

SILVERTON FIRE DISTRICT REGULAR BOARD MEETING

May 13, 2025 at 7:00 P.M.

Silverton Fire District (St. #1) – 819 Railway Ave NE, Silverton, 97381

AGENDA

A copy of the board packet is available at www.silvertonfire.com. In accordance with House Bill 2560, the meeting will be held in person & electronically using the Zoom web conference platform. Please submit written comments to candace.cantu@silvertonfire.com by 5:00pm on Monday, May 12, 2025. Comments received will be shared with the Board of Directors and included in the record. The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should contact the Office Administrator 48 hours prior to the meeting date at (503) 873-5328 or by email at candace.cantu@silvertonfire.com.

Zoom Link: <https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

Meeting ID: 813 0844 0282

Passcode: 315674

I. ROLL CALL

Les Von Flue, President Rob Mengucci, Secretary-Treasurer Dixon Bledsoe, Director
Stacy Palmer, Vice-President Ryan Bielenberg, Director

II. CALL MEETING TO ORDER

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

a) Regular Board Meeting of April 8, 2025

V. OPEN FORUM

This is the sole opportunity for public comment during this regular board meeting, unless a specific public hearing is scheduled. The Silverton Fire District values and encourages public input. Please direct your comments to the Board of Directors as a group rather than to individual members. Avoid addressing staff or other members of the audience. Actions on issues raised in Open Forum are restricted by the Oregon Public Meeting Law. The Board of Directors may request staff to investigate the matter and schedule it for further discussion at a later time. Each individual is allotted three (3) minutes for their comments.

VI. OLD BUSINESS

a) Vacation Buy-Back Program (No update, ongoing)
b) Radio Project (Update)

VII. FINANCE OFFICER'S REPORT

a) Check Summary
b) Departmental Expense Report
c) Bank Account Balance Comparison

VIII. CHIEF'S REPORT

a) Monthly Report
b) VIP Program

IX. NEW BUSINESS

a)

X. ITEMS PENDING

XI. ADJOURNMENT

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SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. April 8, 2025
Silverton Fire District Station #8 (Scotts Mills)

I. **ROLL CALL:**

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer (*Zoom*)

Dixon Bledsoe, Director
Ryan Bielenberg, Director

ABSENT:

Ryan Bielenberg, Director

MEMBERS IN ATTENDANCE:

Chief Miles, Office Administrator (OA) Cantu, AC Veit, FF/EMT Miller, FF Isherwood

II. **CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance.

III. **PLEDGE OF ALLEGIANCE**

VI. **APPROVAL OF MINUTES:**

a) **Regular Board Meeting Minutes**

Director Bledsoe made a motion to approve the minutes of the March 11, 2025 board meeting as written. Vice President Palmer seconded the motion. The motion carried unanimously.

Secretary-Treasurer Mengucci inquired about the previous minutes. His inquiry was moved to new business.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye)

VII. **OPEN FORUM:**

No business was brought forth during Open Forum.

VIII. **OLD BUSINESS:**

a) **Vacation Buy-Back Program Update**

OA Cantu stated that she has collected policies from other districts regarding vacation buy-back. She has also been working with OSGP, one of our benefit providers, to collect input. OA Cantu will be presenting this information to Chief Miles and then present to the board at the

next board meeting.

President Von Flue requested input about individuals not taking their vacation as well as a cost breakdown on what it would look like for the vacation buy-back to be put into play to be provided at the next board meeting when OA Cantu presented.

President Von Flue asked, if a decision is made about the vacation buy-back program at the next board meeting, is there time to add it into the budget for the next fiscal year. Chief Miles stated that the budget information would already be placed for dissemination at that point. OA Cantu added that this program, if it gets voted in, will be placed on the 2026-2027 budget.

IX. FINANCE OFFICER'S REPORT:

- a) Check Summary**
- b) Departmental Expense Report**
- c) Bank Account Balance Comparison**

Director Bledsoe made motion to approve the finance officer's report as presented. Vice President Palmer seconded. The motion carried unanimously.

President Von Flue asked if there were any concerns. OA Cantu stated that the budget was still within the set parameters. A close eye is being kept on the personnel line, especially after having had a large conflagration year. Director Bledsoe asked if all conflagration reimbursement from the state has been received. OA Cantu confirmed that all Oregon conflagration reimbursements have come in; however, the California conflagration money will not be in until the next budget year.

(President Von Flue: Aye, Vice President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye)

X. CHIEF'S REPORT

a) Monthly Report

Chief Miles gave the Board a brief update on the monthly report, highlighting plan reviews within the district for new builds, building code inspections, and hydrant testing requests. Silverton Fire District was awarded \$35,000 for the 2025 Wildfire Season Staffing Grant from OSFM.

