

# SILVERTON FIRE DISTRICT AGENDA

AGENDA CLOSSES AT 4:00 P.M., MONDAY, PRECEDING SCHEDULED MEETING.  
REGULAR BOARD MEETING, July 11, 2023 at 7:00 P.M.  
Silverton Station # 8

## Join Zoom Meeting:

<https://us02web.zoom.us/j/81308440282?pwd=RjhORGZERzVKaEtlMWRPSlowRExqQT09>

Meeting ID: 813 0844 0282

Passcode: 315674

Dial in: 1(253) 215-8782 US (Tacoma)

- I. **ROLL CALL:**  
Les Von Flue, President  
Stacy Palmer, Vice-President  
Rob Mengucci, Secretary-Treasurer  
Ryan Bielenberg, Director  
Dixon Bledsoe, Director
- II. **CALL MEETING TO ORDER:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **APPROVAL OF MINUTES OF:**  
a) Regular Board Meeting of June 13, 2023
- V. **OPEN FORUM**
- VI. **DIRECTOR OATH OF OFFICE:**  
Director Positions 2, 3, 4
- VII. **ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2023-2024**
- VIII. **OLD BUSINESS:**  
a)
- IX. **FINANCE OFFICER'S REPORT:**  
a) Check Summary  
b) Departmental Expense Report  
c) Bank Account Balance Comparison
- X. **CHIEF'S REPORT:**  
a) Annual Picnic  
b) Civil Service Update  
c) FF/EMT Position
- XI. **NEW BUSINESS:**  
a) Add Authorized Bank Signer
- XII. **ITEMS PENDING:**
- XIII. **ADJOURNMENT:**

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# SILVERTON FIRE DISTRICT

## MINUTES

***DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION***

REGULAR BOARD MEETING 7:00 P.M. June 13, 2023  
Silverton Fire District Station #1, 819 Rail Way, Silverton, Oregon 97381

**I. ROLL CALL:**

Les Von Flue, President  
Stacy Palmer, Vice President  
Robert Mengucci, Secretary-Treasurer

Dixon Bledsoe, Director  
Ryan Bielenberg, Director

**ABSENT:**

*All present*

**IN ATTENDANCE:**

Chief Miles, Office Administrator Cantu, AC Grambusch, FF Hughes, BC Terhaar, BC Pilmore

**II. CALL MEETING TO ORDER:**

President Von Flue called the meeting to order at 7:00 p.m.

**III. PLEDGE OF ALLEGIANCE**

President Von Flue led the group in the Pledge of Allegiance.

**IV. PUBLIC HEARING REGARDING 2023-2024 BUDGET**

**a) Open Public Hearing**

*The public hearing regarding fiscal year 2023-2024 budget was opened at 7:01 p.m.*

**b) Public Comment**

*No comments were given regarding the budget for the 2023-2024 fiscal year.*

**c) Close Public Hearing**

*The public hearing regarding the budget for fiscal year 2023-2024 was closed at 7:02 p.m.*

**V. APPROVAL OF MINUTES OF:**

**a) Regular Board Meeting of May 9, 2023**

Director Bledsoe made a motion to approve the minutes of the May 9, 2023 regular board meeting as written. Secretary Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**b) 2023-2024 Budget Committee Meeting of May 16, 2023**

Vice President Palmer made a motion to approve the minutes of the May 16, 2023 budget committee meeting as written. Secretary Treasurer Mengucci seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**VI. OPEN FORUM:**

**a) In Appreciation**

Chief Miles reported that ten members (including paid staff and volunteers) of the Silverton Fire District worked Friday morning to assist Silverton Rotary in assembling an all-abilities play structure. This community service project was finished over the weekend and was noted to be quite impressive.

**VII. OLD BUSINESS:**

**a) Board Policies 301-305**

After brief discussion, the Board approved the changes made to policies 301-305. President Von Flue directed that policies are posted for 30 days for future approval and adoption, barring any unforeseen comments or suggestions.

**VIII. FINANCE OFFICER'S REPORT:**

**a) Check Summary**

**b) Departmental Expense Report**

**c) Bank Account Balance Comparison**

Director Bledsoe made a motion to approve the finance officer's report as presented. Vice President Palmer seconded the motion. The motion carried unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**IX. CHIEF'S REPORT**

**a) Strategic Plan Update**

Chief Miles reviewed Strategic Plan Goal 4 with the Board. Director Bielenberg asked Chief Miles to rate the volunteer participation/response. Chief Miles replied that the volunteer membership is the highest it's been in 20 years; there are 73+ volunteers at this time, 7-10 members responding per call and 30-40 members attending Wednesday night drills. In addition, the District graduated 7 of its members from a Pumper/Operator class this past weekend, and it was noted that the membership boasts over 70% EMR or higher EMS licensure, which has been a goal of the District for many years. The successful Resident Volunteer (RV) program at SFD has been a stepping stone for the training and experience for future career firefighters. BC Pilmore added that, with the increase in personnel, training hours have increased from an average of 2 hours/week to 3.5 – 4.0 hours/week.

**b) Hiring Update**

Chief Miles shared that the response to the Lt. Training Officer & Volunteer Coordinator vacancy as been light. So far, only three applications have been received. DC Veit had a meeting with Chief Examiner Smith in regards to the response and how to mitigate it. Chief Miles is unaware of the outcome of that meeting.

**c) Flag Retirement Ceremony – 6/14/23 @ 5:30pm**

Chief Miles reported that the Flag Retirement Ceremony will be facilitated by Steve Potter and Andy Ulven of the American Legion's and the Boy Scouts of America. Chief clarified that several flags from the surrounding area will be retired at this time.

**d) Fire Chief Report**

Chief Miles reviewed the Chief's Report with the board. President Von Flue asked the Board if this report conformed to their expectations. Vice President Palmer expressed gratitude and thanked the Chief profusely for his detailed report which helped her understand his job better. Chief Miles provided a synopsis of a recent two-hour deposition that he was part of in relation to The City of Silverton vs. Silver Mountain Development regarding Pioneer Village Phase(s) 4/5. Chief Miles added that following the deposition, the District was subpoenaed to provide all discovery (emails, documentation) on this matter. OA Cantu helped immensely with this project.

