

The Fire District no longer has a need for this equipment, and I am advising the Board/Local Contract Review Board that this property has a residual value of less \$5,000 and will be disposed of in accordance with Board Policy 304 Section X as below:

Staff have been approached by the Monitor Fire District with a need for this equipment and they have a new complete set of firefighter turnouts (2024) that Silverton Fire District has a need for. I am proposing Silverton Fire District trade the Dexter Thoroughbred 400 25 lb Commercial washing machine to the Monitor Fire District in exchange for the complete set of unused Janesville firefighter turnout gear to include coat, pants and suspenders.

### **Board Policy 304 Section X DISPOSAL OF SURPLUS PROPERTY**

*The Fire Chief or his/her designee will have the authority to dispose of surplus property owned by the Fire District by any means determined to be in the best interests of the Agency, including but not limited to, transfer to other departments, government agencies, nonprofit organizations, sale, trade, auction, or destruction, provided however, that disposal of personal property having residual value of more than \$5,000 will be subject to authorization by the Local Contract Review Board.*