President Von Flue asked for an update about the Standard of Service. Secretary-Treasurer Mengucci asked specifically for an update about where Chief Miles was on developing the report. Chief Miles stated that he's been working on compiling data to provide to the GIS Mapping company that accounts for the last three years of calls. Once the heat map has been updated based on this data, a more concise report can be produced. The ESO program that is utilized for reporting has also had some changes and updates. President Von Flue clarified that he would like to utilize this information to look for updated response needs and planning for future stations and staffing. Discussion ensued regarding information dissemination and what information the board would like to see.

b) Defensible Space Collaboration with Marion County Fire District #1

Chief Miles explained that Marion County Fire District #1 has created a group with Mt. Angel Fire District, Aumsville Fire District, and Keizer Fire District to work on defensible space projects. Marion County Fire District #1 has a grant writer that has been focusing on writing grants for defensible space projects, as well as project coordinators that oversee the defensible space projects. Silverton Fire District was approached and asked about participating in the cohort. A recent grant from the US Forest Service was released,

specifically targeting communities with extreme wildfire risk. Scotts Mills meets those qualifications. Chief Miles, AC Veit, Chief McMann, and Eric Barham went to the Scotts Mills City Counsel about applying for this grant. After receiving positive feedback, a target zone of 200 acres, 52 homes, and 59.5 miles of roadways. The status of the grant has not been released, but utilizing the resources provided in the cohort is a large benefit for the district.

c) Mothers Day Breakfast

Chief Miles extended the invitation to the Mother’s Day Breakfast at Silverton Fire District Station 1 on May 11th, 7:00am – 12:00pm.

XI. NEW BUSINESS:

a) Radio Project

The radio project has pivoted from an 800 radio system to a 700 radio system. This information, along with recent emails, was forwarded out to the board to review at their leisure. Various fee structures are being looked at to assist with funding the venture, along with potential federal funds and grants. Vice President Palmer commented that extensive communication has been provided from Chief Miles to the board as the radio project continues to evolve.

b) Surplus Dexter Washer/Extractor

Chief Miles explained that the Dexter Washer/Extractor that was replaced with the new extractor is going to be traded to Monitor Fire District in exchange for a complete set of turnouts. Director Bledsoe asked if the trade was comparable. Chief Miles stated that the cost of the extractor, based on it’s age, would be similar to that of a set of turnouts. President Von Flue stated that, because the price point is below that requiring board approval, it can continue under the direction of the Chief. President Von Flue asked if there was any opposition. No opposition was brought forth.

XII. ITEMS PENDING:

XIII. ADJOURNMENT:

President Von Flue shared his appreciation once more with the work and commitment demonstrated by staff and volunteers. With no further business to come before the Board, the meeting was adjourned at 7:49 p.m.

Approved this _____ day of _____, 2025.

