

SILVERTON FIRE DISTRICT

MINUTES

DRAFTED FOR APPROVAL, SUBJECT TO CHANGE AND OR CORRECTION

REGULAR BOARD MEETING 7:00 P.M. July 12, 2022
Silverton Fire District Station #8 (Scotts Mills)

I. ROLL CALL:

Les Von Flue, President
Stacy Palmer, Vice President
Robert Mengucci, Secretary-Treasurer *(via Zoom)*

Dixon Bledsoe, Director
Ryan Bielenberg, Director *(via Zoom)*

ABSENT:

All Directors present.

IN ATTENDANCE:

Chief Miles, Assistant Chief Grambusch *(via Zoom)*, Office Administrator Cantu, Lt. Veit, FF Miller, FF Peterson, Lt. Brown, Lt. Redman-Brown, Lt. Dandeneau *(via Zoom)*, Lt. Heuchert *(via Zoom)*, FF Smith, Brandon Hamilton

II. CALL MEETING TO ORDER:

President Von Flue called the meeting to order at 7:00 p.m. and led the group in the pledge of allegiance. President Von Flue announced that the Election of Board Officers for Fiscal Year 2022-2023 be added to the agenda prior to item IV. Approval of Minutes.

III. PLEDGE OF ALLEGIANCE

IV. ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2022-2023

President Von Flue opened nominations for board president. Director Bledsoe nominated Les Von Flue for board president. Secretary-Treasurer Mengucci seconded the nomination. Having no other nominations for president, nominations were closed and Les Von Flue was re-elected president by unanimous vote.

(President Von Flue: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye)

President Von Flue opened nominations for board vice president. Director Bledsoe nominated Stacy Palmer for vice president. Secretary-Treasurer Mengucci seconded the nomination. Having no other nominations for vice president, nominations were closed. Stacy Palmer was elected vice president by unanimous vote.

(President Von Flue: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye)

President Von Flue opened nominations for board secretary-treasurer. Director Bledsoe nominated Rob Mengucci for secretary-treasurer. President Von Flue seconded the nomination. Having no other nominations for secretary-treasurer, nominations were closed. Rob Mengucci was elected secretary-treasurer by unanimous vote.

(President Von Flue: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye)

The following slate of officers elected to serve for the fiscal year 2022-2023:

Les Von Flue, President
Stacy Palmer, Vice-President
Robert Mengucci, Secretary-Treasurer

V. APPROVAL OF MINUTES OF:

a) Regular Board Meeting Minutes

Director Bledsoe made a motion to approve the minutes of the June 14, 2022 Board Meeting. Secretary-Treasurer Mengucci seconded the motion. The motion carried unanimously.
(President Von Flue: Aye, Secretary-Treasurer Mengucci: Aye, Director Bledsoe: Aye)

VI. OPEN FORUM:

a) Association Announcements

Lt. Redman Brown reported that the volunteers in the North Battalion had a number of public education (pub ed) events scheduled as well as training during the month of July.

Lt. Dandeneau reported that the North and South Battalion worked together on a number of pub ed events and station tours in June as well as July. Lt. Dandeneau reported that the Silverton Firefighter's Association would provide EMS standby at the World Beat Festival in Salem, in return a donation would be made to the Association.

President Von Flue stated that the Board received a statement from FF Hughes commending the South Battalion for the hard work by volunteers.

b) Staff Announcements

No announcements provided during staff announcements.

VII. OLD BUSINESS:

a) *No topics of old business announced at this meeting.*

VIII. FINANCE OFFICER'S REPORT:

a) Check Summary

b) Departmental Expense Report

c) Bank Account Balance Comparison

Director Bledsoe made a motion to approve the finance officer's report as presented. Vice President Palmer seconded the motion. The motion carried unanimously.