**e) L408 Out of Service**

Chief Miles reported that upon return from a burn-to-learn in Molalla, L408 experienced some electrical problems and was taken out of service. It is currently at True North for inspection and repair.

**f) SAIF**

Chief Miles reported that due to classification definitions used by SAIF, the District would see a significant premium increase in workers comp insurance. Chief Miles stated that the District Administration has been struggling with our representatives about its (the re-classification's) validity.

**g) Membership Photo Night**

Chief Miles announced that Portrait Masters would be taking photos of new members on June 14, 2023 at 6:00pm in the EOC. This opportunity was also available to current members who wanted a photo retake.

**X. NEW BUSINESS:**

**a) Resolution 23-360 To Adopt the Budget for Fiscal Year 2023-2024, Impose and Categorize Taxes, and Make Appropriations**

Vice President Palmer moved to approve Silverton Fire District Resolution 23-360 to adopt the budget for fiscal year 2023-2024, impose and categorize taxes and make appropriations. Director Bledsoe seconded the motion. Resolution 23-360 passed unanimously.

*(President Von Flue: Aye, Vice President Palmer: Aye, Secretary Treasurer Mengucci: Aye, Director Bledsoe: Aye, Director Bielenberg: Aye)*

**XI. ITEMS PENDING:**

President Von Flue reminded the Board that officer elections would be on the second Tuesday in July at Station 8 in Scotts Mills.

Chief Miles brought the election results to the Board and reminded them that the signed paperwork is due back on June 30<sup>th</sup>. It was determined that Chief Miles would sign it and that Board Members were invited to review the results after adjournment.

**XII. ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned at 7:31 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_