President

Minutes recorded and prepared by Kaylee Spencer

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Accounts Payable

Checks by Date - Detail by Check Date

User: Candace
 Printed: 5/2/2025 4:32 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1001369	068535	911 SUPPLY INC	04/08/2025	
	INV-1-52040	(4) NAME TAPE & PATCH INSTALL		68.40
	INV-1-52041	BLAUER CLASS B SHIRT AND NAME TAPE		90.51
Total for Check Number 1001369:				158.91
1001370	6091910	AMAZON CAPITAL SERVICES	04/08/2025	
	1QH9-7DCQ-DWH6	NEW GROUND LIGHTS - E416		55.74
	1QH9-7DCQ-DWH6	FOG MACHINE		249.99
	1QH9-7DCQ-DWH6	FASTENER KIT		20.99
	1QH9-7DCQ-DWH6	PLASTIC RESTORE SPRAY		16.82
	1QH9-7DCQ-DWH6	5.5X8.5 MAILING LABELS		27.44
	1QH9-7DCQ-DWH6	BIC BLUE BALLPOINT PENS		5.99
	1QH9-7DCQ-DWH6	"HARD HAT REQUIRED" SIGNS		25.68
	1QH9-7DCQ-DWH6	WIDE RULE NOTE PADS		11.63
	1QH9-7DCQ-DWH6	CLIPBOARD FOR S423		29.99
	1QH9-7DCQ-DWH6	44 DRAWER PLASTIC STORAGE CABINET		41.10
	1QH9-7DCQ-DWH6	QD ELECTRONIC CLEANER		10.87
	1QH9-7DCQ-DWH6	8.5X14 PRINTER PAPER		11.74
	1QH9-7DCQ-DWH6	K TYPE THERMOMETER DATA LOGGER		129.99
	1QH9-7DCQ-DWH6	(4) FOLGERS COFFEE		67.96
	1QH9-7DCQ-DWH6	4X6 STICKY NOTES		16.98
	1QH9-7DCQ-DWH6	HEAT SHRINK BUTT WIRE 16-14 AWG		9.97
	1QH9-7DCQ-DWH6	TAB DIVIDERS FOR BUDGET BINDERS		25.98
	1QH9-7DCQ-DWH6	BUNGEE PARACORD TO REPAIR CARGO N		44.94
	1QH9-7DCQ-DWH6	NILIGHT LED LIGHT BAR WIRING HARNE		57.24
	1QH9-7DCQ-DWH6	CAR GUYS HYBRID SPRAY WAX		19.79
	1QH9-7DCQ-DWH6	ULTRA FINE POINT SHARPIES		21.97
	1QH9-7DCQ-DWH6	(3) PC201 INK CARTRIDGE		90.06
	1QH9-7DCQ-DWH6	PELICAN PROTECTOR PHONE CASE		19.95
	1QH9-7DCQ-DWH6	NARROW RULED 5X8 INCH NOTE PADS		7.30
	1QH9-7DCQ-DWH6	FOG MACHINE JUICE		89.99
	1QH9-7DCQ-DWH6	HEAT SHRINK BUTT WIRE 12-10 AWG		8.99
	1QH9-7DCQ-DWH6	"WATCH YOUR HEAD" SIGNS		12.99
	1QH9-7DCQ-DWH6	SHARPIE ULTRA FINE POINT PENS		5.47
	1QH9-7DCQ-DWH6	HEAT SHRINK BUTT WIRE 22-16 AWG		11.98
	1QH9-7DCQ-DWH6	BIC BLACK BALLPOINT PENS		5.99
	1QH9-7DCQ-DWH6	NIGHTSTICK aa BATTERY CARRIER		17.66
	1QH9-7DCQ-DWH6	10PC MINI K-TYPE THERMOCOUPLE WIRE		34.00
Total for Check Number 1001370:				1,207.18
1001371	007075	BOCHSLER HARDWARE	04/08/2025	
	140397	TRAEGER PROBE FOR BURN ROOM FLOO		22.95
Total for Check Number 1001371:				22.95
1001372	6092000	BRASS ROOTS TRAINING SOLUTIONS	04/08/2025	
	25-010	CIVIL SERVICE EXAMINER - 2025 QTR 1		500.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001372:	500.00
1001373	010080	CANDACE CANTU QTR 1 TAX REPORT POSTAGE REIMBURSE	04/08/2025	8.95
			Total for Check Number 1001373:	8.95
1001374	010172 CP-00575081 IN-1134290	CARSON OIL COMPANY FUEL FOR 3/15-3/31 FUEL FOR SCOTTS MILLS 75.1GAL X 2.936;	04/08/2025	570.95 220.56
			Total for Check Number 1001374:	791.51
1001375	010310 INV17672 INV17710	CASCADE FIRE EQUIPMENT COMPAN (15) WILDLAND SHROUDS HAIX BOOTS	04/08/2025	470.60 360.60
			Total for Check Number 1001375:	831.20
1001376	6091988 AD4IA2P	CDW GOVERNMENT MALWAREBYTES SUBSCRIPTION	04/08/2025	1,908.42
			Total for Check Number 1001376:	1,908.42
1001377	096998 5.05070.0 5.05071.0	CITY OF SILVERTON WATER USAGE AT STAT. 1 2/18-3/17 WATER USAGE STAT. 1 MAINT BAY 2/18-3/	04/08/2025	378.87 59.54
			Total for Check Number 1001377:	438.41
1001378	6092008 WINTER 25 REIM	DIEGO FLORES WINTER TERM TUITION REIMB.	04/08/2025	1,656.00