(President VonFlue: Aye, Vice-President Palmer: Aye, Secretary-Treasurer Mengucci: Aye, Director Bielenberg: Aye, Director Bledsoe: Aye)

IX. CHIEF'S REPORT

a) Strategic Plan Update

Chief Miles stated that the final version of the Strategic Plan was at the printers and would be distributed at the August board meeting. Chief Miles stated that a modified Gantt Chart that would track task progress. President Von Flue reminded the Chief to include Director Bielenberg and Secretary Treasurer Mengucci when deciding on the method used to track progress.

b) Annual Picnic

Chief Miles invited the Board to the District's Annual Picnic on August 10th beginning at 6pm

at Station 1.

c) SDAO Board Training

Chief Miles reminded the Board of upcoming trainings required SDAO in order to receive the Best Practice discounts. President Von Flue inquired whether a Director would need to attend those trainings if they had attended in previous years. Chief Miles replied that trainings would need to be taken again but would confirm at the next board meeting. Director Bledsoe and Secretary Treasurer Mengucci confirmed they would enroll in the SDAO Board Leadership Academy. After discussion amongst the Board, President Von Flue stated that final arrangements to complete SDAO training would be made at the August Board Meeting.

d) ESO Update

Chief Miles announced ESO went live July 1st and had been going well. Chief Miles commended Training Consultant Keith Smith for his hard work training staff and volunteers on how to input detail into ESO and assisting volunteers with completing the report. Chief Miles stated a few issues were in the process of being resolved, specifically county numbering system for apparatus versus District apparatus numbering. Chief Miles stated that the District's original numbering system caused confusion with Dispatch, therefore the Rescue denominator and Brush denominator for R404 and R484 were changed respectively to B407 and B487.

e) Standard of Cover

Chief Miles stated he would like to begin moving forward with Standard of Cover and would like to review previous quotes provided by consultants with the Board.

f) Operational Guidelines

AC Grambusch stated that 3 guidelines regarding Communicable Disease Exposure Plan, Powered Industrial Trucks, and Fire District Response to Sprinkled Occupancies were out for review.

g) Training Report

AC Grambusch reviewed the training report with the Board touching on evening drills and trainings participation from volunteers.

h) Call Response Data

AC Grambusch reviewed call response data with the Board, noting there was a 24% overall decrease and emphasized a 71% decrease in structure fires.

i) Recruiting/Retention Report

Lt. Veit reported that he had been in contact with 5 new individuals who have expressed interest in becoming a volunteer. Lt. Veit stated that he would be reaching back out to candidates who had applied for the 2022 Academy but reconsidered due to COVID restrictions. Lt. Veit reported that the District would be participating in the Homer Davenport Festival with an emphasis on recruiting and public education, this year the District will also have a designated First Aid booth. President Von Flue congratulated Lt. Veit on his promotion to Assistant Chief.

j) Fire Prevention Report

Chief Miles reviewed the fire prevention memo from FF Hughes with the Board.

k) OSFM Staffing Grant

AC Grambusch reported that the District received a grant from the OSFM for temporary part time staffing. AC Grambusch stated 2 shifts responded from 5pm-10pm, Monday through Friday, and 2 shifts responded from 12pm-10pm on Saturday and Sunday. AC Grambusch stated that volunteers are training and providing public education when not responding to

calls. AC Grambusch stated volunteers had to submit a letter of interest and a resume to participate in the program and to date all shifts were covered.

X. NEW BUSINESS:

a) Comment & Concern Regarding AC Appointment

Vice President Palmer expressed her disappointment with Chief Miles for the lack of communication and transparency when appointing the Assistant Chief. Vice President Palmer continued to read from a letter expressing concerns with how and not who was appointed Assistant Chief. Vice President Palmer requested better communication in the future. After Vice President Palmer concluded her letter, each Director agreed with Vice President Palmer's statement. The Board allowed Chief Miles to respond. Chief Miles stated that he used a process that had been utilized in the past and would address the Boards concerns at the next board meeting.

XI. ITEMS PENDING:

No discussion of pending items at this meeting.

XII. GOOD OF THE ORDER:

XIII. ADJOURNMENT:

With no further business to come before the Board, the meeting was adjourned at 7:42 p.m.

Approved this 9th day of August, 2022.

Le Vanh

President

Minutes recorded and prepared by Candace Cantu