President

Minutes recorded and prepared by Kate Tolmachoff

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# Accounts Payable

## Checks by Date - Detail by Check Date

User: Candace  
 Printed: 7/4/2023 4:40 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1000098	6091838 9880	ACCUITY, LLC AUDIT BILL FOR FINANCIAL STMTS YR E	06/09/2023	1,000.00
Total for Check Number 1000098:				1,000.00
1000099	6091910	AMAZON CAPITAL SERVICES	06/09/2023	
	1WJW-CMLK-9CCJ	TRANSPARENT TAPE 12 PK		11.95
	1WJW-CMLK-9CCJ	DOG POOP BAG HOLDER W/BAGS		6.58
	1WJW-CMLK-9CCJ	BACKPACK		17.98
	1WJW-CMLK-9CCJ	FLASH DRIVES 10 PK		59.95
	1WJW-CMLK-9CCJ	EXPAN FILE JACKET (BOX)		27.72
	1WJW-CMLK-9CCJ	DESKTOP DOCUMENT HOLDER		13.99
	1WJW-CMLK-9CCJ	SELF ADH ELASTIC BANDAGES 24 PK		18.99
	1WJW-CMLK-9CCJ	COMMAND HANGING STRIPS HEAVY DUT		12.06
	1WJW-CMLK-9CCJ	GREEN COPY PAPER 4 REAMS		43.92
	1WJW-CMLK-9CCJ	CASE OF COPY PAPER		55.28
	1WJW-CMLK-9CCJ	DOG LEASH		9.99
	1WJW-CMLK-9CCJ	3 RING BINDER 4 PK (2)		30.90
	1WJW-CMLK-9CCJ	FINE PT BLACK SHARPIES/36 CT		24.99
	1WJW-CMLK-9CCJ	SOLAR CHARGER POWER BANK (2)		53.97
	1WJW-CMLK-9CCJ	4 REAMS PINK COPY PAPER		151.96
	1WJW-CMLK-9CCJ	FIRE TRUCK AIR HORN REPAIR KIT (2) E41		49.90
	1WJW-CMLK-9CCJ	CURTAIN ROD RINGS		5.99
	1WJW-CMLK-9CCJ	NON-ADH 3X4 PADS 100 PK		13.99
	1WJW-CMLK-9CCJ	BURN GEL		7.53
	1WJW-CMLK-9CCJ	COMPUTER BUSINESS CHECKS		76.42
	1WJW-CMLK-9CCJ	MED ORGANIZER		5.41
	1WJW-CMLK-9CCJ	PEN LIGHT W/BATTERIES		22.20
	1WJW-CMLK-9CCJ	8.5X11 LAMINATING POUCHES		11.96
	1WJW-CMLK-9CCJ	72 HOUR SURVIVAL KIT		149.99
	1WJW-CMLK-9CCJ	PHONE CASE - VEIT		21.82
	1WJW-CMLK-9CCJ	NEOSPORIN OINT 144 PK		72.47
	1WJW-CMLK-9CCJ	DOG FOOD - PK		8.72
	1WJW-CMLK-9CCJ	ANTIBACTERIAL BANDAGES 2 BX		13.94
	1WJW-CMLK-9CCJ	PAPER SURG TAPE 12 CT		12.31
	1WJW-CMLK-9CCJ	COLLAPSIBLE DOG BOWLS 2 PK		9.99
	1WJW-CMLK-9CCJ	WALL MOUNT PICTURE FRAME/MAT		65.99
	1WJW-CMLK-9CCJ	EXPO MARKERS (BLACK) 36 CT		29.57
	1WJW-CMLK-9CCJ	COPY PAPER - CASE		49.99
	1WJW-CMLK-9CCJ	BABY WIPES		2.34
Total for Check Number 1000099:				1,170.76
1000100	6091912	BRASS ROOTS TRAINING SOLUTIONS	06/09/2023	
	23-05	FIELD DAY TAP PREP/ZOOM MEETING (2 F		100.00
	23-05	TRAINING; MAY 2023		1,200.00
	23-06-01	STUDENT/INSTRUCTOR MEAL FOR S130 F		450.00
Total for Check Number 1000100:				1,750.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
1000101	010172	CARSON OIL COMPANY	06/09/2023	
	CP-00455622	FUEL FOR S413		30.34
	CP-00455622	FUEL FOR 412		111.41
	CP-00455622	FUEL FOR C482		100.15
	CP-00455622	FUEL FOR S423		82.51
	CP-00455622	FUEL FOR 421		107.23
	CP-00455622	FUEL FOR C401		42.69
	CP-00455622	FUEL FOR D411		49.63
	CP-00455622	FUEL FOR S434		156.55
	CP-00455622	FUEL FOR 412		102.30
	CP-00455622	FUEL FOR 400		21.19
	CP-00455622	FUEL FOR C402		42.48
			Total for Check Number 1000101:	846.48
1000102	096998	CITY OF SILVERTON	06/09/2023	
	5.05070.0	WATER USAGE AT STAT. 1		346.34
	5.05071.0	WATER USAGE STAT. 1 MAINT BAY		54.74
	5.05072.6	WATER USE: STAT. 1 SPRINKLERS		57.03
			Total for Check Number 1000102:	458.11
1000103	010185	ELAN FINANCIAL SERVICES	06/09/2023	
	1139	LANDSCAPE BARK ST 1		338.00
	1139	FOOD FOR WILDLAND CLASS		211.53
	1139	FOOD FOR WILDLAND CLASS		179.00
	1139	DAILY DISPATCH AD R&R LT.		280.00
	1139	LANDSCAPE BARK ST 1		165.00
	1139	LANDSCAPE BARK ST 1		324.00
	2503	ZOOM SUBSCR		15.99
	2503	EMT-I RECERT KEITH SMITH		85.00
	2503	LUNCH (3) FOR OFCA CONF		75.00
	2503	EMT RECERT RANDLE REDMAN-BROWN		55.00
	2675	CALLCENTRIC MAY		19.80
	2675	FOOD FOR CHIEF'S CONF (3)		88.00
	2675	PSWD PROTECT		60.00
	2675	REQ BOLI POSTERS (5)		85.00
	2675	LODGING FOR CHIEF'S CONF B.MILES		284.88
	2675	CALLCENTRIC APRIL		19.80
	2675	DOMAIN RENEWAL		31.16
	2675	CALLCENTRIC MAY		20.00
	3141	EMT RECERT J. TERHAAR		55.00
	4845	WELDING SUPPLIES		18.00
	8105	CHIEF'S CONF LODGING E. GRAMBUSCH		619.37
	8105	FOOD FOR CIVIL SERV MTG		42.00
	8105	COSTCO DISPOSABLE DISH ITEMS		198.95
	8105	ZOOM SUBSCR		15.99
	8105	CHIEF'S CONF LODGING K. VEIT		619.37
	8105	COSTCO REHAB SUPPLIES		46.57
	9817	GROCERY FOR FIRST AID/CPR CLASS		30.68
	9817	WILDLAND BOOT REPAIR R. DANDENEAL		125.00
			Total for Check Number 1000103:	4,108.09
1000104	033975	GRAINGER	06/09/2023	
	9710013138	FF BOOTS, D. CONNER		168.44
	9717329891	LARGE TRASH BAGS 100 CT		67.10
	9717691696	RESTROOM SUPPLIES		249.32
	9718838965	T PAPER 48 CT		56.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000104:	540.86
1000105	097300	HI-SCHOOL	06/09/2023	
	1068	SUPPLIES FOR AWARDS WALL		27.77
	24786	HRDWR FOR BLOWHARD FANS		9.99
	25024	HRDWR FOR BLOWHARD FANS		5.94
			Total for Check Number 1000105:	43.70
1000106	037800	HOME PLACE	06/09/2023	
	26	FOOD FOR S130 CLASS/OSFM GRANT		111.20
			Total for Check Number 1000106:	111.20