			Total for Check Number 1001378:	1,656.00
1001379	010185 0237 1139 1139 1139 1254 1254 2055 2055 2055 4845 4845 4845 7480 7480 8105 8730 8730 8730 9817 9817 9817	ELAN FINANCIAL SERVICES ICE CREAM FOR DRILL NIGHT FOOD DURING IMT CONFERENCE PIZZA FOR BURN TO LEARN TICKET FOR CHEMEKETA FIRE CONFERE SNACKS FOR PUBLIC LAW CLASS COFFEE FOR PUBLIC LAW CLASS WILDLAND BOOTS STRUCTURE BOOTS FOR HOMUTOFF HELMET NAME PLATES FOR ACADEMY M POSTAGE FOR E415 HEADSET REPAIR E415 HEADSET REPAIR HOTEL ROOM FOR IMT CONFERENCE DRILL TOWER REPAIR YARD DEBRIS TO THE DUMP STARLINK SUBSCRIPTION - MARCH CALLCENTRIC - MARCH CALLCENTRIC - FEBRUARY BITWARDEN - MARCH DONUTS FOR CPR CLASS SNACKS FOR CPR CLASS PO 25-221 - KEYPAD ACCESS LOCK FOR PA	04/08/2025	47.96 21.50 150.43 200.00 41.09 82.00 151.99 404.95 110.00 27.36 1,145.00 137.92 3.44 15.00 120.00 20.00 39.80 60.00 15.99 15.89 652.80
			Total for Check Number 1001379:	3,463.12
1001380	6091972	GIOVANNI NEVES	04/08/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	WINTER 25 REIMB	WINTER TERM 2025 REIMBURSEMENT		966.00
			Total for Check Number 1001380:	966.00
1001381	097300	HI-SCHOOL	04/08/2025	
	249464	LAUNDRY DETERGENT		23.98
	387289	DRAIN REPAIR AT ST 3		16.98
	588654	STANLEY BLADE		2.79
	589833	NETTING FOR UTILITY TRAILER		38.98
	591130	BATTERIES FOR SMOKIES		39.98
	591415	MAGNETS FOR TURNOUT ROOM ORGANI		1.99
			Total for Check Number 1001381:	124.70
1001382	6092021	HR ANSWERS, INC	04/08/2025	
	INV-107918	CONSULTING WITH HR PROJECT		2,115.00
			Total for Check Number 1001382:	2,115.00
1001383	072925	METCOM 9-1-1	04/08/2025	
	FY202425-0321	DISPATCH SERV. FEE FOR MAY 2025		8,308.20
			Total for Check Number 1001383:	8,308.20
1001384	073835	NORTHWEST SAFETY CLEAN	04/08/2025	
	25-1080	TURNOUT COAT & PANT REPAIR - NAMEP		77.71
			Total for Check Number 1001384:	77.71
1001385	6091892	PACER PROPANE	04/08/2025	
	49715379	PROPANE STA. 1 216 GAL @ 2.279/GAL		511.70
			Total for Check Number 1001385:	511.70
1001386	6091896	PACIFIC OFFICE AUTOMATION INC	04/08/2025	
	5033650484	COPIER LEASE MAY		179.01
			Total for Check Number 1001386:	179.01
1001387	092090	REPUBLIC SERVICES #456	04/08/2025	
	0456-003779264	STAT. 1 GARBAGE SERV. 3/1-3/31		270.17
	0456-003780263	STAT. 8 GARBAGE SERV. 3/1-3/31		51.19
			Total for Check Number 1001387:	321.36
1001388	6092007	STATE OF OREGON	04/08/2025	
	ARG65516	EMERGENCY BLANKETS		40.00
	ARG65516	(1) 100' 14 AWG EXT CORD, (1) 100' 16 AWG		40.00
			Total for Check Number 1001388:	80.00
1001389	6091997	STAYTON SPORTS STORE	04/08/2025	
	150918	"SILVERTON" ON BACK OF TRAFFIC VEST		25.00
			Total for Check Number 1001389:	25.00
1001390	6091994	STEFAN ZAHN	04/08/2025	
	WINTER 25 REIMB	WINTER TERM REIMB		1,518.00
			Total for Check Number 1001390:	1,518.00
1001391	6091965	WHOLESALE ONLINE GROUP, CORP	04/08/2025	
	INV-001048	6OZ NOMEX PANT SPRUCE NO TRIM		612.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	INV-001048	6OZ NOMEX COAT YELLOW		696.30
Total for Check Number 1001391:				1,308.30
1001392	119000	WILCO	04/08/2025	
	721468	(4) BLE DEF DIESEL EXH FLUID		63.96
	721490	WILDLAND BOOTS		189.99
	721506	PLANTS FOR FRONT PLANTERS		36.15
	721506	(1) STRAW BALE FOR BURN TO LEARN		15.99
	721535	STAW BALES FOR BURN TO LEARN		15.99
	721816	REPAIRS FROM BIRD DAMAGE IN RAFTEF		24.67
	721871	STRAW BALE FOR BURN TOWER DAY		15.99
Total for Check Number 1001392:				362.74
1001393	119609	WITHERS LUMBER	04/08/2025	
	2503-636657	(4) 12X8X8 PLAIN PIER BLOCKS		46.36
Total for Check Number 1001393:				46.36
1001394	034015	ZIPLY FIBER	04/08/2025	
	03/25-4/24 ST9	503-873-5645-012395-5		76.74
	3/25-4/24 RL	503-001-0586-110204-5		27.30
	3/25-4/24 ST1	503-873-2805-070997-5		225.94
	3/25-4/24 ST3	503-873-3190-062193-5		76.74
	3/25-4/24 ST8	503-873-6215-090168-5		101.68
	3/25-4/24 STA2	503-873-5097-071291-5		84.78
Total for Check Number 1001394:				593.18
Total for 4/8/2025:				27,523.91
1001395	6091842	AT&T MOBILITY	04/30/2025	
	UYV032025	SERVICES FOR FEB-MAR		39.96
Total for Check Number 1001395:				39.96
1001396	6091909	BEST POTS, INC.	04/30/2025	
	A46847	REPLACED UV BULB		110.00
Total for Check Number 1001396:				110.00
1001397	010172	CARSON OIL COMPANY	04/30/2025	
	CP-00577301	FULE 4/1-4/15		865.85
	IN-1139197	BARREL OF OIL (55 GAL @15.77/GAL), 10 C		995.24
Total for Check Number 1001397:				1,861.09
1001398	010310	CASCADE FIRE EQUIPMENT COMPAN	04/30/2025	
	INV17859	(1) BOOTS		350.60
Total for Check Number 1001398:				350.60
1001399	200120	GANNETT MEDIA CORP	04/30/2025	
	11232254	BUDGET NOTICE POSTING - STATESMAN		360.84
Total for Check Number 1001399:				360.84
1001400	033975	GRAINGER	04/30/2025	
	9471306424	SCBA BATTERIES		156.80
	9471306432	TOILET PAPER, PAPER TOWELS, TRASH B		485.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9471374042	HEAVY DUTY TRASH BAGS		131.48
			Total for Check Number 1001400:	773.36
1001401	035075	HRA VEBA TRUST	04/30/2025	
	1	YA462 HRA/VEBA: APR	PR Batch 00003.04.2025 YA4	1,600.00
	2	YA462 HRA/VEBA: APR	PR Batch 00003.04.2025 YA4	200.00
			Total for Check Number 1001401:	1,800.00
1001402	6092022	IAN ISHERWOOD	04/30/2025	
		ISHERWOOD - EMT, FINGERPRINTING, OH		3,826.25
			Total for Check Number 1001402:	3,826.25
1001403	6091881	JAMES RUKS	04/30/2025	
	REIMB	REIMBURSEMENT FOR APRIL ASSOC. DIN		104.60
			Total for Check Number 1001403:	104.60
1001404	6091887	JOSEPH HOMUTOFF & JENNIFER HOM	04/30/2025	
	HS-113-24	B407 FROM ST400 - SCHURTERS		300.00
			Total for Check Number 1001404:	300.00
1001405	055500	L.N.CURTIS & SONS	04/30/2025	
	INV934270	CUP SEAL/LOCKOUT SCREW		43.93
	INV939026	VENT DRAIN FOR INTAKE - E415		133.95
			Total for Check Number 1001405:	177.88
1001406	098725	LOCAL GOVERNMENT LAW GROUP P	04/30/2025	
	72462	CONSULTATION REGARDING HR PROJECT		399.00
			Total for Check Number 1001406:	399.00
1001407	6091967	MEDICAL AIR SERVICES ASSOCIATIO	04/30/2025	
	2085261	COVERAGE FOR MAY - 2025		896.00
			Total for Check Number 1001407:	896.00
1001408	073800	NW NATURAL	04/30/2025	
	2980399	STAT. 1 SERVICE DATES 4/8-5/10		709.98
			Total for Check Number 1001408:	709.98
1001409	098950	OREGON EMPLOYMENT DEPT.	04/30/2025	
	L0010274923	UNEMP. BENEFIT CHARGES		0.86
			Total for Check Number 1001409:	0.86
1001410	6091868	OREGON SEWER & DRAIN	04/30/2025	
	49407	PUMP GREASE TRAP IN KITCHEN ST. 1		85.48
			Total for Check Number 1001410:	85.48
1001411	6091892	PACER PROPANE	04/30/2025	
	U0591609	PROPANE STA. 3 261.4 UNITS @2.039/UNIT		551.06
			Total for Check Number 1001411:	551.06
1001412	065870	PETRO CARD	04/30/2025	
	0294213-IN	230 GAL @ 3.1421/GAL		724.27