1000107	046700	JET INDUSTRIES, INC	06/09/2023	
	F236111	ANNUAL SPRINKLER TESTING		775.00
			Total for Check Number 1000107:	775.00
1000108	073800	NW NATURAL	06/09/2023	
	2980399	STAT. 1 SERVICE DATES 5/5-6/6/2023		146.88
			Total for Check Number 1000108:	146.88
1000109	152118	OUR TOWN	06/09/2023	
	2023-1127	AD FOR R/R LIEUTENANT HIRING		445.00
			Total for Check Number 1000109:	445.00
1000110	092090	REPUBLIC SERVICES #456	06/09/2023	
	3-0456-0116748	STAT. 1 GARBAGE SERV. MAY 2023		182.25
	3-0456-0978205	STAT. 8 GARBAGE SERV. MAY 2023		43.22
			Total for Check Number 1000110:	225.47
1000111	6091891	RICKMAR ENTERPRISES INC	06/09/2023	
	667118	PEST CONTROL SERVICE JUNE 2023		145.00
			Total for Check Number 1000111:	145.00
1000112	094000	ROTH'S FRESH MARKETS	06/09/2023	
	8174-19	GROCERY FOR HI SCHOOL CPR CLASS		31.20
	8296-16	GROCERY FOR NO CO CHIEF'S MTG		14.99
			Total for Check Number 1000112:	46.19
1000113	6091963	SEVERSON COMPANIES INC	06/09/2023	
	2985	ICE MACHINE REPAIR & CLEANING		502.50
			Total for Check Number 1000113:	502.50
1000114	077200	TRUE NORTH EQUIPMENT	06/09/2023	
	A14637	FIELD SERVICE/ CONV KITS B407, T428, ST		630.00
			Total for Check Number 1000114:	630.00
1000115	119000	WILCO	06/09/2023	
	702609	LANDSCAPE ANNUALS		83.35
	702691	WEED KILLER/ALL STATIONS		59.99
	702763	HARDWARE/BLOWHARD FANS		11.97
	702764	HARDWARE/BLOWHARD FANS		5.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000115:	160.68
1000117	034015	ZIPLY FIBER	06/09/2023	
	5/25-6/24 RL	503-001-0586-110204-5		27.30
	5/25-6/24 ST1	503-873-2805-070997-5		197.57
	5/25-6/24 ST3	503-873-3190-062193-5		66.28
	5/25-6/24 ST8	503-873-6215-090168-5		90.10
	5/25-6/24 ST9	503-873-5645-012395-5		66.28
	5/25-6/24 STA2	503-873-5097-071291-5		73.45
			Total for Check Number 1000117:	520.98
			Total for 6/9/2023:	13,626.90
1000118	040525 ARF74991	DEP. OF PUBLIC SAFETY STANDARDS FINGERPRINTING T. BOLTON	06/13/2023	46.25
			Total for Check Number 1000118:	46.25
1000119	6091959 PER ATTACHED	DIXON BLEDSOE LODGING FOR SDAO CONFERENCE IN SU	06/13/2023	432.91
			Total for Check Number 1000119:	432.91
1000120	240518 ESO-113049 ESO-113049 ESO-113049	ESO SOLUTIONS, INC ESO SCHEDULING PLUS ESO SCHEDULING - SETUP & ONLINE TRA ESO SCHEDULING - TIME WORKED EXPOI	06/13/2023	465.00 595.00 131.67
			Total for Check Number 1000120:	1,191.67
1000121	6091946 242490	MURAYNE INC 24 SFD TSHIRTS @ 14.39 EA	06/13/2023	345.36
			Total for Check Number 1000121:	345.36
1000122	073835 23-35542 23-35544	NORTHWEST SAFETY CLEAN TURNOUT COAT & PANT REPAIR - I. KUEN TURNOUT COAT & PANT REPAIR - J. BREIT	06/13/2023	164.15 327.97
			Total for Check Number 1000122:	492.12
1000123	083200 0074320000 2603340000 3700411000 5974190000 8950420000	PORTLAND GENERAL ELECTRIC STAT. 8 ELECTRIC SERV. 5/8-6/7 STAT. 1 ELECTRIC SERV. 5/8-6/7 STAT. 3 ELECTRIC SERV. 5/8-6/7 STAT. 9 ELECTRIC SERV. 5/8-6/7 STAT. 2 ELECTRIC SERV. 5/8-6/7	06/13/2023	134.11 1,349.06 51.56 34.40 30.91
			Total for Check Number 1000123:	1,600.04
1000124	094000 8290-32	ROTH'S FRESH MARKETS GROCERY FOR PUMPER/OPERATOR CLAS	06/13/2023	30.60
			Total for Check Number 1000124:	30.60
1000125	200120 0005489528 0005635786	STATESMAN JOURNAL NOT OF PUBLIC HEARING 3/29/23 (RE-ISSU BUDGET HEARING NOTICE	06/13/2023	305.70 1,095.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000125:	1,400.74
1000126	112435	VERIZON WIRELESS	06/13/2023	
	9936274108	485 IPAD SERV.:6/2-7/1		40.81
	9936274108	415 IPAD SERV.: 6/2-7/1		40.81
	9936274108	B. MILES CELL SERV.: 6/2-7/1		42.44
	9936274108	407 IPAD SERV.:6/2-7/1		40.81
	9936274108	K. VEIT CELL SERV.: 6/2-7/1		42.44
	9936274108	C. CANTU CELL SERV.: 6/2-7/1		42.44
	9936274108	M. HUGHES CELL SERV.: 6/2-7/1		42.44
	9936274108	411 IPAD SERV.:6/2-7/1		40.81
	9936274108	K. MILLER CELL SERV.: 6/2-7/1		42.44
	9936274108	I. PETERSON CELL SERV.: 6/2-7/1		42.44
	9936274108	405 IPAD SERV.:6/2-7/1		40.81
	9936274108	401 IPAD SERV.:6/2-7/1		40.81
	9936274108	482 IPAD SERV.:6/2-7/1		40.81
	9936274108	E. GRAMBUSCH CELL SERV.: 6/2-7/1		42.44
	9936274108	423 IPAD SERV.:6/2-7/1		40.81
			Total for Check Number 1000126:	623.56
			Total for 6/13/2023:	6,163.25
1000128	6091910	AMAZON CAPITAL SERVICES	06/23/2023	
	3178625	GARMENT RACK FOR QUARTERMASTER		41.39
	4777869	TEFLON TAPE, SHOWER CURTAIN FOR UP		14.47
	4777869	SHOWER CURTAIN FOR UPPER BAYS		22.99
	5277008	WEEKLY PLANNER, CHARGING CABLE		31.98
	6422641	SHREDDER OIL (2)		18.49
	8329819	DRY ERASE MARKERS		21.88
	8561004	WIDE YELLOW LABEL TAPE		18.29
	9477025	ATOMIC CLOCK		59.99
			Total for Check Number 1000128:	229.48
1000129	010172	CARSON OIL COMPANY	06/23/2023	
	CP-00459412	FUEL FOR S423		121.10
	CP-00459412	FUEL FOR C402		64.87