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001412:	724.27
1001413	083200	PORTLAND GENERAL ELECTRIC	04/30/2025	
	0074320000	STAT. 8 ELECTRIC SERV. 3/10-4/8		203.12
	2603340000	STAT. 1 ELECTRIC SERV. 3/10-4/8		1,605.11
	3700411000	STAT. 3 ELECTRIC SERV. 3/10-4/8		73.93
	5974190000	STAT. 9 ELECTRIC SERV. 3/10-4/8		55.35
	8950420000	STAT. 2 ELECTRIC SERV. 3/10-4/8		46.30
			Total for Check Number 1001413:	1,983.81
1001414	6091891	RICKMAR ENTERPRISES INC	04/30/2025	
	869435	PEST CONTROL SERVICE ST. 8		55.00
	869781	PEST CONTROL SERVICE ST. 1		145.00
			Total for Check Number 1001414:	200.00
1001415	095050	SCHURTER TRUCKING	04/30/2025	
	21939	B487 OIL SENSOR AND REPAIRS		560.54
	21939	B407 REPAIRS		7,364.90
			Total for Check Number 1001415:	7,925.44
1001416	098720	SDIS	04/30/2025	
	03-0052823	MEDICAL: EMPLOYER CONTRIB.: MAY	PR Batch 00003.04.2025 MEI	12,086.11
	03-0052823	MEDICAL: EMPLOYEE CONTRIB.: MAY	PR Batch 00003.04.2025 MEI	1,342.89
	03-0052823	MEDICAL: EMPLOYER CONTRIB.: MAY	PR Batch 00003.04.2025 MEI	1,333.13
	03-0052823	LTD: EMPLOYER CONTRIB.: MAY	PR Batch 00003.04.2025 LTD	29.89
	03-0052823	LTD: EMPLOYER CONTRIB.	PR Batch 00003.04.2025 LTD	239.12
	03-0052823	MEDICAL: EMPLOYEE CONTRIB.: MAY	PR Batch 00003.04.2025 MEI	148.13
			Total for Check Number 1001416:	15,179.27
1001417	096976	SILVER CREEK AUTO PARTS, INC.	04/30/2025	
	845517	BOLT GRIP EXTRACTION SET		31.80
	846606	BATTERY FOR ST. 1 GATOR		73.85
			Total for Check Number 1001417:	105.65
1001418	6091908	STANDARD ELECTRIC, INC	04/30/2025	
	25-1762	ELECTRICAL FOR CARPORT PROJECT		5,500.00
			Total for Check Number 1001418:	5,500.00
1001419	6091997	STAYTON SPORTS STORE	04/30/2025	
	151277	"SILVERTON FIRE" ON BACK OF SHIRT		8.00
			Total for Check Number 1001419:	8.00
1001420	027039	SUN LIFE FINANCIAL	04/30/2025	
	930943-0001	SUN LIFE POLICY 5/1-5/31		492.91
			Total for Check Number 1001420:	492.91
1001421	035875	THEODORE HELMER	04/30/2025	
	RO#17306	C402 TRANSMISSION SERVICE		605.79
			Total for Check Number 1001421:	605.79
1001422	077200	TRUE NORTH EQUIPMENT	04/30/2025	
	A21450	FIELD SERVICE/CONVERSION KIT (2 FOR 1		477.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1001422:	477.90
1001423	091893	USABLE LIFE	04/30/2025	
		PR Batch 00003.04.2025 LIFEMAP: EMPLOYI	PR Batch 00003.04.2025 LIF	39.15
		PR Batch 00003.04.2025 AD&D/LIFE INS. EM	PR Batch 00003.04.2025 AD	71.40
		PR Batch 00003.04.2025 AD&D/LIFE INS. EM	PR Batch 00003.04.2025 AD	2.70
			Total for Check Number 1001423:	113.25
1001424	112435	VERIZON WIRELESS	04/30/2025	
	6109975437	423 IPAD SERV.: 3/2-4/1		40.81
	6109975437	415 IPAD SERV.: 3/2-4/1		40.81
	6109975437	D. BROWN SERV: 3/2-4/1		42.85
	6109975437	411 IPAD SERV.: 3/2-4/1		40.81
	6109975437	485 IPAD SERV.: 3/2-4/1		40.81
	6109975437	I. PETERSON CELL SERV.: 3/2-4/1		42.85
	6109975437	M. HUGHES CELL SERV.: 3/2-4/1		42.85
	6109975437	482 IPAD SERV.: 3/2-4/1		40.81
	6109975437	405 IPAD SERV.: 3/2-4/1		40.81
	6109975437	401 IPAD SERV.: 3/2-4/1		40.81
	6109975437	B. MILES CELL SERV.: 3/2-4/1		42.85
	6109975437	K. VEIT CELL SERV.: 3/2-4/1		42.85
	6109975437	K. MILLER CELL SERV.: 3/2-4/1		42.85
	6109975437	C. CANTU CELL SERV.: 3/2-4/1		42.85
	6109975437	R. SAVAGE SERV: 3/2-4/1		42.85
	6109975437	407 IPAD SERV.: 3/2-4/1		40.81
			Total for Check Number 1001424:	669.28
1001425	6091829	WAVE	04/30/2025	
	4/12-5/11	056639301-0008873 CONV. BOX		124.86
			Total for Check Number 1001425:	124.86
1001426	6091965	WHOLESALE ONLINE GROUP, CORP	04/30/2025	
		PBI MAX GOLD 7OZ COAT		2,463.66
		TITANIUM BLUE PANT LINER		1,001.38
		STEALTH VELCRO "TAIL" LETTER PATCH		99.66
		PBI MAX GOLD 7OZ PANT		1,734.72
		LINED HANDWARMER POCKETS - Q8		29.94
		TITANIUM BLUE LINER		1,215.52
		SCOTCHLITE LETTERS (2" X 3" L/Y) (FIRE)		34.00
		SCOTCHLITE LETTERS (2"X3" L/Y) (SILVE)		52.00
			Total for Check Number 1001426:	6,630.88
1001427	119609	WITHERS LUMBER	04/30/2025	
	2504-641086	TRAINING TOWER REPAIRS		43.78
			Total for Check Number 1001427:	43.78
			Total for 4/30/2025:	53,132.05
			Report Total (59 checks):	80,655.96