	CP-00459412	FUEL FOR C482		152.92
	CP-00459412	FUEL FOR T419		115.97
	CP-00459412	FUEL FOR 421		112.38
	CP-00459412	FUEL FOR C401		70.08
	CP-00459412	FUEL FOR ST 400		53.26
	CP-00459412	FUEL FOR S434		94.40
	CP-00459412	FUEL FOR S414		43.11
	CP-00459412	FUEL FOR S413		29.18
	CP-00459412	FUEL FOR D411		64.42
	IN-0868426	BULK FUEL ST 1 180 @ 3.2876		591.77
			Total for Check Number 1000129:	1,513.46
1000130	6091953	CESAR D NUNO CAMARGO	06/23/2023	
	3246	CHIP REPAIR T419		80.00
			Total for Check Number 1000130:	80.00
1000131	077320	DEPT. OF CONSUMER AND BUSINESS	06/23/2023	
	SITE 10978	ELEVATOR PERMIT/NOTICE NO 0012306150		197.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 1000131:	197.12
1000132	6091959 SEE ATTACHED	DIXON BLEDSOE RE-ISSUE CK 2000089 FOR MILEAGE REIM	06/23/2023	192.57
			Total for Check Number 1000132:	192.57
1000133	010185	ELAN FINANCIAL SERVICES	06/23/2023	
	1139	SAFEWAY/FOOD WILDLAND GRANT		83.90
	1139	ZOOM ONE PRO ANNUAL FEE		149.90
	2503	ACTIVE 911 ADDL SUBSCR		29.74
	2503	ZOOM SUBSCR		15.99
	2675	CALLCENTRIC		39.80
	2675	PASSWORD PROTECT		60.00
	8105	ZOOM SUBSCR		15.00
			Total for Check Number 1000133:	394.33
1000134	097300	HI-SCHOOL	06/23/2023	
	235009	PAINT FOR BOLLARDS ST 1 BLD A		13.98
	247531	AED BATTERIES		50.97
	50668	BALLAST IN TRAINING RM ST 1		33.99
	54548	EASTVIEW RADIO SITE PEST CTRL		26.97
			Total for Check Number 1000134:	125.91
1000135	038100 5263402617	HONEYWELL ANALYTICS, INC POSI CHECK CALIBRATION L01150	06/23/2023	1,050.00
			Total for Check Number 1000135:	1,050.00
1000136	035075 1	HRA VEBA TRUST YA462 HRA/VEBA: JUN	06/23/2023 PR Batch 00001.06.2023 YA4	1,600.00
			Total for Check Number 1000136:	1,600.00
1000137	091893 GR0011460 GR0011460	LIFEMAP ASSURANCE CO. AD&D/LIFE INS. EMPLOYER CONTIB: JUL LIFEMAP: EMPLOYEE CONTRIB.: JUL	06/23/2023 PR Batch 00001.06.2023 AD& PR Batch 00001.06.2023 LIF1	67.90 43.75
			Total for Check Number 1000137:	111.65
1000138	098725 66431	LOCAL GOVERNMENT LAW GROUP P LEGAL SERVICES: MAY	06/23/2023	182.00
			Total for Check Number 1000138:	182.00
1000139	065835 20	MCFD #1 COST SPLIT FOR EVT TRAINING (SCHURT)	06/23/2023	1,182.50
			Total for Check Number 1000139:	1,182.50
1000140	6091861 33274 33274 33274 33274	OREGON COMMERCIAL TIRE DISMOUNT AND MOUNT COMMERCIAL TIRE DISPOSAL 11R22.5/16 98480 HERCULES STRONG GUA WHEEL SWITCH	06/23/2023	168.00 72.00 3,320.00 96.00
			Total for Check Number 1000140:	3,656.00
1000141	6091896	PACIFIC OFFICE AUTOMATION INC	06/23/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	5025573695	COPIER LEASE 7/01 - 7/31/2023		179.01
			Total for Check Number 1000141:	179.01
1000142	6091926 376864	PYRAMID FILMS CORPORATION NEW INST MEMBER FEE - N. RIEDEL	06/23/2023	35.00
			Total for Check Number 1000142:	35.00
1000143	012100 100503	RADIO COMMUNICATIONS SERVICE, NORTH 7 MAINTENANCE - SEE WORK ORI	06/23/2023	2,150.00
			Total for Check Number 1000143:	2,150.00
1000144	6091964 K01189248	ROBERT HEDRICK REIMB SPRING TERM 2023	06/23/2023	1,632.00
			Total for Check Number 1000144:	1,632.00
1000145	6091911 K01165643	RYAN BREITBACH REIMB SPRING TERM 2023	06/23/2023	1,632.00
			Total for Check Number 1000145:	1,632.00
1000146	6091956 SEE ATTACHED SEE ATTACHED SEE ATTACHED	RYAN REDMAN-BROWN OREGON HEALTH AUTH NEW EMT LICEN! FINGERPRINTING FOR EMT LICENSE REIMB SPRING 2023 TERM	06/23/2023	110.00 58.75 1,632.00
			Total for Check Number 1000146:	1,800.75
1000147	098720 03-0052823 03-0052823 03-0052823 03-0052823	SDIS MEDICAL: EMPLOYEE CONTRIB.: JUL COBRA PREMIUM C. MILES: JUL LTD: EMPLOYER CONTRIB. : JUL MEDICAL: EMPLOYER CONTRIB.: JUL	06/23/2023 PR Batch 00001.06.2023 MEI PR Batch 00001.06.2023 MEI PR Batch 00001.06.2023 MEI PR Batch 00001.06.2023 MEI	1,396.63 786.69 200.90 12,569.59
			Total for Check Number 1000147:	14,953.81
1000148	096976 473508 737496 738241 741930	SILVER CREEK AUTO PARTS, INC. OIL, FILTERS C482 COOLANT FILTER, DRAIN PLUS T428 DEF STOCK ST 8 LUBE, BRAKE CLEANER B437	06/23/2023	34.13 55.08 25.49 75.82
			Total for Check Number 1000148:	190.52
1000149	6091869 1037875946804	CORPORATION DIVISION: NOTARY ST NOTARY APPLICATION FEE FOR 990547	06/23/2023	40.00
			Total for Check Number 1000149:	40.00
1000150	027039 930943-0001	SUN LIFE FINANCIAL EE LIF 7/01 - 7/31/2023	06/23/2023	512.14
			Total for Check Number 1000150:	512.14
1000151	6091829 6/12-7/11	WAVE 056639301-0008873 CONV. BOX	06/23/2023	80.64
			Total for Check Number 1000151:	80.64
1000152	6091942	WYATT TEGEN	06/23/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	K01158100	REIMB SPRING TERM 2023		1,632.00
Total for Check Number 1000152:				1,632.00
Total for 6/23/2023:				35,352.89
Report Total (53 checks):				55,143.04