General Ledger

Expense vs Budget with Encumbrances



User: Candace
 Printed: 5/2/2025 4:32:26 PM
 Period 01 - 12
 Fiscal Year 2025

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-51001	PERSONNEL	747,453.00	572,126.13	0.00	175,326.87	23.46
25-1-51002	EXTRA PERSONNEL	0.00	0.00	0.00	0.00	0.00
25-1-51003	WORKERS COMP COVERAGE	35,000.00	26,726.70	0.00	8,273.30	23.64
25-1-51004	SOCIAL SECURITY	70,492.00	64,463.82	0.00	6,028.18	8.55
25-1-51005	GROUP HEALTH INSURANCE	202,346.00	145,218.08	0.00	57,127.92	28.23
25-1-51006	GROUP LIFE INSURANCE	17,463.00	11,278.72	0.00	6,184.28	35.41
25-1-51007	PERS	283,522.00	208,965.75	0.00	74,556.25	26.30
25-1-51008	UNEMPLOYMENT INSURANCE	1,200.00	3.88	0.00	1,196.12	99.68
25-1-51009	OVERTIME	75,000.00	110,947.40	0.00	-35,947.40	-47.93
25-1-51010	VOLUNTEERS	85,000.00	160,862.27	0.00	-75,862.27	-89.25
25-1-51012	MEDICAL SAVINGS PLAN	21,600.00	16,000.00	0.00	5,600.00	25.93
25-1-51013	DIRECTORS EXPENSES	500.00	0.00	0.00	500.00	100.00
	PAYROLL RELATED EXP	1,539,576.00	1,316,592.75	0.00	222,983.25	14.48
25-1-61001	OFFICE SUPPLIES	3,800.00	3,433.34	0.00	366.66	9.65
25-1-61002	DUES AND SUBSCRIPTIONS	9,000.00	7,736.65	0.00	1,263.35	14.04
25-1-61003	CONTRACT SERVICES	35,000.00	32,813.68	0.00	2,186.32	6.25
25-1-61004	TELEPHONE	20,000.00	12,907.06	0.00	7,092.94	35.46
25-1-61005	POSTAGE AND FREIGHT	2,500.00	526.85	0.00	1,973.15	78.93
25-1-61006	UTILITIES	48,000.00	40,701.74	0.00	7,298.26	15.20
25-1-61007	ELECTION EXPENSES	4,500.00	0.00	0.00	4,500.00	100.00
25-1-61008	BUILDING MAINT.JANITORIAL	30,000.00	24,746.66	0.00	5,253.34	17.51
25-1-61009	LGIP FEES	50.00	0.45	0.00	49.55	99.10
25-1-61011	ANNUAL AUDIT	9,500.00	8,350.00	0.00	1,150.00	12.11
25-1-61012	EMPLOYEE RECOGNITION	3,500.00	1,425.06	0.00	2,074.94	59.28
25-1-61013	RECRUITING EXPENSE	2,500.00	295.93	0.00	2,204.07	88.16
25-1-61014	TRAINING SUPPLIES	2,000.00	966.54	0.00	1,033.46	51.67
25-1-61015	TRAINING EXPENSE	75,000.00	49,661.94	0.00	25,338.06	33.78
25-1-61016	CONFERENCE EXPENSE	5,000.00	2,388.62	0.00	2,611.38	52.23
25-1-61017	SHOP EXPENSE	3,500.00	3,431.23	0.00	68.77	1.96
25-1-61018	EMS SUPPLIES	7,000.00	6,715.41	0.00	284.59	4.07
25-1-61019	INSURANCE	82,000.00	75,710.00	0.00	6,290.00	7.67
25-1-61020	CIVIL SERVICE	5,500.00	1,500.00	0.00	4,000.00	72.73
25-1-61021	TRAVEL EXPENSE	3,000.00	991.85	0.00	2,008.15	66.94
25-1-61022	EQUIPMENT MAINTENANCE	8,000.00	4,334.11	0.00	3,665.89	45.82
25-1-61023	UNIFORM ALLOWANCE	10,000.00	9,112.38	0.00	887.62	8.88
25-1-61024	FUELS AND LUBRICANTS	40,000.00	33,697.90	0.00	6,302.10	15.76
25-1-61025	RURAL ADDRESSING	650.00	0.00	0.00	650.00	100.00
25-1-61026	RADIO MAINTENANCE	6,500.00	3,613.77	0.00	2,886.23	44.40
25-1-61027	COMPUTER MAINTENANCE	20,000.00	212.95	0.00	19,787.05	98.94
25-1-61031	LEGAL SERVICES	10,000.00	3,112.50	0.00	6,887.50	68.88
25-1-61032	FIREFIGHTING CHEMICALS	1,500.00	0.00	0.00	1,500.00	100.00
25-1-61033	APPLIANCES	2,500.00	287.50	0.00	2,212.50	88.50
25-1-61037	ADMINISTRATION SERVICES	30,000.00	15,301.54	0.00	14,698.46	48.99
25-1-61042	SAFETYPROTECTIVE CLOTHING	7,000.00	3,439.01	0.00	3,560.99	50.87
25-1-61044	SMALL TOOLS AND EQUIPMENT	8,686.00	2,866.58	0.00	5,819.42	67.00
25-1-61045	HAZMAT SUPPLIES	500.00	666.35	0.00	-166.35	-33.27
25-1-61050	DISPATCH SERVICES	99,700.00	91,390.20	0.00	8,309.80	8.33
25-1-61055	MEDICAL MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
25-1-61056	HEALTH AND WELFARE	16,000.00	15,182.57	0.00	817.43	5.11
25-1-61057	VEHICLE MAINTENANCE	45,000.00	33,006.65	0.00	11,993.35	26.65
25-1-61060	MAJOR FIRE LOSS EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00
25-1-61063	GRANT EXPENDITURES	136,000.00	58,076.52	0.00	77,923.48	57.30