# General Ledger

## Expense vs Budget with Encumbrances

User: Candace

Printed: 7/4/2023 4:39:43 PM

Period 01 - 12

Fiscal Year 2023

Account Number	Description	Budget	End Bal	Available	% Available
25-1-51001	PERSONNEL	\$ 702,000.00	\$ 617,741.12	\$ 84,258.88	12.00%
25-1-51002	EXTRA PERSONNEL	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-51003	WORKERS COMP COVERAGE	\$ 26,300.00	\$ 20,439.75	\$ 5,860.25	22.28%
25-1-51004	SOCIAL SECURITY	\$ 63,947.00	\$ 62,524.04	\$ 1,422.96	2.23%
25-1-51005	GROUP HEALTH INSURANCE	\$ 219,930.00	\$ 168,583.90	\$ 51,346.10	23.35%
25-1-51006	GROUP LIFE INSURANCE	\$ 22,363.00	\$ 13,369.94	\$ 8,993.06	40.21%
25-1-51007	PERS	\$ 234,791.00	\$ 209,385.73	\$ 25,405.27	10.82%
25-1-51008	UNEMPLOYMENT INSURANCE	\$ 1,200.00	\$ 415.44	\$ 784.56	65.38%
25-1-51009	OVERTIME	\$ 35,000.00	\$ 59,288.67	\$ (24,288.67)	-69.40%
25-1-51010	VOLUNTEERS	\$ 84,000.00	\$ 131,002.15	\$ (47,002.15)	-55.95%
25-1-51012	MEDICAL SAVINGS PLAN	\$ 24,000.00	\$ 19,200.00	\$ 4,800.00	20.00%
25-1-51013	DIRECTORS EXPENSES	\$ 600.00	\$ 171.99	\$ 428.01	71.34%
<b>PAYROLL RELATED EXP</b>		<b>\$ 1,415,631.00</b>	<b>\$ 1,302,122.73</b>	<b>\$ 113,508.27</b>	<b>8.02%</b>
25-1-61001	OFFICE SUPPLIES	\$ 3,500.00	\$ 3,869.17	\$ (369.17)	-10.55%
25-1-61002	DUES AND SUBSCRIPTIONS	\$ 8,500.00	\$ 6,050.99	\$ 2,449.01	28.81%
25-1-61003	CONTRACT SERVICES	\$ 20,000.00	\$ 22,717.12	\$ (2,717.12)	-13.59%
25-1-61004	TELEPHONE	\$ 20,000.00	\$ 14,106.85	\$ 5,893.15	29.47%
25-1-61005	POSTAGE AND FREIGHT	\$ 2,500.00	\$ 754.64	\$ 1,745.36	69.81%
25-1-61006	UTILITIES	\$ 40,000.00	\$ 41,295.40	\$ (1,295.40)	-3.24%
25-1-61007	ELECTION EXPENSES	\$ 2,500.00	\$ -	\$ 2,500.00	100.00%
25-1-61008	BUILDING MAINT./JANITORIAL	\$ 20,000.00	\$ 21,073.30	\$ (1,073.30)	-5.37%
25-1-61009	LGIP FEES	\$ 50.00	\$ 0.60	\$ 49.40	98.80%
25-1-61011	ANNUAL AUDIT	\$ 9,000.00	\$ 10,250.00	\$ (1,250.00)	-13.89%
25-1-61012	EMPLOYEE RECOGNITION	\$ 3,000.00	\$ 2,793.80	\$ 206.20	6.87%
25-1-61013	RECRUITING EXPENSE	\$ 2,000.00	\$ 2,185.99	\$ (185.99)	-9.30%
25-1-61014	TRAINING SUPPLIES	\$ 2,000.00	\$ 739.15	\$ 1,260.85	63.04%
25-1-61015	TRAINING EXPENSE	\$ 50,000.00	\$ 58,965.96	\$ (8,965.96)	-17.93%
25-1-61016	CONFERENCE EXPENSE	\$ 5,000.00	\$ 2,375.45	\$ 2,624.55	52.49%
25-1-61017	SHOP EXPENSE	\$ 3,500.00	\$ 2,175.30	\$ 1,324.70	37.85%
25-1-61018	EMS SUPPLIES	\$ 7,000.00	\$ 6,580.32	\$ 419.68	6.00%
25-1-61019	INSURANCE	\$ 68,000.00	\$ 63,552.00	\$ 4,448.00	6.54%
25-1-61020	CIVIL SERVICE	\$ -	\$ -	\$ -	0.00%
25-1-61021	TRAVEL EXPENSE	\$ 2,500.00	\$ 3,598.71	\$ (1,098.71)	-43.95%
25-1-61022	EQUIPMENT MAINTENANCE	\$ 6,500.00	\$ 5,621.32	\$ 878.68	13.52%
25-1-61023	UNIFORM ALLOWANCE	\$ 8,000.00	\$ 8,323.44	\$ (323.44)	-4.04%
25-1-61024	FUELS AND LUBRICANTS	\$ 35,000.00	\$ 36,171.83	\$ (1,171.83)	-3.35%
25-1-61025	RURAL ADDRESSING	\$ 650.00	\$ 388.26	\$ 261.74	40.27%
25-1-61026	RADIO MAINTENANCE	\$ 6,500.00	\$ 3,595.51	\$ 2,904.49	44.68%
25-1-61027	COMPUTER MAINTENANCE	\$ 15,000.00	\$ 8,199.57	\$ 6,800.43	45.34%
25-1-61031	LEGAL SERVICES	\$ 10,000.00	\$ 2,291.00	\$ 7,709.00	77.09%
25-1-61032	FIREFIGHTING CHEMICALS	\$ 1,500.00	\$ -	\$ 1,500.00	100.00%
25-1-61033	APPLIANCES	\$ 2,500.00	\$ 800.00	\$ 1,700.00	68.00%
25-1-61037	ADMINISTRATION SERVICES	\$ 40,000.00	\$ 33,761.60	\$ 6,238.40	15.60%
25-1-61042	SAFETY/PROTECTIVE CLOTHING	\$ 6,500.00	\$ 2,537.65	\$ 3,962.35	60.96%
25-1-61044	SMALL TOOLS AND EQUIPMENT	\$ 6,500.00	\$ 6,413.18	\$ 86.82	1.34%

Account Number	Description	Budget	End Bal	Available	% Available
25-1-61045	HAZMAT SUPPLIES	\$ 500.00	\$ 398.88	\$ 101.12	20.22%
25-1-61050	DISPATCH SERVICES	\$ 90,976.00	\$ 90,975.60	\$ 0.40	0.00%
25-1-61055	MEDICAL MEMBERSHIPS	\$ 5.00	\$ -	\$ 5.00	100.00%
25-1-61056	HEALTH AND WELFARE	\$ 12,000.00	\$ 11,592.89	\$ 407.11	3.39%
25-1-61057	VEHICLE MAINTENANCE	\$ 40,000.00	\$ 40,231.41	\$ (231.41)	-0.58%
25-1-61060	MAJOR FIRE LOSS EXPENSE	\$ 500.00	\$ 170.71	\$ 329.29	65.86%
25-1-61063	GRANT EXPENDITURES	\$ 320,000.00	\$ 28,725.26	\$ 276,637.34	86.45%
25-1-61064	EQUIPMENT TESTING	\$ 15,000.00	\$ 14,129.25	\$ 870.75	5.81%
25-1-61065	SCBA MAINTENANCE	\$ 3,000.00	\$ 2,595.41	\$ 404.59	13.49%
25-1-61066	INVESTIGATIONS	\$ 500.00	\$ -	\$ 500.00	100.00%
25-1-61070	CONFLAGRATION EXPENSES	\$ 1,500.00	\$ 542.02	\$ 957.98	63.87%
25-1-61092	FIRE PREVENTION SUPPLIES	\$ 1,500.00	\$ 1,418.57	\$ 81.43	5.43%
25-1-61093	FIRE PREVENTION	\$ 1,500.00	\$ 285.98	\$ 1,214.02	80.93%
25-1-61094	HEALTH/MEDICAL	\$ 15,000.00	\$ 3,513.30	\$ 11,486.70	76.58%
25-1-61095	PROTECTIVE EQUIP MAINT	\$ 4,000.00	\$ 1,593.75	\$ 2,406.25	60.16%
	<b>MATL SUPP &amp; EXP</b>	<b>\$ 913,681.00</b>	<b>\$ 567,361.14</b>	<b>\$ 331,682.46</b>	<b>36.30%</b>
25-1-71001	PROPERTY IMPROVEMENTS MAJOR	\$ 20,000.00	\$ 18,579.00	\$ 1,421.00	7.11%
25-1-71002	PROTECTIVE EQUIPMENT	\$ 45,000.00	\$ 45,411.78	\$ (2,504.78)	-5.57%
25-1-71003	MAJOR EQUIPMENT	\$ 10,000.00	\$ 4,026.89	\$ 4,616.51	46.17%
25-1-71004	COMMUNICATION EQUIPMENT	\$ 8,500.00	\$ 3,920.52	\$ 4,579.48	53.88%
25-1-71010	EQUIPMENT REPLACEMENT	\$ 6,000.00	\$ 4,226.36	\$ 1,773.64	29.56%
25-1-71015	HOSE REPLACEMENT	\$ 7,500.00	\$ -	\$ 7,500.00	100.00%
25-1-71138	COMPUTER EXPENSE	\$ 20,000.00	\$ 4,157.75	\$ 15,842.25	79.21%
25-1-71139	TRAINING EQUIPMENT	\$ 15,000.00	\$ 6,050.37	\$ 8,949.63	59.66%
	<b>CAPITAL OUTLAY</b>	<b>\$ 132,000.00</b>	<b>\$ 86,372.67</b>	<b>\$ 42,177.73</b>	<b>31.95%</b>
25-1-90001	CONTINGENCIES	\$ 106,788.00	\$ -	\$ 106,788.00	100.00%
	<b>CONTINGENCY</b>	<b>\$ 106,788.00</b>	<b>\$ -</b>	<b>\$ 106,788.00</b>	<b>100.00%</b>
25-5-92006	ENDING FUND BALANCE	\$ 700,000.00	\$ -	\$ 700,000.00	100.00%
	<b>UNAPPROPRIATED</b>	<b>\$ 700,000.00</b>	<b>\$ -</b>	<b>\$ 700,000.00</b>	<b>100.00%</b>
25-1-91025	TRANSFER OUT (FUND 24)	\$ 14,000.00	\$ 14,000.00	\$ -	0.00%
25-1-91026	TRANSFER OUT (FUND 29)	\$ 100,000.00	\$ 100,000.00	\$ -	0.00%
25-1-91027	TRANSFER OUT (FUND 31)	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
	<b>TRANSFER OUT</b>	<b>\$ 139,000.00</b>	<b>\$ 139,000.00</b>	<b>\$ -</b>	<b>0.00%</b>
25-1-93001	LEASE PRINCIPAL	\$ 52,135.00	\$ 52,133.39	\$ 1.61	0.00%
25-1-93002	LEASE INTEREST	\$ 1,343.00	\$ 1,343.00	\$ -	0.00%
	<b>DEBT SERVICE</b>	<b>\$ 53,478.00</b>	<b>\$ 53,476.39</b>	<b>\$ 1.61</b>	<b>0.00%</b>
<b>Expense Total</b>		<b>\$ 3,460,578.00</b>	<b>\$ 2,148,332.93</b>	<b>\$ 1,294,158.07</b>	<b>37.40%</b>