Account Number	Description	Budget	End Bal	Encumbered	Available	% Available
25-1-61064	EQUIPMENT TESTING	18,000.00	15,243.50	0.00	2,756.50	15.31
25-1-61065	SCBA MAINTENANCE	4,500.00	4,571.75	0.00	-71.75	-1.59
25-1-61066	INVESTIGATIONS	500.00	0.00	0.00	500.00	100.00
25-1-61070	CONFLAGRATION EXPENSES	1,500.00	4,301.41	0.00	-2,801.41	-186.76
25-1-61092	FIRE PREVENTION SUPPLIES	1,500.00	990.52	500.64	8.84	0.59
25-1-61093	FIRE PREVENTION	1,500.00	163.76	623.62	712.62	47.51
25-1-61094	HEALTHMEDICAL	15,000.00	3,071.52	0.00	11,928.48	79.52
25-1-61095	PROTECTIVE EQUIP MAINT	4,000.00	1,961.07	0.00	2,038.93	50.97
	MATL SUPP & EXP	840,886.00	578,907.07	1,124.26	260,854.67	31.02
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	20,000.00	376.52	0.00	19,623.48	98.12
25-1-71002	PROTECTIVE EQUIPMENT	50,000.00	43,379.88	0.00	6,620.12	13.24
25-1-71003	MAJOR EQUIPMENT	10,500.00	0.00	0.00	10,500.00	100.00
25-1-71004	COMMUNICATION EQUIPMENT	8,500.00	3,205.64	0.00	5,294.36	62.29
25-1-71010	EQUIPMENT REPLACEMENT	5,000.00	800.00	0.00	4,200.00	84.00
25-1-71015	HOSE REPLACEMENT	6,500.00	0.00	0.00	6,500.00	100.00
25-1-71138	COMPUTER EXPENSE	25,000.00	10,292.49	1,908.42	12,799.09	51.20
25-1-71139	TRAINING EQUIPMENT	12,000.00	7,947.93	4,250.00	-197.93	-1.65
	CAPITAL OUTLAY	137,500.00	66,002.46	6,158.42	65,339.12	47.52
25-1-90001	CONTINGENCIES	100,000.00	0.00	0.00	100,000.00	100.00
	CONTINGENCY	100,000.00	0.00	0.00	100,000.00	100.00
25-5-92006	ENDING FUND BALANCE UNAPPROPRIATED	825,000.00	0.00	0.00	825,000.00	100.00
	UNAPPROPRIATED	825,000.00	0.00	0.00	825,000.00	100.00
25-1-91025	TRANSFER OUT (FUND 24)	15,100.00	15,100.00	0.00	0.00	0.00
25-1-91026	TRANSFER OUT (FUND 29)	100,000.00	100,000.00	0.00	0.00	0.00
25-1-91027	TRANSFER OUT (FUND 31)	50,000.00	50,000.00	0.00	0.00	0.00
	TRANSFER OUT	165,100.00	165,100.00	0.00	0.00	0.00
25-1-93001	LEASE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
25-1-93002	LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
Expense Total		3,608,062.00	2,126,602.28	7,282.68	1,474,177.04	40.8579

BANK ACCOUNT BALANCE COMPARISON

<u>February 29, 2024</u>		<u>February 28, 2025</u>	
Columbia Bank Checking	\$ 231,714.80	Columbia Bank Checking	\$ 188,104.46
Columbia Bank MM	\$ 408,886.45	Columbia Bank MM	\$ 498,600.76
Local Gov't Pool	\$ 2,872,289.57	Local Gov't Pool	\$ 2,738,707.84
Sub Total	\$ 3,512,890.82	Sub Total	\$ 3,425,413.06
<i>OPERATING BUDGET AHEAD -\$87,477.76</i>			

<u>March 31, 2024</u>		<u>March 31, 2025</u>	
Columbia Bank Checking	\$ 224,693.76	Columbia Bank Checking	\$ 164,836.96
Columbia Bank MM	\$ 261,496.15	Columbia Bank MM	\$ 352,717.66
Local Gov't Pool	\$ 2,921,951.11	Local Gov't Pool	\$ 2,789,098.81
Sub Total	\$ 3,408,141.02	Sub Total	\$ 3,306,653.43
<i>OPERATING BUDGET AHEAD -\$101,487.59</i>			

<u>April 30, 2024</u>		<u>April 30, 2025</u>	
Columbia Bank Checking	\$ 298,611.93	Columbia Bank Checking	\$ 229,752.31
Columbia Bank MM	\$ 261,925.24	Columbia Bank MM	\$ 362,010.51
Local Gov't Pool	\$ 2,690,067.91	Local Gov't Pool	\$ 2,558,467.17
Sub Total	\$ 3,250,605.08	Sub Total	\$ 3,150,229.99
<i>OPERATING BUDGET AHEAD -\$100,375.09</i>			

**Silverton Fire District
Board of Directors Meeting
Fire Chief Report**

Submitted by: Bill Miles, Fire Chief
May 9, 2025

Current Projects:

- Continuing work on 2026 Budget preparation.
- Review monthly incident data uploads to OSFM
- Notified that we will receive the 2025 OSFM Wildland Staffing Grant.
- New home Access & Water supply comments to Marion County Building Inspection

Meetings/Activities:

- METCOM Board Meeting 4/8/2025
- Attend meeting on Affordable housing project 4/28/2025
- Community Debrief at Silverton High School 4/14/2025
- SAIF Work Comp Insurance Review 4/24/2025
- Attend Chemeketa Fire Program 60 yr Reunion & Open House 4/29/2025
- Weekly City projects review meeting with Community Development, PW, & Building Official.

Staffing/Volunteer Changes-Updates:

- Currently have 70 Volunteers and 9 career staff, total 79 on the roster.
- Currently have 6 RV's (Resident Volunteers).
- 6 Volunteer Firefighters graduated training academy 4/26/2025

Trainings-Held/Attended:

- Attend Weekly EMS & Fire training.
- EMS continuing education training and bi-annual state recertification-completed

Other Activities/Topics of Interest:

- B407 Update- Repairs completed and back at Silverton Fire shop undergoing inspections and operational testing before placing back in service.
- L408 out of service May 1-5 for RR downrigger cylinder repair and certification.
- L408 assisted with flag display at Law Enforcement Memorial-DPSST May 6, 2025
- Work with Woodburn IT services on software updates on computers at Station 8.
- Notified by OEM that we will receive a State/Local Cyber Security Grant for data backup and recovery testing.

April Calls:

April 2025 Calls- 71 33.8% decrease in the number of calls compared to April 2024.

April 2024 Calls- 96

Comparing number of calls for the first four months of the year January-April over the past three years:

2023-287 2024-360 2025-320