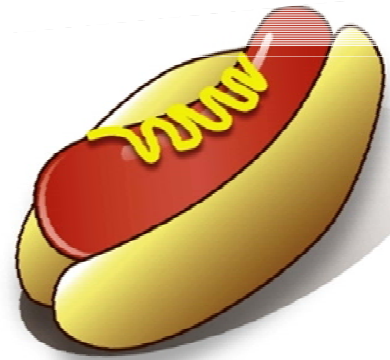
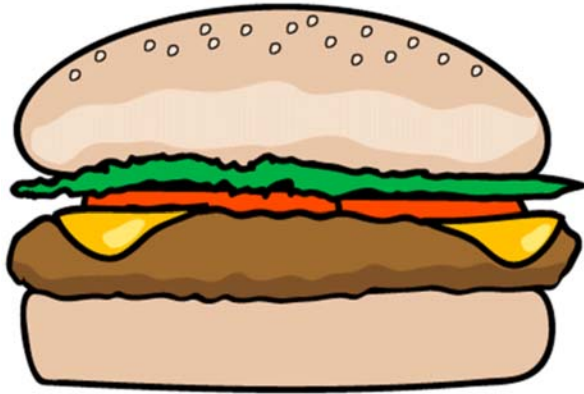


## BANK ACCOUNT BALANCE COMPARISON

<u>April 30, 2022</u>		<u>April 30, 2023</u>	
Columbia Bank Checking	\$ 344,617.43	Columbia Bank Checking	\$ 170,484.55
Columbia Bank MM	\$ 206,339.28	Columbia Bank MM	\$ 280,895.81
Local Gov't Pool	\$ 2,352,986.77	Local Gov't Pool	\$ 2,399,589.67
<b>Sub Total</b>	<b>\$ 2,903,943.48</b>	<b>Sub Total</b>	<b>\$ 2,850,970.03</b>
<b><i>OPERATING BUDGET AHEAD -\$52,973.45</i></b>			

<u>May 31, 2022</u>		<u>May 31, 2023</u>	
Columbia Bank Checking	\$ 222,733.03	Columbia Bank Checking	\$ 237,965.02
Columbia Bank MM	\$ 207,135.08	Columbia Bank MM	\$ 282,522.57
Local Gov't Pool	\$ 2,359,192.99	Local Gov't Pool	\$ 2,211,815.39
<b>Sub Total</b>	<b>\$ 2,789,061.10</b>	<b>Sub Total</b>	<b>\$ 2,732,302.98</b>
<b><i>OPERATING BUDGET AHEAD -\$56,758.12</i></b>			

<u>June 30, 2022</u>		<u>June 30, 2023</u>	
Columbia Bank Checking	\$ 302,697.05	Columbia Bank Checking	\$ 227,233.58
Columbia Bank MM	\$ 223,577.72	Columbia Bank MM	\$ 284,812.50
Local Gov't Pool	\$ 2,141,101.02	Local Gov't Pool	\$ 2,050,424.82
<b>Sub Total</b>	<b>\$ 2,667,375.79</b>	<b>Sub Total</b>	<b>\$ 2,562,470.90</b>
<b><i>OPERATING BUDGET AHEAD -\$104,904.89</i></b>			



## PICNIC REMINDER!

**When:** August 9th at 6:00 pm

**Where:** Main Station at 819 Rail Way NE, Silverton.

**Who:** Current & Past Members, Honorary, Retired, & your Families !

The District will provide all the plates, utensils, burgers, hot dogs, a vegetarian option, side dishes, and drinks.

**Water slide and bounce house for the kids! Guaranteed to get wet, so please bring a towel.  
Parent supervision required.**

Feel free to bring a dessert to share or just bring yourself and your family and enjoy the fun!



NO NEED TO RSVP  
We Hope To See You Here!



# Silverton Fire District Board of Directors Meeting Fire Chief Report

*Submitted by: Bill Miles, Fire Chief*

## July 7, 2023

### **Current Projects:**

- Continue to watch for missing calls in ESO. Still are having occasional missed calls that ESO tech support has to help with.
- Coordinating ESO Scheduler feature to address work hours and shifts between staff and volunteers.
- Continue prep for event at Oregon Garden Fire Safety House on July 22<sup>nd</sup>.
- Finalize process for public to request OSFM Defensible Space assessments on website.
- L408 at True North for electrical repair-Last report was to be finished last week waiting on some final testing.
- Continue working on Annual Report to mail out to public.
- Reviewed fire code and water supply access for three different properties in Marion County & Clackamas County, review access proposal for a 4-lot subdivision from previous Marion County Development pre-app meeting.
- Provided (5) land use comments for Marion County & Clackamas County.
- Inspection Canterbury Faire Event will be last 2 weekends of July Food booth and Event Inspections.

### **Meetings/Activities:**

- North Chief's Meeting 1st Tuesday of the Month. June- Silverton, July-Aurora
- Rotary Meeting (2<sup>nd</sup> and 4<sup>th</sup> Mondays at noon) June 12 & 26
- Met with GIS contractor on hot spot mapping and call response times
- Larsen-Flynn, Workers Comp renewal with SAIF

### **Staffing/Volunteer Changes-Updates:**

- Currently have 73 Volunteers and 8 career staff on the roster.
- Administrative Assistant submitted resignation on 6/26/23 and advised that her last day would be 7/7/2023.
- Currently have 4 RV's (Resident Volunteers).
- Assessment Center for Lt Assistant TO & Volunteer Coordinator
- 2 new volunteers joined recently.

- 17 New volunteers graduated from the Academy in April.
- 2 Volunteers resigned due to scheduling conflicts and time constraints

**Trainings-Held/Attended:**

- Attend Weekly EMS & Fire training.

**Other Activities/Topics of Interest:**

- Attended Annual Fallen Fighter Memorial at DPSST 6/15/2023.
- Used 20 hrs vacation.
- Deployed T419 to Hat Rock Fire with the Marion County Task Force in the evening of 6/13<sup>th</sup> and returned on 6/17/2023. Schedule back-fill personnel to cover for deployed staff members.

**June Snapshot:**

4- smoke detector installation/maintenance visits

5- school visits/station pub eds

3 walk-in station tours

12,039 website pageviews

June 2023 Calls- 117

June 2022 Calls- 91

Calls YTD 2023 585 (Jan-June)

Calls YTD 2022 506 (Jan-June)